

**CHARTER TOWNSHIP OF COMMERCE  
2009 TOWNSHIP DRIVE  
COMMERCE TOWNSHIP, MI 48390**

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING  
MONDAY, APRIL 22, 2013 @ 7:00PM  
HICKORY GLEN & BICENTENNIAL PARK VISIT @ 6PM**

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**CALL TO ORDER**

**ROLL CALL**

**COMMUNICATIONS**

**APPROVAL OF MINUTES: March 25, 2013**

**PUBLIC COMMENTS**

**ITEM 1:** Waiver request: Walled Lake Central Marching Band; Saturday November 9th

**ITEM 2:** League and Community Service Organization Report

**ITEM 3:** Parks and Recreation Department Report

**ITEM 4:** Township Board Report

**ITEM 5:** Maintenance Report

**ITEM 6:** Outhouses in Parks

**ITEM 7:** Byers Walking Bridge/ Hickory Glen Bridge

**ITEM 8:** Parks and Recreation 5 year Master Plan

**ITEM 9:** Dog Waste in Parks

**ITEM 10:** Park Master Plan Signs

**ITEM 11:** Concert in the Park

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**ITEM 12:** Movie in the Park

**ITEM 13:** Revenue & Expenditure Report

**ITEM 14:** Agenda Request

**ITEM 15:** Other Matters

**FINAL  
CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE MEETING**

*Monday, April 22, 2013*  
2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Vice Chairperson Pace called the meeting to order at 7:00 pm at the Commerce Township Offices.

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**ROLL CALL: Present:** Peter Pace – Vice Chairperson  
Dick Zemmin – Secretary  
William Petsch  
Michelle Holmes  
Tim Wichert  
Bob Berkheiser

**Absent:** Dave Schultz (excused)

**Also Present:** Emily England, Director of Senior Services/Parks and Recreation  
Tom Zoner, Township Supervisor

**COMMUNICATIONS:**  
None.

**APPROVAL OF MINUTES:**

**MOTION** by Petsch, supported by Berkheiser, to approve the March 25, 2013 Parks and Recreation Committee Regular Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**PUBLIC COMMENTS:**  
None

**ITEM 1: WAIVER REQUEST: WALLED LAKE CENTRAL MARCHING BAND;  
SATURDAY NOVEMBER 9TH**

**MOTION** by Wichert, supported by Zemmin, to table the waiver request until a representative could be present on behalf of the Walled Lake Central Marching Band.

**MOTION CARRIED UNANIMOUSLY**

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**ITEM 2: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT**

**Interlakes Girls Softball – Tim Bailey, Treasurer**

Mr. Bailey discussed the following with the Committee:

- Last-minute registration resulted in the league being up by two teams over last year for a total of 31 teams registered. There are six openings.
- The main age group is 5th and 6th graders. Also opened the oldest division for 7th and 8th grade to include an opportunity for 9th graders.

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- Honoring Mike House who was a dedicated member of the community. He did a lot of great work for the league and for Commerce Little League as well. Mike's initials will appear on the sleeves of uniforms for coaches and managers.
  - Field cleanup was held despite the weather and it looks great.
  - Also despite the weather, the scrimmage was held on Saturday in sub-40 degree temperatures.
  - Tonight is the season opener.
  - The road is not terrible. It's enough to slow traffic and not too dusty as there has been a lot of rain.
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**Lakes Athletics – Ken LeMarbe, President and Duane Jerore, LCB Director**

Mr. LeMarbe and Mr. Jerore discussed the following with the Committee:

- Field cleanup was held on the 6th. The general cleanup was held with 30 Kohl's volunteers working at the concession stand. They painted, helped with trenches, drains, gutters, tile, assembling stands, et cetera. It was fun and they all like coming out.
- The season opener was on the 14th. It's been chilly but we've been playing, and tonight is good weather.
- All of the fields are in good condition.
- The concession stand is nearly complete and we were getting our certificate of occupancy today. The stand is pending with the final inspection by the Oakland County Health Department for the concessions part. We were doing the final grading and seeding today.
- The memorial for Justin was removed and placed in front of the concession stand.
- There were a few tree issues and maintenance came in, cut them down and cleaned up. Now a stump grinder is needed for a stump that could be a hazard for drivers.
- Other items and issues to address are dust control, dog waste and related signs, speed limit signs, the park entrance, and porta-johns.

