

**CHARTER TOWNSHIP OF COMMERCE
2009 TOWNSHIP DRIVE
COMMERCE TOWNSHIP, MI 48390**

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING
Mill Race and Byers @ 6:00PM
MONDAY, SEPTEMBER 26, 2011 @ 7:00PM**

CALL TO ORDER

ROLL CALL

COMMUNICATIONS

APPROVAL OF MINUTES: August 22, 2011

PUBLIC COMMENTS

ITEM 1: League and Community Service Organization Report

ITEM 2: Parks and Recreation Department Report

ITEM 3: Township Board Report

ITEM 4: Maintenance Report

ITEM 5: Eagle Scout Project

ITEM 6: Lakes Athletics Storage Unit

ITEM 7: Lakes Athletics Memorial

ITEM 8: Filming at Byers Farm

ITEM 9: Naming of Sledding Hill

ITEM 10: Concert in the Park

ITEM 11: League Contracts

ITEM 12: Parks and Recreation Budget

ITEM 13: Revenue & Expenditure Report

ITEM 14: Agenda Request

ITEM 15: Other Matters

**FINAL
CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION COMMITTEE MEETING**

Monday, September 26, 2011
2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Chairperson Petsch called the meeting to order at 7:00 pm at the Commerce Township Offices.

ROLL CALL: Present: William Petsch – Chairperson
Peter Pace – Secretary
Michelle Holmes
Tim Wichert
Dick Zemmin
David Law (arrived at 7:08)

Absent: Dave Schultz – Vice Chairperson (Excused)

Also Present: Emily England, Director of Senior Services/Parks and Recreation

COMMUNICATIONS:

None.

APPROVAL OF MINUTES:

MOTION by Wichert, supported by Pace, to approve the August 22, 2011, Parks and Recreation Committee Regular Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENTS:

None.

ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT

Interlakes Girls Softball – Tim Bailey, Vice President

Mr. Bailey discussed the following with the Committee:

- Board meetings have resumed after the summer hiatus and the board is primarily the same with just a few new members.
- This is Interlakes' 40th year in Commerce Township and there are special plans for the year.
- Planning field work:
 - Will soon be ordering 150 tons of pressure dust to reapply on infield areas
 - These improvements should be done before the snow flies as frost laws will delay the work in the spring
- Advertising:
 - Numbers are down which is somewhat due to the declining population.

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- Banners, electronic billboards, community education newsletter and mailing lists are other options being considered.
- The web site is also utilized and there were 3 times as many online registrations last year.

Ms. Holmes – You can also provide photos, with names, for the “History of Leagues” portion of the local history project that will be at the Commerce Library, and on the library network & Internet.

Mr. Zemmin – Contact the Spinal Column regarding a story on the 40th year.

Lakes Athletics – Kenneth LeMarbe, Vice President

- The first Board meeting was September 15th.
 - The new President is Brian Swinehart.
 - Bob Johnson remains as Treasurer.
 - Mike Norcott is the new Field Director.
 - Matt Abdallah is the Assistant Field Director, and he will be addressing the storage unit on the agenda.
- Currently, LCB teams are at the fields practicing and scrimmaging a couple nights per week.
- Thursdays they hold a pitching clinic.
- New ideas:
 - Our numbers are down a bit too as a lot of members have moved on to travel teams.
 - We will have all-star games for ages 8-12 in three divisions.
 - Competitive baseball; the competitive divisions have filled up.
 - Pushing T-ball and clinics for kids to work from the bottom up with little guys and start over again.
 - Cost-cutting to improve efficiency.
 - Hosting 2-3 tournaments to raise funds for things like the concession stand.
- Field upgrades:
 - Matt and his crew have been working hard. They’ve trimmed the fence lines and nail-dragged the fields as they’ve become compacted.
 - This Saturday, they will be straightening the grades to correct and prevent washout. Equipment is being volunteered.
 - Working to complete irrigation on fields 3, 4 and 5, and grass on 3 and 4.
 - We would also like to trim some of the taller trees. Field 5 has a tree that has grown over the backstop about 10-12’, and fields 1 and 7 also have overgrown trees. Matt is certified for this work.
 - Adding bat racks in the dugouts. Also adding cover on the dugouts for the little guys fields.

