

**FINAL
CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION COMMITTEE MEETING**

Monday, July 27, 2020
2009 Township Drive
Commerce Township, Michigan 48390

Due to Governor Whitmer's Executive Orders, this meeting was held via Zoom, video conferencing technology.

CALL TO ORDER: Chairperson Kast called the meeting to order at 6:00pm.

ROLL CALL: Present: Rachel Kast, Chairperson
Tim Wichert, Vice Chairperson
Bob Berkheiser
Linda Champagne
William Petsch
Barbara Garbutt (signed on 6:10pm)
Sarah Henderson, Secretary (signed on 6:31pm)

Also Present: Emily England, Director of Senior Services/Parks and Recreation
Mark Schoder, Maintenance Director
Ken Milburn, Merge Live

COMMUNICATIONS:
None.

APPROVAL OF MINUTES:

MOTION by Champagne, seconded by Wichert, to approve the June 22, 2020, Parks and Recreation Committee Regular Meeting Minutes as written.

ROLL CALL VOTE

AYES: Champagne, Wichert, Petsch, Kast, Berkheiser

NAYS: None

ABSENT: Garbutt, Henderson

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENTS

Ken Milburn – Madam Chair, you have a caller that would like to speak. Caller with the last four digits of your phone number being 9870, we will unmute your line and please state your name and address for the record.

Karen Schantz – I'm just letting you know, this is Karen. I couldn't get into the regular meeting so I phoned in on the hotline number.

Ken Milburn – Okay, we'll keep your line open.

Mrs. Schantz – Okay, thanks.

ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT

Chairperson Kast – Emily sent most reports out in the packet for us to pre-read. Emily, did you have any other updates for today?

Ms. England – I have one to share from Pete Lesner.

Pete Lesner – Lakes Area Hawks

- *We started camp on Friday.*
- *With that said, we had another very successful, although much more challenging camp due to all of the extremely stringent COVID protocols that we instituted in order to ensure the safety of every person involved.*
- *Although we had our lowest attendance since we began, still we had 60 football players and 20 cheerleaders attend the camp, which by the way is the longest running football camp in the State of Michigan.*
- *Next, our League Michigan Youth Football and Cheer has found it to be in the best interest of everyone involved to postpone our season by three weeks. We will not officially be starting practice until September 1st. This is to once again ensure all mandated guidelines are adhered to, as well as monitoring the overall continuation of Michigan High School and Youth Football.*
- *We are working closely with Lakes Baseball and Legends Baseball to develop continuous strong relationships, looking out for the best interest of the community.*

Ms. England – I didn't get anything submitted from Byers, and I know Tim Bailey is on, if they have brief updates.

Friends of Byers – Karen Schantz

Mrs. Schantz shared the following with the Committee:

- I open the barn every Sunday. Masks are required. I have it posted on both doors. People have been very good about complying and it has been very busy.
- We did cancel our events.
- We're going to hold a meeting outside in August amongst the members. We will be at the park at the picnic tables to stay socially distanced. We're going to start working on the grounds.
- We're planning to stain or poly-coat the deck on the Dress Barn. We're going to stain the little barn, and then do ground maintenance.
- We have four new groundhogs that are getting underneath the Farmhouse and other buildings.
- Emily, if you have any woodchips, we will take some.

Ms. England – Dean messaged me about that and I will check with Mark.

Mr. Berkheiser – Karen, when you get your dates for the things that you're doing, please forward them to me. I told Dean too. I can't make promises on what the Boy Scouts can or cannot do, but if there's something over there that is conservation-oriented, such as clean-up of the property and maybe spreading woodchips, that might be something they could do. They're younger, 11 to 13 years old, but they need to have hours and conservation hours.

Mrs. Schantz – That would be awesome. Also, the Hayes Creek side of Byers Park, going along the old storefront; we get comments from residents and quite often when

we go down, it smells like sewage. Lately, people have been noticing a greasy or oily film floating on top of the river, through the Hayes Creek side, under the bridge and down the river. I had a customer ask if there was a leak in the sewage at the end of the street that could be causing the sludge and growth in the river. I can't answer that question, but do you guys have an idea of how we could address it?

Mr. Berkheiser – We can reach out to Jay James and the Engineers.

Ms. England – Yes.

Discussion continued regarding the adjacent property that the Township took over which was tested and assessed for any potential issues and it was clean at that time. Ms. England added that if staff does not know, they will contact the DEQ. Mr. Berkheiser added that the sewers are video inspected every three years.

Interlakes Girls Softball – Tim Bailey

Mr. Bailey shared the following with the Committee:

- We are holding a late season.
- We're at 190 girls registered to play ball.
- We're starting practice this week.
- Games will start August 17th and continue through about the 3rd week of September.
- We're going to maintain playing 4 nights per week, Monday through Thursday just at 6:15. We typically had two times for games, but due to sunset later on and the number of girls, we will be able to play at 6:15.
- We were really excited to see 190 girls actually sign up. We were at 120 and holding, and suddenly word got out.
- It's a real basic season; we're not having any sponsors or anything like that. Just enough to give the girls something to do for a while.