Ms. England stated that stump grinding is on Pat O'Donnell's list. Until then, it was suggested that the stump be marked with orange paint and/or flagged so that it is noticeable.

Open discussions ensued regarding signage, the master plan for the parking lot and entrance, and porta-johns which was Item 6 on the agenda.

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Ken LeMarbe suggested that Lakes could cover the cost of one porta-john and that the Committee could cover the cost of the second one as it is used frequently by the mountain bikers. Holmes suggested that the mountain bikers may also chip in for the second outhouse.

**MOTION** by Wichert, supported by Zemmin, to direct Ms. England to get the additional outhouse for Hickory Glen Park.

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**Discussion -**

Zemmin - And the Committee will work with the Michigan Mountain Bikers Association on this to see if they will volunteer to contribute to the outhouse as well.

Berkheiser - The budget should be checked to ensure that this is covered when the Board decides.

Ms. England - I will check.

**MOTION CARRIED UNANIMOUSLY**

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**Friends of Byers – Jim Meenahan and Karen Schantz, Treasurer**

Mr. Meenahan and Ms. Schantz discussed the following with the Committee:

- Operational budget as submitted.
- A wish list was also previously provided of capital projects.

Mr. Berkheiser expressed the need for a more detailed list of items to be budgeted for so that the list can be reviewed during budget season in August and September. Formal bids are not necessary, but something more needs to be submitted for their projects. Ms. Holmes discussed the list of master plan priorities for Byers and Ms. England stated that she would forward the information to Mr. Berkheiser. Mr. Meenahan replied that they will work on compiling the list as requested by Mr. Berkheiser. Ms. Holmes further discussed the upcoming meetings and workshops with leagues to review master plan items.

Mr. Meenahan resumed his review:

- The RCOC reviewed the barn and found that nothing had moved.
  - One beam did seem to be a bit loose, but there was no cracking found and the work did not seem to have any impact.
  - We are still concerned about the south side of the barn where the trench is needed and the RCOC is not going to be doing that.
  - The gentleman from Apex who did the paver project volunteered to dig the trench, therefore we don't expect to spend any money on excavation.
- During the recent storm, a huge willow came down and a limb is on the wires. Ms. England has reported this to DTE.
- We are busy now planning volunteers and publicity for the SummerFest and the Ice Cream Social. We are very fortunate to have Genisys Credit Union as a sponsor for the events. Ms. Schantz requested volunteers from the Committee for the Ice Cream Social. David Law will be in the dunk tank again.
- We also received a donation from Henry Ford Hospital for the Easter event.
- Art-on-the-River will be held again this year. Last year it was very successful with 1500 people.

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Supervisor Zoner expanded on the earlier budget discussion and explained the need to incorporate projects into a 5-year plan.

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**Soccer – CW3, Mike Puckett, Treasurer**

Mr. Puckett discussed the following with the Committee.

- I know our organization had come to meetings in the past. I wanted to re-establish our contact between the Committee and CW3.
- Our first games are this weekend.
- We have a few leagues and the field is aerated and in very good shape.
- I have emailed Emily regarding doing two soccer fields at Bicentennial Park. My team practiced there recently and it was a little rough. We are willing to raise funds and contribute to the project.
- Dog waste is also an issue that needs to be addressed at Dodge Park.

Ms. England discussed the necessary forms that CW3 still needs to provide to the Township. Ms. Holmes explained further that each year, the leagues provide an organizational chart, a budget and an insurance policy naming the league and the Township. Mr. Wichert noted that volunteer hours should also be documented in the budget. Mr. Puckett responded that as Treasurer, he could say that the organization is financially sound and secure. He would work with the organization on the documents. Mr. Pace added that it was good to see CW3 back at a meeting. Mr. Wichert discussed maintenance of the park with Mr. Puckett. Mr. Puckett explained that John Varcie previously oversaw maintenance and replacing him has been difficult.

Ms. England noted that the last time the Committee spoke with CW3, the discussions only included Maple Glen and Dodge Parks. A recommendation would be necessary to allow them to be included on Bicentennial projects. Mr. Puckett added that their organization has \$25,000 set aside for Bicentennial.