Lakes Area Hawks – Pete Lesner

- See attached

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Soccer – CW3, John Varcie

- See attached

Commerce Little League – Mike Snyder, President

- See attached

Friends of Byers – Cheryl Quinn, President

Ms. Quinn discussed the following with the Committee:

- We've been doing maintenance.
- A tree cracked off and was caught in the wires. After Edison removed it from the wires, our group dealt with the rest of the downed trees.
- Furnaces went in on the 20th. They did it all in one day and it was a great job.
- Tentatively rescheduling the dinner at the farmhouse for November 9th. We do have heat now and we will soon confirm the date with Emily.
- Porta-potties are not being pumped by the maintenance company. Emily will take care of addressing this matter.
- The 3rd Annual "Boo-Bash" is scheduled for Saturday, October 29th from 6-8pm:
 - The barn will be open.
 - Photo shoots are offered with a festive background and pictures are available on the spot for purchase.
 - The grounds and paths will be lit, including the treat trail. Each outbuilding will be a different treat station.
 - No age minimum for this family event.
- A student from U of M contacted us, Chelsea Rebecca. She is a senior majoring in film production and she is considering the farm for a film project.
 - She is excited as the farmhouse would be the primary location for the film.
 - The film would be submitted for review to the U of M panel in December.
 - Will request to attend the viewing, or get a copy of the DVD.

Michigan Mountain Bike Association

No representative was present.

ITEM 2: PARKS & RECREATION DEPARTMENT REPORT

Ms. England stated that things are going well at the Ralph C. Richardson Center, and discussed the following:

- The free luncheon is tomorrow. We are expecting 60 people. There is an Octoberfest theme.
- The CDBG money came in this year. It will be used to completely replace the deck on the back of the Richardson Center. That project will be done next year.
- Updating the web site to make it more user-friendly, which will also assist with the leagues and improve advertising.

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ITEM 3: TOWNSHIP BOARD REPORT

Mr. Law provided the following:

- The Township Board approved the recommendation by the Committee at the last meeting for the furnace replacements at Byer's.
- I get asked a lot about Martin Parkway. It is my understanding that the project is on schedule and hopefully will be completed on time.
- As you know, we are now in budget review. We anticipate having it completed in the next month or so. Supervisor Zoner has proposed the general numbers. Commerce is in a little better shape than most other places due to forward thinking, but there are still a lot of tough calls to be made.

ITEM 4: MAINTENANCE REPORT

Ms. England provided the following report:

- They are doing regular maintenance.
- There is an issue that we are working to address with the 4-day work week. The Library, Richardson Center and the Fire Departments are all still open and will need maintenance for snow and ice on the sidewalks.

ITEM 5: EAGLE SCOUT PROJECT

Mr. Ryan Bock – I am here to propose the Eagle Scout Project to place 6 signs in Long Park. After researching, I recommend durable outdoor signs to detail the wildlife and birds in that area. The text will be pressed into the plastic signs; it is not engraved or printed and it won't wash away. (Ryan presented sample photos of the signs to the Committee members for review and discussed the two size options, 17x11 or 7x10.5) The smaller signs are cheaper, and both are clearly legible.

Mr. Zemmin –

- The small sign is not quite large enough. I'm in favor of the larger signs.
- I did meet with Ryan at the park and this is a great project.
- We do need to get the final species (to be identified) cleared through here first before proceeding. And, before the final wording is put on the signs, it needs to be proofread by me and/or the Committee.
- I would also recommend that you bring in a sample of the plastic for everyone to see.

Mr. Bock – I do not have the sample yet. The quotes I have are older and I am awaiting the new ones. The old quote was for a 2'x2', 1/2" thick sign and it was \$168. I anticipate that the smaller should be significantly less. My project requires that I pay for everything with fundraising.

For mounting the signs, I have a couple ideas. Either mounting at an angle to a 4x4 pole into the ground, or mounting some onto the existing decks.

Ms. Holmes –

- Be sure that they don't impede wheelchair access, fishing areas and mowing of the grass.

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- Also, when deciding on the wildlife for the signs, keep in mind that we have the nature reserve because of the Redside Dace fish present there. It's a minnow, but it is an endangered species.

Mr. Pace – You need to get together with Dick to select the locations and then come back before the Committee to let us know exactly where they will be.

Mr. Bock – Yes, and I will also check with the maintenance crew.

