

**CHARTER TOWNSHIP OF COMMERCE**  
**JOINT MEETING of**  
**TOWNSHIP BOARD OF TRUSTEES**  
**And**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
*Tuesday, February 23, 2010*  
2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Supervisor Thomas Zoner called the Board of Trustees meeting to order at 7:00 p.m.

**ROLL CALL:** Present: Thomas K. Zoner, Supervisor  
Sandra Abrams, Clerk  
Susan Gross, Treasurer  
Debra Kirkwood, Trustee  
Robert Long, Trustee  
Daniel Munro, Trustee  
Rick Sovel, Trustee

Absent: None

**CALL TO ORDER:** Chairperson Gotts called the Downtown Development Authority meeting to order at 7:00 p.m.

**ROLL CALL:** Present: Wynn Berry, Chairperson  
Jim Gotts, Chairperson  
Christin Skikun, Member  
David Smith, Member  
Randall Thomas, Member  
Paul Kirkwood, Member  
Jose Mirkin, Member  
Daniel Lublin, Member  
Wendy Anderson, Member

Absent: Douglas Lanni  
Sandra Motz  
Patrick Dohany

Item 1: Approval of Agenda: No changes noted

Item 2: Public Comment: Held at the end of the meeting

Item 3: Fourth Amended and Restated DDA Director Agreement: Following discussion it was decided that the Director's Agreement should be addressed after the budget discussion.

Item 4: DDA 2010 Budget (tabled by TB 1-12-2010)

Discussion by both the Township Board and the DDA Board as follows:

- Discussion of the budget as presented at this meeting;
- Round A Bout construction start dates of 2010 versus 2011;

- TEDF Grant and the conditions placed on the acceptance of the grant as it relates to construction timing;
- Written confirmation of the exact grant amount and terms and conditions necessary to make any decisions on the construction of the round a bout; Review of the wording of the Bond Authorizing Resolution (see attached);
- Budget questions relative to the Public Relations and Communication line item amount;
- Budget questions relative to the Legal line item amount; Possibility of using only one legal firm; Discussion of double representation not necessary and costly;
- Budget discussion relative to contracted legal and engineering firms reducing rates;
- Budget discussion relative to how the Public Relations firm was used or could be better used;
- Discussion of the amount of open legal files currently and cost for same;
- Discussion of consultants contracts and review of same annually;
- Discussion of the cost of obtaining the TEDF grant relative to consultants/lobbyist;
- Discussion of other consultants and retainers for same;
- Budget questions relative to Property Marketing and Promotion line item amount and use for same;
- Discussion of changing the past marketing practices of declining to sell property based on internal personnel preferences for the end product of the overall development;
- Discussion of reports that are to be furnished to the Township Board and the DDA board monthly as to how the DDA is operating;
- Discussion of any and all offers to purchase to be brought to the DDA board and the Township Board for the final decision to be made;
- Statement that prior requests have been made by the DDA board members, to the DDA Director, for any and all offers to purchase to be brought to the DDA board for review with no result;
- Statement that the direction of the DDA cannot change under the current leadership;
- Statement that any change in leadership has to be accomplished by the DDA Board;
- Opposing statement that the current leadership is accomplishing the DDA goals and objectives;
- Statement that the current financial crisis is not the fault of the Director of the DDA;
- Request that the DDA Board make a change in leadership thereby changing the direction and past practices of the DDA moving in a positive manner toward as is possible in the current economy to the completion of the DDA project;
- Budget question relative to Property Maintenance and Utilities line items amount and use for same;
- Question on Township Administrative Services relative to the DDA necessary administrative services to be accomplished by floater staffing currently within the Township or part time services in the future;
- Discussion that any item not currently in the budget, can be added at a later date by amendment;

Following a determination that a revised budget was given to the DDA Board that they had not yet reviewed or recommended to the Township Board for approval, and that the original budget distributed to the Township Board for their approval was not now the budget that was recommended by the Finance Committee nor the DDA Board, a short recess was called for clarification of the correct budget and the process for approving same.

Following the recess:

A determination was made that the revised budget was required to be approved by the DDA board for recommendation to the Township Board.

**MOTION** by Thomas, second by Lublin to approve for recommendation to the Township Board the 2010 DDA Budget as revised.

