

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD SPECIAL MEETING
2009 Township Drive
Commerce Township, MI 48390
Tuesday, September 22, 2015, 7:00 p.m.**

CALL TO ORDER: Supervisor Zoner called the meeting to order at 7:00 p.m.

ROLL CALL:

Present: **TOWNSHIP BOARD**
 Thomas K. Zoner, Supervisor
 Vanessa Magner, Clerk
 Molly Phillips, Treasurer
 Rick Sovel, Trustee
 Bob Berkheiser, Trustee
 Robert Long, Trustee
 John Hindo, Trustee

Also Present: Phillip Adkison, Township Attorney

ITEM 1: Closed Session – Attorney Client Privileged Information

MOTION by Berkheiser, supported by Magner, to enter into Closed Session at 7:00 p.m. for the purpose of Attorney Client Privileged Information.

ROLL CALL VOTE:

AYES: Berkheiser, Magner, Phillips, Hindo, Long, Sovel, Zoner

NAYS: None

ABSENT: None

MOTION CARRIED UNANIMOUSLY

MOTION by Phillips, supported by Berkheiser, to approve the minutes and adjourn from Closed Session at 7:40 p.m.

MOTION CARRIED UNANIMOUSLY

ITEM 2: Master Deed of Commerce Towne Place

Jim Galbraith, Shapiro Development, was present and explained the private road will be 28 ft of pavement and expected to last 15-20 years.

MOTION by Berkheiser, supported by Zoner, to approve the Third Amendment to Master Deed of Commerce Towne Place.

ROLL CALL VOTE:

AYES: Berkheiser, Zoner, Phillips, Magner, Hindo

NAYES: Sovel, Long

ABSENT: None

MOTION CARRIED

ITEM 3: Transfer of Funds to DDA under the Amended and Restated Memorandum Agreement

No Action Taken

ITEM 4: Planning Department

There were four proposals submitted in result of the RFP for Planning Consultants. Due to the complexity of the proposals, it is difficult to compare apples to apples. Second interviews have been completed for the three individuals who applied for the Planning Director position. The board needs to determine which direction they want to proceed before a decision can be made. Trustee Sovel stated there are two factors that need to be looked at, what will each option cost the township and which option is the best for the township. Supervisor Zoner stated there needs to be more investigation in that matter and he will get some numbers to figure out what is best financially. Trustee Berkheiser asked whether the Planning Commission or Zoning Board of Appeals had been asked their thoughts or opinions. Hindo and Magner stated a few members from both ZBA and Planning Commission have commented that they are very happy with the job Amy from McKenna has done for the Township.

ITEM 5: Township Library

No Action Taken

ITEM 6: 2016 Budget Discussion

Board members discussed the 2016 proposed budget. Supervisor Zoner explained the directors will be present at an upcoming meeting and will go over the departments individually.

Questions from the board members included amount budgeted for health insurance and how the amounts may be changing over the next couple years.

Treasurer Phillips asked for a separate fund to be set up and funded over the years for larger purchases. She also mentioned having the department directors submit a list of requested purchases.

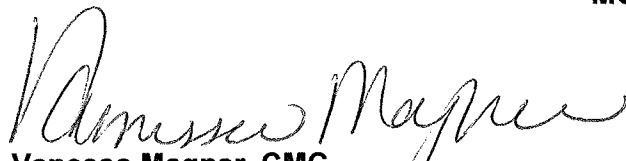
Trustee Berkheiser has questions for Chief Schornack and Lt. Servis regarding the shed expense and the percentage of salary for the confidential secretary.

MOTION by Berkheiser, supported by Sovel, to work with a consultant and receive a professional opinion on the Planning Department in an amount not to exceed \$1,000.

MOTION CARRIED UNANIMOUSLY

MOTION by Berkheiser , supported by Magner, to adjourn at 10:12 p.m.

MOTION CARRIED UNANIMOUSLY



Vanessa Magner, CMC
Clerk, Charter Township of Commerce