Mr. Zemmin – I make a recommendation that we give Ryan the go ahead to work with me. I will take responsibility as we move forward, and include the stipulation that we will work directly with the members of the Committee.

Discussions continued regarding fundraising, support letters for the project, donations, and Eagle Scout badges.

ITEM 6: LAKES ATHLETICS STORAGE UNIT

Matt Abdallah, Assistant Field Director, discussed the following:

- We want to make field improvements, including irrigation and general maintenance, and it all costs money.
- Much is being incorporated into the master plan for Hickory Glen, including the possibility of building a concession stand.
- In an effort to reduce costs so that we can continue with these improvements, we are proposing use of a sea-box as temporary storage of baseball gear.
- The location for the storage unit would be field 5, by the existing play structure, just north and south of the trees in that area.

Mr. Pace – Would it be in the open or along the tree line?

Mr. Petsch – It will be in the outfield between left and center fields beyond the fence.

Mr. Zemmin – Will there be an aggregate base? And, does it look terrible?

Mr. Abdallah – We will have a base and would not put it there without one. It will not look terrible.

Ms. Holmes – They are ugly. We've asked for green ones in the past so they blend in with nature.

Mr. Petsch – We've addressed the issue before that we do not want to see steel containers. In the previous matter, they painted the container and put up a temporary roof structure to make it look more like a building. And, when you're done with it, it will then be removed.

Mr. Abdallah – Ok. We do order them in earth tones so they blend in. So can we move forward?

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Mr. Pace – The aesthetics bother me.

Mr. Petsch – We also need to have this on a map with the exact placement, a concept drawing showing what the roof and siding will look like, and material samples. There will not be a permanent foundation, and I don't know whether you can attach or screw to it.

Ms. Holmes – It is a temporary situation. How far ahead are you looking to do the permanent facility?

Mr. Abdallah – That is on another agenda and I can't answer that. I perceive that we will try to get it done in 2-3 years, but it has to coordinate with the master plan and the concession stand could cause some delays. We may be unable to build when we are rearranging the fields. Meanwhile, we need mitigation until we can proceed to that level.

ITEM 7: LAKES ATHLETICS MEMORIAL

Mr. Petsch – Did Frank communicate with you on this topic? At the last meeting, we asked that you come back with ideas for resolution of the memorial that was built.

Mr. LeMarbe – It was my understanding that the Committee would be deciding the policy.

Mr. Petsch – We decided that it was not our policy and we granted something temporary. That is not what was done, and the monument as it stands will not be able to remain there like that. We thought that you would figure out something else and relocate it.

Mr. LeMarbe – We could move it to another location.

Mr. Petsch – Not as a monument. You might plant a tree and put it at the base, but not the way it is now. You need to talk amongst yourselves and present a new plan. This needs to come back to us and I don't want to be the bad guy.

Mr. LeMarbe – We will take it to the meeting on October 13th.

ITEM 8: FILMING AT BYERS FARM

Ms. Quinn stated that this was somewhat covered earlier, but the following points were also addressed and discussed with Ms. England and the Committee members:

- Letter provided from Chelsea Rebecca, U of M film student.
- Potential verbiage for a contract provided in the handout; the Township Attorney will also review this if there is an interest in moving forward
- Insurance and liability protection, and a deposit for potential damages
- Fees, including rental, cleaning and potential repairs; a number should not be set. Research needs to be done to determine appropriate charges.

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- U of M documentation needs to be reviewed and consultation with her professor or administrator may be advisable.
- Photos should be taken of the existing condition before any filming begins. It should be clear that it would be expected to be returned to its original state upon completion of the film.
- If a profit is generated from the film, could Byer's be on the beneficiary list as a recipient?
- No expenses should be incurred on behalf of Byer's, and this should be incorporated into the agreement.
- No props are necessary, so she is saving money in the film budget. Grant funding is being used for filming expenses.
- Will Byer's and/or the Township appear in the film credits?
- Filming would begin by October 15th and she stated that she would need about a month for editing before presenting to her class on December 16th when the films are judged.

MOTION by Holmes, supported by Zemmin, to recommend, to the Commerce Township Board of Trustees, proceeding with drafting of the agreement regarding the request by Chelsea Rebecca, senior film student from U of M, to direct a short film at the Byer's farmhouse, with other film sites to be included in areas of Dodge Park and the bridge at Mill Race. The recommendation is accompanied by the stipulations that proper insurance and liability protection be obtained that meets the requirements of the Township Attorney, and it is noted that related fees will require further research.