**MOTION** by Holmes, supported by Zemmin, to recommend that CW3 also be included on Bicentennial Park for fields for their league. **MOTION CARRIED UNANIMOUSLY**

**Commerce Little League**

Ms. England stated that CLL had sent an email to let the Committee know that their season opener had started.

**Lakes Area Hawks – Pete Lesner, Board President**

Mr. Pace stated that he and Mr. Zemmin had spoken with Pete Lesner. The field had been fertilized and was ready for summer. They also sent their compliments to Lakes Athletics for their concession stand.

**Michigan Mountain Bike Association – Justin Applegate, Trail Coordinator**

No representatives was present at the meeting.

**ITEM 3: PARKS AND RECREATION DEPARTMENT REPORT**

Ms. England discussed the following:

- The department is busy.
- Bids were received for the Richardson Center kitchen remodel and an RFP was sent out for the deck. CDBG monies will apply.

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- The free lunch is next week and ham will be served.
- Concept signs and pricing need to be discussed.

Ms. England discussed costs for the master plan concept signs that were suggested by Mr. Petsch for Hickory and Maple Glen. Ms. England expressed concerns about the signs being misleading and that there may not be funds to complete a full phase. Mr. Zemmin agreed that the Committee shouldn't do anything incumbent.

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Detailed discussion continued regarding budgeting, the millage, and project phasing. The consensus of the Committee was that it would be better to put up a sign describing a phase or project that was actually budgeted for and underway.

**ITEM 4: TOWNSHIP BOARD REPORT**

Mr. Berkheiser provided the following:

- Oakland County Sheriff's will be patrolling the local lakes which is paid for by the homeowners' associations and is funneled through the Township.
- Edgewood Country Club has a 4th of July Celebration scheduled.
- The Parks maintenance trailer was approved.
- Another property donation was passed over as it was swamp land.
- A water tower update is projected to be brought before the Board at the next meeting.

Open discussions took place regarding soil borings and potential locations for a water tower. Supervisor Zoner gave a review and discussed related DNR restrictions on the Wise Road property to preserve trees and wetlands. He also elaborated on the details of a potential dog park at Wise Road with the County. A dog park would require three acres of land with a section for small dogs and another for large. The land would need to be rotated because the dogs tear it up. The area would be gated and would need supervision. It is actually pretty expensive to operate. Park permits, dog vaccinations and legalities were also discussed.

**ITEM 5: MAINTENANCE REPORT**

Ms. England provided the following report:

- Maintenance is busy. The part-time staff returned this week.
- T-shirts and uniforms with logos were ordered so that people will recognize the maintenance workers and know that they belong to Commerce Township.
- The new trailer approved at the recent Board meeting has been ordered.
- The staff will be mowing by next week.

**ITEM 6: OUTHOUSES IN PARKS**

- See Item 1, Lakes Athletics, for motion regarding outhouses.

**ITEM 7: BYERS WALKING BRIDGE/ HICKORY GLEN BRIDGE**

Supervisor Zoner gave a review:

- Several designs have been presented and reviewed.

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- Byer's bridge should be kept as an old fashioned scenario.
- Hickory is more of a long flat span.
- Costs have varied significantly for the different proposals that have been considered.
- These need to be fast-tracked as it has been a long time waiting for the bridges to get done.

Supervisor Zoner elaborated on the range of pricing for the bridges and the various materials discussed. He also addressed the need to raise the Byer's bridge to potentially allow for a boat or kayak to pass beneath it. This may be considered.

Open discussion continued regarding deterioration of the existing bridge and the reasons for its condition, including turbulence loosening the base and knocking out the footings. Bidding, pricing and the timeline for these projects were further reviewed. Scheduling is a very big deal. Supervisor Zoner stated that he will keep the Committee updated on the progress for the bridges.