Chairperson Kast – And then everybody else's reports were in the agenda packet, correct?

Ms. England – Correct.

Mr. Berkheiser – I had a question on one of the reports. On Lakes Baseball, the last items, *Need from the Township*. They were looking for a refund. We generally don't pay back – we usually pay our part.

Ms. England – Correct, and they know that now moving forward, but they had already paid the contractor. That has been taken care of.

Mr. Berkheiser – Okay. The last one, I'm not sure what it was.

Ms. England – *Status update on field usage agreement*, that's what you and I met about.

Mr. Berkheiser – No.

Ms. England – *Confirmation to Commerce Township – Information for Insurance on Riders, and then Field 7 Reimbursement.*

Mr. Berkheiser – Maybe it was the Field 7 Reimbursement. On *Meeting Dates*, is that for us? What is it that they're looking for?

Ms. England – They use the Richardson Center, which they have not been able to do. These are dates that he has given to me to put into the book.

Mr. Berkheiser – Thank you.

ITEM 2: PARKS AND RECREATION DEPARTMENT REPORT

Ms. England discussed the following:

- We're still serving lunches at the Senior Center. Those numbers are starting to fluctuate. Word is getting out and we're having more people sign up. We are still able to offer that free to Commerce Township residents because of CDBG money.
- We did get 100 pantry packs from Area Agency on Aging that we have been delivering.
- We are doing a Senior Center at-home kit once per month and have had a good response to those. Unfortunately we've had to limit those, but that has been a huge response and we're sending out activity books once a month for them.
- We're trying everything we can to keep them active.
- We are allowing yoga to meet outside twice per week, and Tai Chi has come back to meet outside once a week.
- As far as Parks goes, most everything is on the agenda.
- Construction is due to begin very quickly at Dodge Park for Phase II.
- The stumps at Hickory Glen have all been removed.
- The Board approved to move forward on the concept plans for Hickory Glen and the Richardson Center, so we're working on getting a time set up to walk the parks.
- The Concerts were cancelled.

ITEM 3: TOWNSHIP BOARD REPORT

Mr. Berkheiser provided the following:

- We've had our meetings through Zoom.
- We've had some other Township meetings that have been bombed by inappropriate content coming across the meetings, so that's why we have moved to this new format where there's dedicated links for us to have our meeting, and then for the public, they can view it and dial in on the phone. This prevents any potential issues. Obviously the links that you have, if that gets out, that's how people could get in if they wanted to.
- I think there are some things of interest from our last meeting, from a Parks perspective, that you might want to know:
 - We've done a water and sewer study, and the results were better than we thought.
 - Also, the Sleeth Road gravel pit Brownfield development; that is beginning to be looked at for some special funding for potential cleanup and development. If that goes through, it could be up to 200 homes in there. I

say that so that as we look at things moving forward, there is potential over the years, in the strategic point-of-view, of more people moving into that part of the Township.

Discussions took place regarding the location of the gravel pits. The development would involve a partnership with the Township, County and State. Discussion continued regarding other developed gravel pits, Brownfield rules, and the big infrastructure commitment associated with the project to extend water and sewer.

Mr. Berkheiser –

- In addition, we did have some Board appointments to Zoning and Planning.
- Obviously, the decision was officially made about Concerts in the Park.
- We approved concept plans for Hickory Glen and the Richardson Center.
- The stumps are done.
- Things are moving forward.

ITEM 4: PARK LIAISON UPDATES

Kast – Dodge Park

- Dodge Park has been busy and getting lots of use.

Berkheiser – Wise Woods & Victory Park

- There's nothing new moving forward on these Parks.
- Last month, we talked about a Boy Scout outing potentially being over on the Victory Park side. I think because of the construction on Wise Road, since we can't get there from here, and the ability to be able to have water and whatever the boys need, they wanted to use the Richardson Center, behind the Center near the lake.
- The Board approved that. We would traditionally come to Parks for that, but the Troop needed to have an idea of whether that would be okay so we could plan. They'll have a mini Summer camp, August 7th. They will camp Friday and Saturday nights. During the days on Saturday through Wednesday, they will have day camps. They will work on Boy Scout requirements or merit badges, play volleyball, et cetera.

Champagne - Hickory Glen Park

- I have not been to the park in a couple weeks.
- I don't have anything to report.
- I see Josh is on and he has been playing ball over there. Josh, anything you want to add?

Mr. Springer – We had a tournament this past weekend. They cleaned up a lot better than the previous one. There's still some trash that we've been cleaning up. Other than that, nothing major. We don't plan on doing anything major to the park because we have zero revenue from not having the spring season.

Mr. Berkheiser – I drove by there. I'm not sure what the rules are, but there were a bunch of cars that were parked on the Glengary roadside of the park. They pulled off

the road and into the grass. I'm not sure what rules are given. Was the tournament run by you guys? We would not want people parking in the right-of-way of the road.

