

**CHARTER TOWNSHIP OF COMMERCE  
SPECIAL BOARD OF TRUSTEES MEETING  
FEBRUARY 21, 2017  
2009 Township Drive  
Commerce Township, MI 48390**

**CALL TO ORDER:** Supervisor Scott called the meeting to order at 5:03 p.m.

**ROLL CALL:** Present: David Scott, Supervisor  
Molly Phillips, Treasurer  
Robert Berkheiser, Trustee  
John Hindo, Trustee  
Vanessa Magner, Trustee  
Rick Sovel, Trustee

Absent: Melissa Creech, Clerk

**ITEM 1: FIRE CHIEF INTERVIEWS DISCUSSION**

Supervisor Scott opened a discussion on the 31 resumes submitted by potential fire chief candidates. The Board discussed how to narrow the field and which qualifications each board member was looking for in a potential fire chief. A consensus was reached that the Board should look for a candidate with leadership skills, experience managing a paid-on-call system, budgeting experience, and a commitment to Commerce Township. Supervisor Scott asked each Board member to indicate which candidate they would like to interview using the numbers assigned to insure anonymity.

Molly Phillips: 2, 4, 13, 21, 23, 26, 29

Robert Berkheiser: 5, 6, 12, 25, 26

John Hindo: 12, 17, 26, 27, 29

Vanessa Magner: 12, 17, 25, 26, 29, 30

David Scott: 3, 4, 12, 23, 26, 27

Rick Sovel: 2, 4, 13, 15, 23, 26

Treasurer Phillips indicated that 4, 12, 23, 26, and 29 received the most votes. A discussion ensued regarding the Special Township Board Meeting on 2-28-17 at 6:30 p.m. for the purpose of interviewing the chosen candidates.

The meeting was temporarily adjourned at 5:40 p.m.

Meeting recommenced at 6:03 p.m.

**ITEM 2: MAINTENANCE DIRECTOR INTERVIEWS**

Supervisor Scott stated that interviews for Maintenance Director would begin.

Interview of applicant number one began at 6:04 p.m. and ended at 6:45 p.m.

Special Township Board of Trustees Meeting

**ITEM 2: MAINTENANCE DIRECTOR INTERVIEWS (continued)**

Interview of applicant number two began at 6:47 p.m. and ended at 7:11 p.m.

Interview of applicant number three began at 7:25 p.m. and ended at 7:48 p.m.

Interview of applicant number four began at 7:55 p.m. and ended at 8:29 p.m.

The applicants' qualifications were discussed by the board.

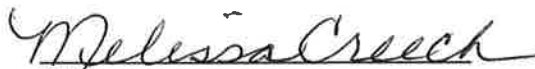
**MOTION** by Berkheiser, supported by Magner, to offer the Maintenance Director position to Mark Schoder with a salary of \$52,500.00 contingent upon completion of a satisfactory back ground check and drug test.

**MOTION CARRIED UNANIMOUSLY**

An informal discussion occurred regarding the Airline/Trailway, various parcels of real property owned by the Township, and fire stations.

**MOTION** by Scott, supported by Sovel, to adjourn the meeting at 9:20 p.m.

**MOTION CARRIED UNANIMOUSLY**

  
Melissa Creech, Clerk  
Charter Township of Commerce