**ITEM 8: PARKS AND RECREATION 5 YEAR MASTER PLAN**

Ms. England presented the bids and gave a review. The Committee discussed the varying bids. Leah of Living Lab is familiar with the Township and the project. In addition, her proposal was reasonably priced. The Committee members have been happy with her services in the past. Further discussion took place regarding the need for a Forestry Management Plan as indicated in the proposal as Option #1. Ms. Holmes elaborated on this need as many of the trees in the Township parks are getting older. A lot of trees are being lost and there needs to be a plan for maintenance and replanting. There are serious problems in Dodge and other parks with old trees dying off and falling over, but there currently is no management plan in place. A plan of action is needed and funding can be addressed after the plan is reviewed. If there is another millage, this can be revisited as long as a plan is established.

**MOTION** by Petsch, supported by Wichert, to accept the bid by Living Lab for the 5-year Recreational Plan Proposal for \$13,900, and to add to this Option #1, Forestry Management Plans (4 sites), for a total of \$23,900.

**Discussion -**

Zemmin - Dave Schultz was also in support of Living Lab.

**ROLL CALL VOTE:**

**AYES:** Zemmin, Wichert, Pace, Holmes, Petsch, Zemmin

**NAYES:** Berkheiser

**ABSENT:** Schultz

**MOTION CARRIED**

**ITEM 9: DOG WASTE IN PARKS**

Supervisor Zoner gave a review of the costs and alternatives for addressing dog waste in the parks. The suggestion of having stations with doggie bags available at each park would be costly, and maintenance would be going around daily to pick up the trash. Ms. England noted that people cannot be ticketed if nothing is posted. Open discussions

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ensued regarding incidents witnessed by Committee members, keeping pets leashed as a preventative measure, policing and ticketing, the role of County Animal Control, and the absolute necessity for signage. Costs, designs and sign locations were reviewed. Park entrances/gates and pathway/trail entrances were suggested for posting; however, it was suggested that the signage not be overdone either. The signs will make the ordinance enforceable and allow more control over the issue. It was decided that the ad hoc sign committee could review the park maps for sign placement and the necessary number of signs would be further discussed next month.

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**ITEM 10: PARK MASTER PLAN SIGNS**

Ms. England gave a review:

- The design for the signs will be like the one in front of the Township building which is arced at the top.
- The signs will be uniform, however colors have not been confirmed.
- The budget requested was \$50,000.

**MOTION** by Petsch, seconded by Holmes, to accept the design by the ad hoc committee for the park entrance signs, in whatever colors may later be decided upon. The signs will include the park addresses. **MOTION CARRIED UNANIMOUSLY**

**ITEM 11: CONCERT IN THE PARK**

Mr. Pace gave a review:

- Emily is getting everything in order and finalized, including the magician, the bouncehouse, et cetera.
- Thanks to Michelle for arranging contact with the Masonic Group. They will be volunteering to handle the parking.
- Entertainment:
  - June - Toppermost Beatles Tribute Band
  - July - Mr. Moody Female Vocalist
  - August – All Directions Band
- Almost all sponsors have returned from last year and there are a few new, such as the Allstar Dance Academy and Sweet Treats. Genisys and ACE Hardware are onboard. The events are well-funded.

**ITEM 12: MOVIE IN THE PARK**

Mr. Pace and Ms. England discussed the following with the Committee:

- The event will be July 26th at Dodge Park.
- Genisys is sponsoring the entire event.
- Because it is dark out during the event, there will not be other activities; it will only be the movie.
- Discussion is ongoing to select a movie, possibly a classic family Disney type movie. Free Willy and E.T. have been suggested.



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**ITEM 13: REVENUE & EXPENDITURE REPORT**

The Committee reviewed the report and Supervisor Zoner held discussions regarding the upcoming millage. Among the items addressed were advertising, signage during an election, the ballot proposal language for a renewal including park improvement and purchasing open space, the Wise Road property purchase of 500 acres and related savings, the fund balance, making progress on previous projects, growth of the Township and related recreational goals. The Committee addressed funding restrictions placed on the previous millage funds. Supervisor Zoner stated that most of the Township is now tied up and he did not anticipate future purchases of large, open space land.