MOTION CARRIED UNANIMOUSLY

ITEM 9: NAMING OF SLEDDING HILL

Mr. Pace – As you all know, we have the new sledding hill coming on board in 2012 under our jurisdiction. Therefore, we will need to find a proper name. Committee members are asked to provide their suggestions at the next meeting. I will also note that there is a sledding hill in Woodhaven and it is exactly what we will build. It is part of their parks department and is near a recreation area and baseball diamonds.

Open discussions ensued regarding dimensions of the hill, nearby parks and park names.

ITEM 10: CONCERT IN THE PARK

Mr. Pace discussed the following:

- The dates have been set for the 2012 performances: June 22nd, July 20th and August 10th. The August show was moved up a week to avoid conflict with the Woodward Cruise.
- Performers have already requested to be a part of the 2012 concerts and contracts will need to be finalized.
- The costs were approximately \$2,000 per show, or \$6,000 total.

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Open discussion took place regarding the revenues and expenditures outlined in the report, along with contracts, sponsorships, solicitation and budgeting. Mr. Petsch pointed out that when the request was initially presented to the Board, it was indicated as self-funded. It should be taken in that direction or it won't be approved again in the future.

Mr. Pace – The letters of appreciation and/or plaques are underway for vendors. Zemmin's draft letter is attached for review.

Mr. Zemmin – There are two ways to go – one is less formal and shows that we appreciate their efforts, and the other is a resolution.

Mr. Petsch – The resolution takes a lot and it is too extreme. We should do the thank you on premium letterhead and make it a presentable letter.

Ms. Holmes – Or it could be a fairly inexpensive appreciation certificate.

Ms. England – I spoke to Dan Munro regarding forwarding the letter in a frame.

Mr. Petsch – And a matte border is not that expensive.

MOTION by Holmes, supported by Law, to approve the appreciation letter to the vendors who supported the 2010 Concerts in the Park. The letter should be placed upon Parks and Recreation letterhead and prepared accordingly for presentation.

MOTION CARRIED UNANIMOUSLY

ITEM 11: LEAGUE CONTRACTS

Ms. England stated that she spoke to the Township Attorney and he is working on the contracts.

ITEM 12: PARKS AND RECREATION BUDGET

Ms. England stated that the budget was submitted to the Trustees for review.

Mr. Law stated that the first budget meeting is scheduled for tomorrow night.

ITEM 13: REVENUE & EXPENDITURE REPORT

Ms. England reviewed the report with the Committee.

ITEM 14: AGENDA REQUEST

- Lakes Athletics Storage Unit
- Lakes Athletics Memorial
- Naming of Sledding Hill
- 2011 Remaining Projects

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ITEM 15: OTHER MATTERS

A. Byer's Dinner at the Farmhouse

Ms. England will send an email as soon as the confirmation is received.

B. Byer's Northeast Corner Repairs

Ms. England discussed the repairs to be made to the northeast corner of the Byer's farmhouse. So as not to slow the process, she requested that the Committee consider giving her authority to proceed in selecting the best qualified contractor with a bid that fits within the estimated range.

MOTION by Zemmin, supported by Law, to grant permission to Ms. England to proceed in selecting the best qualified contractor, with a bid not to exceed \$7,200, to make the necessary repairs to the northeast corner of the Byer's homestead.

MOTION CARRIED UNANIMOUSLY

C. Local History Project

Ms. Holmes provided an update. They received approval to access funds to purchase a hard drive for the project.

In October, they will begin asking about people in the community who are veterans of military service so that they can be included in the project. Emails will be sent out when the flyer is complete.

D. DDA Committee & Facilitating Communications

Mr. Pace discussed attending a recent DDA Meeting with Supervisor Zoner. Events were discussed that both Committees had held and/or planned. The DDA agreed to take outdoor concerts off the table as it overlapped with the Parks & Recreation's Concerts in the Park. He felt this was noble and gracious of them. He wanted to discuss this, and the sharing of other information between the two Committees. The DDA also invited the Parks Committee to get involved with them on future activities.

