

**CHARTER TOWNSHIP OF COMMERCE  
TOWNSHIP BOARD OF TRUSTEES QUARTERLY MEETING  
JOINT MEETING WITH THE DOWNTOWN DEVELOPMENT AUTHORITY**

*Tuesday, August 23, 2011*

2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Supervisor Thomas Zoner called the meeting to order at 7:05 p.m. and introduced the members of the Board.

**TOWNSHIP BOARD**

**ROLL CALL: Present:** Thomas K. Zoner, Supervisor  
Daniel Munro, Clerk  
Susan Gross, Treasurer  
Debra Kirkwood, Trustee  
David Law, Trustee  
Robert Long, Trustee  
Rick Sovel, Trustee

**DOWNTOWN DEVELOPMENT AUTHORITY**

Kathleen Jackson, DDA Director  
Jim Gotts, Chairperson  
Dan Lublin, Vice Chairperson  
Mark Stacey, Member  
Christin Skikun, Member  
Patrick Dohany, Member  
Jose Mirkin, Member  
Brian Winkler, Member

**Absent:** David Smith, Member

**Also Present:** Phillip Adkison, Township Attorney

**ITEM 1: Joint Meeting with Downtown Development Authority**

Discussion regarding DDA operating expenses and reserves available to fund DDA Debt

**MOTION** by Lublin, supported by Winkler to adjourn the DDA Meeting at 8:12 p.m.

**MOTION CARRIED UNANIMOUSLY**

Discussed Old Station # 2 requires roof replacement

2012 Township Budget discussion overview. Budget meeting calendar has been distributed to the board.

Discussed potential water tower

Discussed future contracted professional services

Discussed email archive solution

Discussed AFSCME holiday schedule

Discussed Township Travel policy modifications

Discussed email archiving

**MOTION** by Sovel, supported by Law to Direct the Township Supervisor to work with the township attorney to purchase property within the township

**MOTION CARRIED UNANIMOUSLY**

**MOTION** by Munro, supported by Law to Adjourn at 9:58pm

**MOTION CARRIED UNANIMOUSLY**



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Daniel P. Munro, Clerk  
Charter Township of Commerce