**MOTION** by Holmes, seconded by Wichert, to recommend to the Township Board a request for a ballot proposal renewal for parks open space and improvement for August 2014.  
**MOTION CARRIED UNANIMOUSLY**

**ITEM 14: AGENDA REQUEST**

- Waiver Request
- Park Signs
- Dog Waste
- General Request

**ITEM 15: OTHER MATTERS**

- Mr. Wichert noted that a crabapple tree needs attention at Bicentennial Park.
- Ms. Holmes discussed the community breakfast and tickets. Mr. Wichert volunteered to deliver the speech and present the award to Mike Snyder.
- Mr. Pace discussed the carnival to be held May 16th through the 19th on the DDA property next to the Library.

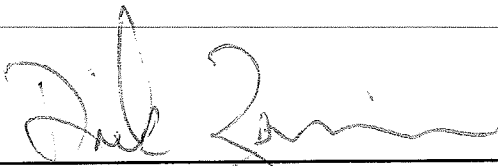
Ms. England and Supervisor Zoner held discussions of liability insurance and licensing requirements for third party contractors with Mr. Meenahan and Ms. Schantz with regard to Byers' projects.

**The next Parks and Recreation Meeting will be Monday, May 20, 2013 at 7:00 pm.**

**ITEM 16: ADJOURNMENT**

**MOTION** by Wichert, supported by Zemmin, to adjourn the meeting at 9:20 pm.  
**MOTION CARRIED UNANIMOUSLY**

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Dick Zemmin, Secretary

CHARTER TOWNSHIP OF COMMERCE  
APPLICATION FOR RICHARDSON COMMUNITY CENTER USE

Use subject to policies and procedures attached to application

Call: 248-926-0063 for Rental Information

Monday-Friday: 8:00am-4:30pm.

APPLICATION CANNOT BE ACTED UPON UNLESS COMPLETED IN FULL

NAME: Walled Lake Central Marching Band

If organization, contact person: Andi Mara

ADDRESS: 2301 Welch Ct, Commerce Twp MI 48390

PHONE: 248-1069-4321 PURPOSE\* End of Season Party

\*NOTICE: If food will be served and the function will be open to the general public, applicants **must** contact the Oakland County Health Department at (248) 926-3305, as a Temporary Food License may be required.

DATE REQUESTED: Nov. 9 <sup>Sat</sup> TIME: FROM 9 AM TO 2 AM

ANTICIPATED ATTENDANCE: 300 inside and outside

I have read the attached policies governing the use of the Richardson Community Center and agree to abide by all those policies established for its use. I understand that I have the use of the building only on the date I have reserved, that I must obtain a key for the Center from the Richardson Center and that I am responsible for return of the key.

I also understand that we are responsible for setting up for our group and for taking down the equipment we set up. Cleaning up after ourselves will be our responsibility immediately after our event, and we agree to leave the building in good condition.

I pledge that I am a resident of Commerce Township and that I will be in charge of the activities taking place at the Center during this use. I understand that if this information is found not to be true, I WILL FORFEIT THE SECURITY DEPOSIT TO THE TOWNSHIP AND THE DATE FOR THE EVENT THAT I HAVE BOOKED.

I agree to defend, indemnify and hold harmless the Charter Township of Commerce for any claim, demand, suit, loss, cost or expense, or any damage which may be asserted, claimed or recovered against or from the Charter Township of Commerce by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, loss, cost, or expense is caused in whole or in part by the negligence of the above named group and/or individual(s), or by third parties, or by the agents, servants, employees, or actors of any of them.

Andi Mara  
Signature of person requesting use

3/28/13  
Date

CHARTER TOWNSHIP OF COMMERCE RICHARDSON SENIOR CITIZEN CENTER

By the use of the facilities and services of the Charter Township of Commerce Richardson Senior Citizen Center ("Center") and/or by my attendance at any of the programs, activities or functions of the Center I expressly agree that the Charter Township of Commerce ("Township"), its elected officials, officers, employees, and agents shall not be liable for any injuries, damages, and/or losses arising from personal injuries or other damages or losses sustained by me or my guests in, on or about the property of the Township, Center, or in connection with any of the programs, activities, or functions regardless of where such injuries, damages, or losses may occur. By the execution of this General Release and Waiver of Liability, I accept full responsibility for any such injuries, damages, and/or losses which may occur to me or my guests, on or about the property of the Township, Center, or in connection with any of the program, activities, or functions regardless of where such injuries, damages or losses may occur.