Mr. Petsch discussed the history of separation between the two Committees. He stated that this is a governing body and anything that goes before another organization should begin before this Committee first.

Mr. Pace clarified that he had attended the meeting as a citizen with a vested interest, and not as a representative of the Parks Committee.

Ms. Holmes has stated that she had attended DDA meetings in the past and they had invited the Parks representatives to join in on projects. She understood the need to be cautious, but also looked upon it positively.

After extensive discussion, Mr. Petsch recommended formation of the Programming Subcommittee, including Mr. Pace, Ms. England and Mr. Zemmin. All were agreeable to the suggestion. The Subcommittee will oversee contracts and fundraising for events, such as Concerts in the Park. The Subcommittee will be expected to report everything

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to the Parks & Recreation Committee, and can work as a panel to facilitate communication with other Committees. This will also enable the Committee to delegate activities and enlist the help of the community for special events. Discussion continued regarding solicitation and fundraising efforts.

The next regular meeting of the Parks & Recreation Committee will be Monday, October 24, 2011 at 7:00pm.

ITEM 14: ADJOURNMENT

MOTION by Holmes, supported by Pace, to adjourn the meeting at 8:31pm.

MOTION CARRIED UNANIMOUSLY



Peter Pace, Secretary

eengland@commercetwp.com

Date: Tue, 20 Sep 2011 15:57:02 -0400**From:** "Swinehart, Brian" <BrianSwinehart@wlcsd.org>**Subject:** FW: Proposal for Commerce board meeting agenda**To:** "eengland@commercetwp.com" <eengland@commercetwp.com>

Here is the proposal...

From: Abdallah, Matthew [mailto:mabdallah@croworld.com]**Sent:** Tuesday, September 20, 2011 3:50 PM**To:** Swinehart, Brian; coachjerore@gmail.com; lemarbemasonry@att.net; Greg.Vanderlip@emerson.com**Subject:** Proposal for Commerce board meeting agenda

Brian,

Attached as such

Sea Container dimensions are 40*8*8 = 2,560 cubic feet

Current rental storage units are bigger ~ no greater than 4000 cubic feet there are 2-walkways at the current storage that are part of the 4000 cubic feet calc

I have built creative storage shelves in these boxes for my projects

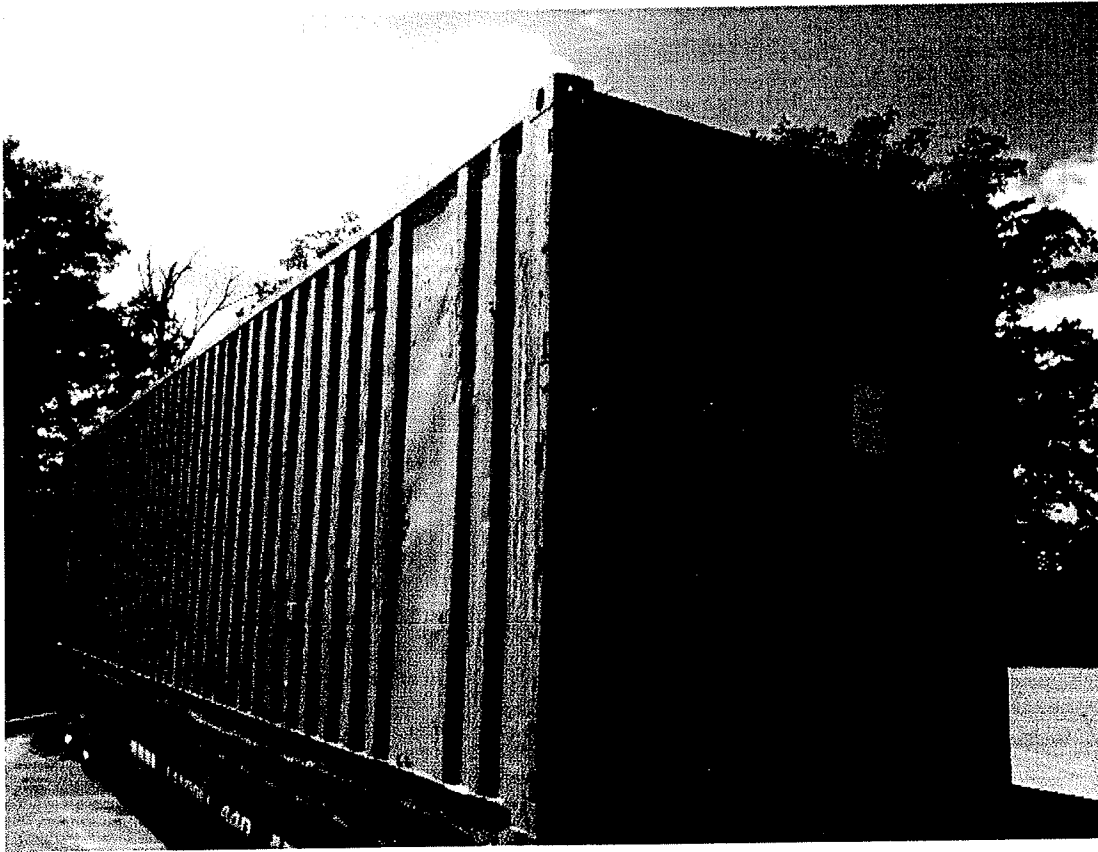
I believe we can store all of LAA assets from rented unit in the Seabox container.