**ROLL CALL VOTE:**

Ayes: Skitkun, Smith, Thomas, Kirkwood, Mirken, Lublin, Gotts

Nays: Anderson

Absent: Lanni, Motz, Dohany

**MOTION CARRIED**

Discussion of the Budget process and determination that a Special Meeting of the DDA Board would be held on March 2, 2010, at their regular time of 12:00 noon, in order for the DDA board to review the budget just approved for adjustments that were suggested by the Township Board including an opportunity to inquire and adjust the consultants fees and review and make a recommendation on the 4<sup>th</sup> amended and restated DDA Director's Agreement.

The DDA Board will again join the Township Board at their regular meeting held on March 9<sup>th</sup> 2010, at 7:00 p.m. for a joint meeting of the two boards.

Item 5: Tri-Party Funds

**MOTION** by Munro, second by Kirkwood, to authorize the Township Supervisor to notify the Road Commission for Oakland County to reallocate \$600,000 from the Haggerty Road Improvement Fund to the Martin Parkway Project.

**MOTION CARRIED UNANIMOUSLY**

Item 6: DDA Warrants

**MOTION** by Munro, second by Long, to table the DDA warrants as presented.

**ROLL CALL VOTE:**

Ayes: Munro, Long

NAYS: Kirkwood, Gross, Sovel, Abrams, Zoner

**MOTION TO TABLE FAILED**

**MOTION** by Munro, second by Long to deny the DDA warrants as presented.

**ROLL CALL VOTE:**

Ayes: Munro, Long, Sovel

NAYS: Kirkwood, Gross, Abrams, Zoner

**MOTION TO DENY FAILED**

Discussion and unanimous consent to send the Warrants as presented back to the DDA Board for review and recommendation.

**MOTION** by Munro, second by Long, to approve the Resolution in appreciation of the City of Novi and authorize representation by the Township Board to present the Resolution to the City of Novi at one of their regular meetings.

**MOTION CARRIED UNANIMOUSLY**

Item 2: Public Comments (Out of Order)

Tabitha Stasie, resident, stated that she requested and obtained a meeting with DDA Director Berry on Monday, February 22, 2010, and stated that Mr. Berry was in excess of 15 minutes late for the meeting but had called to say he would be delayed. She further stated that Mr. Berry did not recall certain information that was discussed at the last DDA Meeting, that she was not given answers to questions and that she asked specifically the amount of the total debt of the DDA and did not receive an answer. In conclusion she stated the DDA information must be transparent and that she is opposed to taxation for the DDA project.

Mark Stacey, resident, stated that the problem of expenses is past and the current discussion should be about revenues.

**MOTION** by Munro, second by Abrams, to enter into Closed Session for the purpose of discussing pending litigation.

**ROLL CALL VOTE:**

**AYES:** Munro, Kirkwood, Gross, Zoner, Abrams, Sovel, Long

**NAYS:** None

**MOTION CARRIED UNANIMOUSLY**

Township Board of Trustees Entered into Closed Session at 10:45 p.m.  
DDA Board Members to be present in the Closed Session for observation purposes only.  
Returned to regular session at 11:20 p.m.

**MOTION** by Sovel, second by Gross to approve the Closed Session minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**MOTION** by Munro, second by Kirkwood to authorize the acceptance of the Case Evaluation relative to Commerce Township VS Detroit Gun Club, Case No. 08094755, as discussed in Closed Session.

**MOTION CARRIED UNANIMOUSLY**

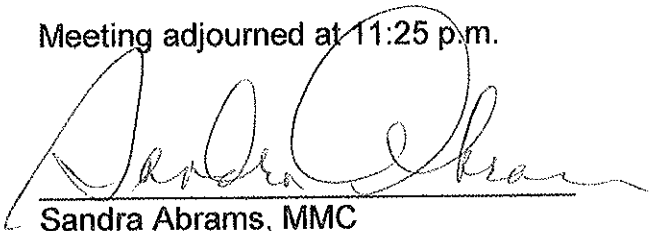
**MOTION** by Gross, second by Abrams, to adjourn Township Board of Trustees meeting.

**MOTION CARRIED UNANIMOUSLY**

**MOTION** by Smith, second by Skikun, to adjourn Downtown Development Authority meeting.

**MOTION CARRIED UNANIMOUSLY**

Meeting adjourned at 11:25 p.m.