I hereby release the Charter Township of Commerce, its elected officials, officers, employees, and agents from any and all responsibility or liability for injuries, damages and/or losses to me resulting from my participation in programs, activities or functions of the Center regardless of where such injuries, damages or losses may occur.

I agree not to make a claim against nor sue the Township, its elected officials, officers, employees, and agents from injuries, damages and/or losses relating to my participation or use of the Center's facilities or incurred in connection with any of the programs, activities, or functions of the Center regardless of where such injuries, damages, or losses may occur.

I have carefully read this General Release and Waiver of Liability and fully understand its contents. I am aware that this is a release of liability and a contract between the Township and me, and I sign it of my own free will. I understand that this General Release and Waiver is intended by the Township to disclaim liability of all negligence, including its own.

Print Name: Andrea Mara

Signature: (Andrea J Mara)

Date: 3/28/13

Witness: Emily England

CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE

REQUEST TO WAIVE RENTAL FEES AT RICHARDSON CENTER

\*Failure to notify Township of cancellation within 14 days of event will result in a \$150.00 cancellation fee.\*

Requested Date: Sat, Nov. 9, 2013 Hours: 9AM-2AM

Group Requesting Fees Waived: Walled Lake Central Marching Band

Person Representing Group: Andrea Mara

Day Phone: 248-669-4321

Evening Phone: 248-669-4321

Affiliate: \_\_\_\_\_

Non-Profit:  School: \_\_\_\_\_

Senior: \_\_\_\_\_ Other: \_\_\_\_\_

Reason for the Request



3/28/13

Andrea Mara

Date

Signature of Group Representative



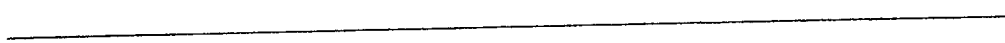
FOR PARKS AND RECREATION USE ONLY:

Date Request came before Committee: \_\_\_\_\_

Reply from Parks and Recreation Committee: \_\_\_\_\_

Favorable: \_\_\_\_\_ Non-Favorable: \_\_\_\_\_

Conditions: \_\_\_\_\_



Emily S. Dubey, Director  
Senior, Park and Recreation  
Charter Township of Commerce

GL NUMBER	DESCRIPTION	2013 AMENDED BUDGET	END BALANCE 03/31/2013	ACTIVITY FOR MONTH 03/31/2013	AVAILABLE BALANCE	% BDDT USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
<b>Fund 275 - OPEN SPACE FUND</b>						
<b>Revenues</b>						
Dept 000-GENERAL						
275-000-403.000	VOLED MILLAGE	607,429.00	200,000.00	0.00	407,429.00	32.93
275-000-403.001	MIT CHANGES	(5,000.00)	(691.58)	(203.60)	(4,308.42)	13.83
275-000-664.000	INTEREST AND DIVIDENDS	10,000.00	1,012.74	503.24	8,987.26	10.13
275-000-674.000	CONCERT IN THE PARK DONATIONS'	3,000.00	1,400.00	900.00	1,600.00	46.67
275-000-675.000	DONATIONS	2,000.00	0.00	0.00	2,000.00	0.00
<b>Total Dept 000-GENERAL</b>		<b>617,429.00</b>	<b>201,721.16</b>	<b>1,199.64</b>	<b>415,707.84</b>	<b>32.67</b>
<b>TOTAL Revenues</b>		<b>617,429.00</b>	<b>201,721.16</b>	<b>1,199.64</b>	<b>415,707.84</b>	<b>32.67</b>
<b>Expenditures</b>						
Dept 000-GENERAL						
275-000-801.000	PROFESSIONAL SERVICES	3,000.00	162.00	0.00	2,838.00	5.40
275-000-967.000	CONCERT IN THE PARK EXPENSES	7,500.00	1,434.87	0.00	6,065.13	19.13
275-000-970.000	CAPITAL PURCHASES	325,500.00	20,736.21	13,572.00	304,763.79	6.37
275-000-972.000	CONSULTANTS	40,000.00	0.00	0.00	40,000.00	0.00
<b>Total Dept 000-GENERAL</b>		<b>376,000.00</b>	<b>22,333.08</b>	<b>13,572.00</b>	<b>353,666.92</b>	<b>5.94</b>
<b>TOTAL Expenditures</b>		<b>376,000.00</b>	<b>22,333.08</b>	<b>13,572.00</b>	<b>353,666.92</b>	<b>5.94</b>
<b>Fund 275:</b>						
<b>TOTAL REVENUES</b>		<b>617,429.00</b>	<b>201,721.16</b>	<b>1,199.64</b>	<b>415,707.84</b>	<b>32.67</b>
<b>TOTAL EXPENDITURES</b>		<b>376,000.00</b>	<b>22,333.08</b>	<b>13,572.00</b>	<b>353,666.92</b>	<b>5.94</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>241,429.00</b>	<b>179,388.08</b>	<b>(12,372.36)</b>	<b>62,040.92</b>	<b>74.30</b>