I am recommending continuation of presenting proposal to Commerce Township

- Retain approval and take appropriate actions thereafter such as
- Dissolve both current rented units or just one
- Increased storage capacity at the the fields.
- At season end max capacity will be needed for storage
- During season, will have less capacity and could be used for storage of maintenance tools etc.

Sincerely,
Coach Matt

Attachment: Proposal to Utilize Temporary Storage.doc (2031k bytes) **Open**



**Proposal to Utilize Temporary Storage (Seabox)
at Hickory Glen Park (HGP)**

Presenter: Lakes Athletic Association (LAA)

Rationale: Lakes is applying cost savings measures to increase capital savings for “The Continuous Improvement Plan” for HGP

- Sea container will be used to temporarily store field equipment, tools, chalk line, baseball gear and equipment
- Sea container will be painted an earthen color
- Sea container will be positioned in an area at Hickory Glen Park to minimize view of site (i.e. north of existing play structure adjacent to wooded area).
- Sea container will be temporarily staged on an aggregate base footprint
- LAA will fully responsible of the procurement, maintenance and security of the seabox and its storage contents.
- Storage of flammable liquids and fertilizer will be prohibited

LAA appreciates Commerce Township’s board members consideration in utilizing this temporary storage until permanent storage is approved and constructed at Hickory Glen Park.

Sincerely,
Board Members of LAA

eengland@commercetwp.com

Date: Wed, 21 Sep 2011 17:31:39 -0400
From: Ellen Smith <ellen_smith2148@yahoo.com>
Subject: Fw: Interested in filming at Byers Homestead
To: Emily England <eengland@commercetwp.com> , tom zoner <tzoner@commercetwp.com>
Cc: Cheryl-Sara-Frank Quinn <quinn.cheryl@gmail.com>

Tom and Emily,

I entered Byers Homestead in the State of Michigan website for film sites, and received the attached response today.

Before answering this e-mail, I wanted to run it past you, even though I did inform you at the time I added Byers to the State's website.

I am very excited to have this use made of the property, and hopefully we will receive a nice fee from them as well to offset the cost of repairs we are making. I'm sure we would want to make sure they have adequate liability coverage, etc. and we would have someone there to monitor the film activities.

Your thoughts?

-ellen

--- On **Wed, 9/21/11, Chelsea Rebecca <carebecc@gmail.com>** wrote:

From: Chelsea Rebecca <carebecc@gmail.com>
Subject: Interested in filming at Byers Homestead
To: ellen_smith2148@yahoo.com
Date: Wednesday, September 21, 2011, 2:53 PM

Good afternoon,

My name is Chelsea Rebecca and I'm directing a short film centralized in Ann Arbor. I saw the Byers Homestead listed on reel-scout.com, and I am very interested in using your house as a location for our film. This film is set entirely in a farmhouse and it takes place in the 1950s. Filming would take place over the span of 3-4 weekends, wrapping on November 6th at the very latest.

I'd love to set up a meeting to come look at the house with a tech scout and my director of photography. If you are interested, let me know what days work for you and we can arrange something.

Thank you for taking the time to look this over! I hope to hear from you soon. Feel free to email me or call me- my cell phone number is listed below.

