

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES QUARTERLY MEETING**

Tuesday, January 25, 2011

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Supervisor Thomas Zoner called the meeting to order at 7:00 p.m. and introduced the members of the Board.

Chairperson William Petsch called the Parks and Recreation meeting to order at 7:00 p.m., members present.

ROLL CALL: Present: Thomas K. Zoner, Supervisor
Daniel Munro, Clerk
Susan Gross, Treasurer
Debra Kirkwood, Trustee
Robert Long, Trustee
Rick Sovel, Trustee

William Petsch, Chairperson
Dave Schultz, Vice Chairperson
Peter Pace, Secretary
Michelle Holmes
Tim Wichert
Dick Zemmin

Also Present: Phillip Adkison, Township Attorney

ITEM 1: INSURANCE FOR WASTE WATER TREATMENT PLANT

Mr. Kenneth Hale was present to explain the construction insurance.

MOTION by Gross supported by Sovel, to accept the insurance policy from Chubb Insurance for the Waste Water Treatment Plant in an amount not to exceed \$37,445.00 with a \$100,000.00 deductible for one (1) year, Policy attached.

MOTION CARRIED UNANIMOUSLY

MOTION by Gross, supported by Sovel, to authorize Kenneth Hale to begin the process of going out for bids on an insurance policy for the Waste Water Treatment Plant in the beginning of November 2011.

MOTION CARRIED UNANIMOUSLY

ITEM 2: JOINT MEETING WITH PARKS AND RECREATION COMMITTEE

Phillip Adkison, Township Attorney gave an update on the Wise Road property.

William Petsch discussed the following:

- Sections of the Township that needs open air space (northwest section).
- Dodge Park #5 – “Music in the Parks” - Improvements needed: paving, lighting, security and brushing out an area so you can see the park from S. Commerce Road. The Parks and Recreation Committee envision this park to be an “all season” park.
- Maple Glen Park – they will review the egress and ingress.

Peter Pace discussed the following in regards to “Music in the Parks”:

- The event will be in the summer of 2011 (June 24, July 22 and August 12 or 26) at the soccer field.
- They need to install lighting, electricity, security and paving.
- Oakland County Parks will provide a portable stage.
- There will be local bands, children activities, food venders and end with fireworks.
- The event will last 2 ½ to 3 hours.

Petsch requested the Township solicit bids for paving, lighting and brush clearing.

Munro reminded the Board that most of these items were in the 2011 budget and in the Parks and Recreation Master Plan for Dodge Park #5.

Supervisor Thomas Zoner voiced his concern that a spark from the fireworks could possibly cause a fire because of the dry pine trees. In addition, he is against the use of taxpayer money for fireworks. He stated that there should be enough funds in the Capital improvement section of the Master Plan for improvements to Dodge Park #5. The Parks and Recreation Committee should look into the possibility of obtaining grant money.

Petsch said they would work on the bids, coordinate with Emily England and report to the Township Board.

The Parks and Recreation portion of the meeting was adjourned at 8:10 p.m.

ITEM 3: WATER AND SEWER RATE ANALYSIS

Supervisor Thomas Zoner presented a proposal from Mark Beauchamp of Utility Financial Solutions in the amount of: - \$4,500.00 for water and \$4,500.00 for wastewater, totaling \$9,000 for providing a financial projection and rate design services for water and sewer.

WATER AND SEWER RATE ANALYSIS (continued)

Discussion – wait until the 2011 Detroit Water Rates come in before there is any action taken. Supervisor Thomas Zoner will discuss this with Mark Beauchamp and bring back more information at the February 2011 Township Board meeting.

ITEM 4: TOWNSHIP TRUSTEE APPOINTMENT PROCESS

The Township received ten (10) letters of interest to fill the Township Trustee position.

Munro stated he sent applicants resumes, via e-mail, to all Board members.

Interviews will take place on February 1, 2011 beginning at 5:00 p.m. Each applicant will be interviewed for 20 minutes. Each Board member will provide two questions and one alternate question. The Board will narrow the questions to ten. The applicants will be asked the same questions. When an interview takes place, the Board will ask the other applicants if they would wait in another designated room. After interviews are completed, the Board will recommend three top candidates, one of which will be appointed at the February 8, 2011 Township Board meeting.

Two applicants attended:

John Scott
Dan Klemptner

ITEM 5: CONTRACTS FOR CDBG RICHARDSON SENIOR CENTER

MOTION by Gross, supported by Kirkwood, to approve proposal number A6699 for \$49,999.99 submitted by Arrow Flint Electric for construction work (remodel restroom and front entrance) at the Richardson Senior Center. Funds shall come from Community Development Block Grant money.

ROLL CALL VOTE:

AYES: Gross, Kirkwood, Sovel, Munro, Zoner
NAYS: Long

MOTION CARRIED

MOTION by Gross, supported by Kirkwood, to award the Richardson Senior Center Carpet project to the low bidder, Cohn's, for \$14,200.00. Funds to come from Community Development Block Grant money.

MOTION CARRIED UNANIMOUSLY

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OTHER MATTERS

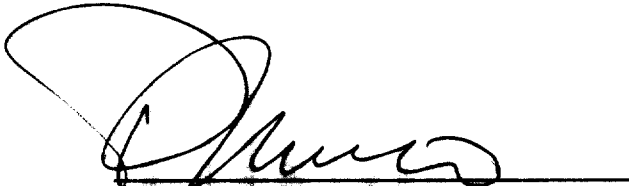
Long – Suggested the Township check with surrounding communities to see if they have an Ordinance Officer that could perform part time work for the Township.

Township Engineer – Supervisor Thomas Zoner recommends Giffels-Webster continue to provide service to the Township. Munro would like to continue the services with Giffels-Webster and re-write the contract to allow for specific projects and services be performed by independent engineering firms.

As there were no other matters to come before the Board.

MOTION by Kirkwood, supported by Munro to adjourn at 9:15 p.m.

MOTION CARRIED UNANIMOUSLY

A handwritten signature in black ink, appearing to read 'D. Munro', is written over a horizontal line. The signature is stylized and cursive.

Daniel P. Munro, Clerk
Charter Township of Commerce