PERIOD ENDING 03/31/2013

GL NUMBER	DESCRIPTION	2013		END BALANCE 03/31/2013	ACTIVITY FOR MONTH 03/31/2013	AVAILABLE BALANCE	% BDCG USED
		AMENDED BUDGET	NORMAL				
Fund 101 - GENERAL FUND							
Expenditures							
Dept 751-PARKS AND REC/MAINTENANCE	DEPARTMENT						
101-751-702.000	SALARIES/WAGES	158,941.00		42,696.05	11,822.23	116,244.95	26.86
101-751-702.001	CONTRACTED OFFICE HELP	19,500.00		520.00	520.00	18,980.00	2.67
101-751-703.000	BOARD FEES	5,040.00		0.00	0.00	5,040.00	0.00
101-751-708.000	PAYED TIME OFF PAYOUT	0.00		873.75	0.00	(873.75)	100.00
101-751-710.000	MEDICAL INSURANCE	51,000.00		16,817.32	4,204.33	34,182.68	32.98
101-751-711.000	DENTAL INSURANCE	4,150.00		974.08	324.78	3,175.92	23.47
101-751-712.000	PENSION CONTRIBUTION	18,062.00		2,853.97	1,434.15	15,208.03	15.80
101-751-713.000	LIFE INSURANCE	288.00		96.00	24.00	192.00	33.33
101-751-714.000	DISABILITY INSURANCE	1,654.00		551.60	137.90	1,102.40	33.35
101-751-715.000	SOCIAL SECURITY BENEFITS (FICA)	14,416.00		3,213.75	883.75	11,202.25	22.29
101-751-718.000	VISION INSURANCE	221.00		55.20	18.40	165.80	24.98
101-751-726.000	SUPPLIES	2,500.00		1,217.30	443.18	1,282.70	48.69
101-751-818.000	CONTRACTURAL SERVICES	12,000.00		1,050.00	440.00	10,950.00	8.75
101-751-850.000	TELEPHONE SERVICE	2,000.00		361.75	142.28	1,638.25	18.09
101-751-920.000	ELECTRIC SERVICE	18,000.00		3,115.43	1,318.90	14,884.57	17.31
101-751-921.000	HEATING SERVICE	14,000.00		4,004.68	1,656.45	9,995.32	28.60
101-751-922.000	WATER/SEWER FEES	2,000.00		264.50	0.00	1,735.50	13.23
101-751-930.000	EQUIPMENT MAINTENANCE	10,000.00		711.10	202.39	9,288.90	7.11
101-751-932.000	BUILDING & GROUNDS MAINT	20,000.00		1,897.77	554.39	18,102.23	9.49
101-751-963.000	EDUCATION	500.00		512.00	512.00	(12.00)	102.40
101-751-970.000	CAPITAL OUTLAY	71,400.00		0.00	0.00	71,400.00	0.00
Total Dept 751-PARKS AND REC/MAINTENANCE DEPARTMENT		425,672.00		81,786.25	24,639.13	343,885.75	19.21
TOTAL Expenditures		425,672.00		81,786.25	24,639.13	343,885.75	19.21
Fund 101:							
TOTAL REVENUES		0.00		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		425,672.00		81,786.25	24,639.13	343,885.75	19.21
NET OF REVENUES & EXPENDITURES		(425,672.00)		(81,786.25)	(24,639.13)	(343,885.75)	19.21