Best,
Chelsea Rebecca

(586)202-4105

Concert in the Park Budget: June 24, 2011

	Expenditures	Revenues
Nelson Graphics (5 banners)	\$725.00	
Funifaces (Face Painter) 6/24	\$125.00	
Magician 6/24	\$75.00	
Tavistock (Main Band) 6/24	\$450.00	
Stage (Oakland County Parks) 6/24	\$350.00	
John's Sanitation 6/24	\$300.00	
Pop & Water	\$192.75	
American Guitar 6/24	\$250.00	
Spinal Column	\$267.20	
	\$2,734.95	
Donations		
Friends of the Libray		\$500.00
Structural Images		\$500.00
Ace Hardware		\$500.00
		\$1,500.00
Vendors		
Pop Sales 6/24		\$103.00
Water Sales 6/24		\$29.00
Grand Dogs Donation 6/24		\$50.00
Hungry Howies 6/24		\$173.60
Carvel 6/24		\$129.60
		\$485.20

Concert in the Park Budget: July 22nd

	Expenditures	Revenue
Absolutely Baffling Magic	\$275.00	
Hillary Clark (Opening Act)	\$100.00	
Julie Zube (Face Painter)	\$150.00	
Oakland County Parks (Stage)	\$350.00	
Groove Therapy (Main Band)	\$600.00	
Johns Sanitation	\$200.00	
Nelson Graphics	\$665.00	
Spinal Column	\$133.60	
Total	\$2,473.60	

Vendors	
Water	\$41.00
Pop	\$68.00
Grand Dogs	\$30.00
Hungry Howies	\$106.59
Carvel	\$189.00
Total	\$434.59

Concert in the Park

Revenues

Expenditures	
Nelson Graphics	\$1,490.00
Johns Sanitation	\$700.00
Oakland County Parks (Stage)	\$1,050.00
Spinal Column	\$534.00
Pop & Water	\$192.75
Face Painter	\$425.00
Magician	\$625.00
Opening Acts	\$600.00
Main Bands	\$1,950.00
Bounce Slide	\$425.00
Volt Electric	\$11,320.00
	\$19,311.75

Donations

Friends of the Library	\$500.00
Structural Images	\$500.00
Ace Hardware	\$500.00
	\$1,500.00

Vendors

Pop Sales	\$228.00
Water Sales	\$111.00
Grand Dogs Donation	\$113.00
Hungry Howies	\$424.32
Carvel	\$507.60
	\$1,383.92

Total Revenue \$2,883.92

Concert in the Park Budget: August 12th

Expenditures

Oakland County Parks (Stage)	\$350.00
John's Sanitation	\$200.00
MainStreet Soul (Main Band)	\$900.00
Spinal Coulumn	\$133.20
Absoutely Baffling Magic	\$275.00
J.T. Williams (Opening Act)	\$250.00
Julie Zube (Face Painting)	\$150.00
Uncle Bucks (Slide)	\$425.00
Nelson Graphics	\$100.00
Total	\$2,783.20

Revenue

Vendors	
Water	\$41.00
Pop	\$57.00
Hungry Howies	\$144.13
Grand Dogs	\$33.00
Carvel	\$189.00
Total	\$464.13