Sandra Abrams, MMC  
Clerk, Charter Township of Commerce

Sale 7-23-08  
Closing - 8-15-08

MARTIN PARKWAY

**CHARTER TOWNSHIP OF COMMERCE**

At a regular meeting of the Board of Trustees of the Charter Township of Commerce (the "Township"), County of Oakland, State of Michigan, held at the Township Hall, on Tuesday, July 8, 2008, at 7:00 p.m., Michigan time, there were

Present:

Absent:

The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**BOND AUTHORIZING RESOLUTION**  
**2008 Downtown Development Bonds**  
**(Limited Tax General Obligation)**

WHEREAS, the Charter Township of Commerce (the "Township") created the Commerce Township Downtown Development Authority (the "DDA") pursuant to Act 197, Public Acts of Michigan, 1975, as amended (the "Act"); and

WHEREAS, pursuant to the Act, the DDA prepared its Fifth Amended Development Plan and Tax Increment Financing Plan for the DDA's Development Area No. 1 (the "Plan"), which has been approved by the Township Board; and

WHEREAS, the DDA has determined that it is necessary and appropriate to finance part of the project costs of the Plan, particularly the costs of acquiring, constructing and installing certain public improvements consisting of improvements to portions of the existing Martin Road and construction of a new parkway connecting Martin Road to Pontiac Trail at the intersection of Pontiac Trail and M-5, such improvements being commonly referred to as the Martin Parkway Project (the "Project"); and

WHEREAS, the DDA approved a resolution on July 8, 2008 (the "DDA Resolution") requesting that the costs of the Project be financed through the issuance and sale of bonds by the Township in a principal amount not to exceed \$22,500,000 (the "Bonds"), pursuant to Section 16(1) of the Act, to be primarily payable from and secured by the DDA's tax increment revenues derived from Township, Oakland County and Oakland County Community College taxes levied on properties in the DDA's Development Area No. 1, which have been irrevocably pledged by the DDA to such purpose, to be further payable from other available DDA moneys, including, without limitation, the proceeds of the sale of certain properties within Development Area No. 1 by the DDA (the "Land Sale Proceeds"), and to be additionally secured by the limited tax general obligation pledge of the Township.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. Useful Life and Cost of Project. The estimated period of usefulness of the Project is not less than 20 years and the portion of the cost of the Project to be financed by the Bonds, including bond issuance costs and capitalized interest, is determined to be \$22,500,000. The acquisition and construction of the Project by the DDA pursuant to the Plan and the cost and period of usefulness of the Project are hereby approved and confirmed.

2. Bond Details. The Township shall borrow not to exceed \$22,500,000 and issue its Bonds therefor (the "Bonds"), pursuant to Section 16(1) of the Act, for the purpose of paying a substantial portion of the cost of the Project, capitalized interest on the Bonds as provided herein, and the costs of issuing the Bonds. The Bonds shall be designated as "Charter Township of Commerce 2008 Downtown Development Bonds (Limited Tax General Obligation)." The Bonds shall be fully registered Bonds, both as to principal and interest, registrable upon the books of the Bond Registrar (as hereinafter defined), and may be issued in any denomination which is \$5,000, or any integral multiple thereof up to a single maturity, numbered from 1 upwards. Bonds initially issued shall be dated the date of their original issuance and delivery, and bear interest payable semi-annually from that date or from the June 1 or December 1 through which interest has been paid. The Bonds shall mature serially on June 1 of each year in the period from 2012 through 2028, inclusive, in the following principal amounts:

<u>Year</u>	<u>Amount</u>
2012	\$ 100,000
2013	\$ 100,000
2014	\$ 100,000
2015	\$ 100,000
2016	\$ 100,000
2017	\$ 100,000
2018	\$ 100,000
2019	\$1,000,000
2020	\$1,200,000
2021	\$1,400,000
2022	\$1,900,000
2023	\$2,100,000
2024	\$2,400,000
2025	\$2,800,000
2026	\$2,900,000
2027	\$3,000,000
2028	\$3,100,000

In the Sale Order (as defined in Section 15 hereof), the Treasurer may adjust such maturity schedule as required by changes in costs of the Project or bond market conditions, within the maximum principal amount of \$22,500,000, and may designate any one or more maturities from June 1, 2018 through June 1, 2028, inclusive, as term bonds and the consecutive