09/21/2011

REVENUE & EXPENDITURE REPORT FOR CHARTER TOWNSHIP OF COMMERCE
Month Ended 08/31/2011

04:58 pm FUND 275 OPEN SPACE FUND

ACCOUNT DESCRIPTION	2011 MENDED BUDGET	YEAR-TO-DATE THRU 08/31/11	ACTIVITY FOR MONTH ENDED 08/31/2011	AVAILABLE	
				BALANCE	USED
Revenues					
Dept 000: GENERAL					
403.000 VOTED MILLAGE	670,400.00	627,043.75	0.00	43,356.25	93.53
576.000 OTHER GRANTS	0.00	122,923.00	0.00	(122,923.00)	100.00
664.000 INTEREST AND DIVIDENDS	25,000.00	20,048.07	2,359.30	4,951.93	80.19
674.000 CONCERT IN THE PARK DONATIONS'	0.00	2,677.79	651.59	(2,677.79)	100.00
678.000 REIMBURSEMENTS	0.00	2,650.00	0.00	(2,650.00)	100.00
Total - Dept 000	695,400.00	775,342.61	3,010.89	(79,942.61)	111.50
Total Revenues					
	695,400.00	775,342.61	3,010.89	(79,942.61)	111.50
Expenditures					
Dept 000: GENERAL					
801.000 PROFESSIONAL SERVICES	15,000.00	4,477.10	633.10	10,522.90	29.85
809.000 REIMBURSEMENT OF MTT JUDGEMEN	0.00	8,717.57	7,166.67	(8,717.57)	100.00
967.000 CONCERT IN THE PARK EXPENSES	0.00	8,324.44	2,443.60	(8,324.44)	100.00
970.000 CAPITAL PURCHASES	164,000.00	163,719.79	7,591.50	280.21	99.83
972.000 CONSULTANTS	10,000.00	52,810.99	3,176.50	(42,810.99)	528.11
973.000 BIKE PATH EXPENSE	0.00	425,802.15	35,440.26	(425,802.15)	100.00
Total - Dept 000	189,000.00	663,852.04	56,451.63	(474,852.04)	351.24
Total Expenditures					
	189,000.00	663,852.04	56,451.63	(474,852.04)	351.24
NET OF REVENUES AND EXPENDITURES					
	506,400.00	111,490.57	(53,440.74)	394,909.43	

09/21/2011 REVENUE & EXPENDITURE REPORT FOR CHARTER TOWNSHIP OF COMMERCE
 Month Ended 08/31/2011

04:59 pm FUND 101 GENERAL FUND

From Dept 751 PARKS AND RECREATION DEPARTMENT To Dept 751 PARKS AND RECREATION DEPARTMENT

ACCOUNT DESCRIPTION	2011		YEAR-TO-DATE THRU 08/31/11	ACTIVITY FOR		AVAILABLE BALANCE	% OF BUDGET USED
	MEMDED BUDGET	MONTH ENDED 08/31/2011		MONTH ENDED 08/31/2011	MONTH ENDED 08/31/2011		
Expenditures							
Dept 751: PARKS AND RECREATION DEPARTMENT							
702.000 SALARIES/WAGES	140,334.00		99,739.27	13,085.24		40,594.73	71.07
702.001 CONTRACTED OFFICE HELP	19,500.00		0.00	0.00		19,500.00	0.00
703.000 BOARD FEES	4,200.00		3,762.00	0.00		438.00	89.57
710.000 MEDICAL INSURANCE	42,480.00		46,103.21	5,532.04		(3,623.21)	108.53
711.000 DENTAL INSURANCE	3,593.00		3,701.08	477.16		(108.08)	103.01
712.000 PENSION CONTRIBUTION	11,025.00		8,279.72	1,664.08		2,745.28	75.10
713.000 LIFE INSURANCE	288.00		256.00	0.00		32.00	88.89
714.000 DISABILITY INSURANCE	995.00		1,014.23	201.95		(19.23)	101.93
715.000 SOCIAL SECURITY BENEFITS (FICA)	12,228.00		7,506.44	999.74		4,721.56	61.39
718.000 VISION INSURANCE	120.00		155.28	18.40		(35.28)	129.40
726.000 SUPPLIES	1,500.00		1,402.08	1.35		97.92	93.47
818.000 CONTRACTURAL SERVICES	12,000.00		5,105.00	0.00		6,895.00	42.54
850.000 TELEPHONE SERVICE	1,500.00		982.86	69.68		517.14	65.52
920.000 ELECTRIC SERVICE	15,000.00		8,531.53	2,462.71		6,468.47	56.88
921.000 HEATING SERVICE	14,000.00		6,489.29	72.70		7,510.71	46.35
922.000 WATER/SEWER FEES	1,000.00		803.10	296.60		196.90	80.31
930.000 EQUIPMENT MAINTENANCE	2,500.00		6,842.57	1,385.15		(4,342.57)	273.70
932.000 BUILDING & GROUNDS MAINT	10,000.00		10,331.21	150.98		(331.21)	103.31
963.000 EDUCATION	500.00		20.00	0.00		480.00	4.00
Total - Dept 751	292,763.00		211,024.87	26,417.78		81,738.13	72.08

Total Expenditures 292,763.00 211,024.87 26,417.78 81,738.13 72.08

NET OF REVENUES AND EXPENDITURES (292,763.00) (211,024.87) (26,417.78) (81,738.13)