Mr. Springer – That's good information. I wasn't made aware of that. I'll make sure we reach out to let folks know they can't park there.

Discussion continued regarding cars parking on the roadside and berm, potential issues, and temporary "No-Parking" signs.

Ms. England – We need to make sure that the trash is getting picked up too. I've received calls from residents today complaining about the amount of trash and face masks and other stuff that has been left in that park. I know you said they picked up better than last time, but we want to make sure it is 100% picked up after an event.

Mr. Springer – Okay.

Ms. England – If you need more cans, let us know so we can get some ordered.

Mr. Springer – We would like three or four more.

Ms. England – Mark, would you make a note of that? We also have some of the bigger cans on order.

Chairperson Kast – Tim, do you need more too?

Discussions continued regarding cleaning up the park, addressing trash issues, scheduling for emptying of the outhouses, and parking issues. Mr. Springer made notes regarding the list of items to be addressed. Ms. Champagne would check with Village of Wolverine DPW for "No-Parking" signs.

Chris Haney – I have an addendum on the Dodge Park report. They did start construction today. All the fences are up. There's an improvised way to continue through the bike path from the north end to the south end, through the playground. They did say they were going to put some signs up to help pedestrians and cyclists find their way through.

Just a note for everyone; for about the next three weeks, according to Justin from Cross Construction, the project manager, that main entrance into the soccer fields, the double gate, won't be accessible. We will have to go through that new southernmost entrance, that right now is a chain. I put the padlock from the regular gate on it, so that combination can be used if someone needed to get in there.

Wichert - Maple Glen

- I'm up north right now.
- Maybe Tim Bailey has a report?

Mr. Bailey – It looks good, other than we could use a few trash cans. I did see that you guys cut a tree down there earlier in the year. It looks good. It was a dead one in the parking lot. There's a fair amount of activity out there. Our travel girls have been using the fields quite a bit, and we're going to get going this week.

Mr. Wichert – Thanks, Tim.

Petsch - Bicentennial Park

- There's activity in the park.
- People are out and about as soon as the weather is nice.
- It's good to see.

Ms. England – We had graffiti at Bicentennial and we've had a few complaints come in. I am trying to verify tennis court bids. I was hoping to have them for this meeting, but I can't get a company to call me back. Hopefully that will be on for next month.

Mr. Berkheiser – Did you reach out to the one who previously gave us a bid and they're not getting back?

Ms. England – I called them, left two messages and sent an email. I have calls out to new companies.

Garbutt - Long Park & Snowy Ridge Park

- I was there early on Saturday morning and the park was very full.
- There were only about two parking spaces left.
- I talked to several people, and like everybody, they're dying to get out.
- The phragmites were taken care of that I talked to Mark about last time. That was good.
- Everything seemed to be in pretty good shape.
- The grass is as green as could be, and it surprises me with the lack of rain that we've had.

Henderson - Byers and Mill Race

- I've been to the park and obviously there's graffiti.
- I noticed that someone had complained about it on NextDoor.
- Is there a budget for cameras? Since it's a known hotspot for graffiti, and for kids using their recreational marijuana, maybe that would be something we'd consider.

Mr. Berkheiser and Ms. Henderson discussed the graffiti issues at Mill Race. Ms. England and Mr. Schoder discussed getting samples of the anti-graffiti paint, which runs about \$100 per gallon. Mr. Berkheiser asked Mr. Schoder to buy a gallon and try it out.

Ms. Henderson – My 17-year-old and his buddies like the fishing spot in the park. They keep their eyes and ears open for issues, vandalism, et cetera. I have my squad out there helping with it too.

Ms. Garbutt – I have noticed, now that everybody is confined, more and more people are walking in that park than I have seen for a lot of summers.

Ms. Henderson – Yes, it's a nice spot. I think it went unnoticed for a little while and now it's getting attention, both good and bad, for the right reasons and for the unfortunate

garbage and vandalism issues. I walked through a couple times this month and I'll keep doing it more frequently.

Mr. Berkheiser – Do we have Carrie on the meeting?

Carrie Hancock – I'm here.

Windmill Horse Farm – Carrie Hancock

Ms. Hancock shared the following with the Committee:

- We're doing lessons 6 days a week.
- We've started the equestrian team practices on Fridays.
- We've got 6 different riders from 6 different local schools using the horses in our facilities here.
- We're just working on getting things cleaned up, primarily working on the pastures on the east side of the barn, trimming down the plants growing up on the fence and doing some repairs.
- We're looking forward to an extended contract and getting some of the upgrades done. I guess this week, the parking lot grading will be looked at along with getting bids out to get the crack in the foundation repaired.

Ms. Champagne – Can we get you to give a written report prior to the meeting like the other groups do?

Ms. Hancock – I can do that.

Ms. Champagne – Thank you.

ITEM 5: VILLAGE OF WOLVERINE UPDATE

Ms. Champagne discussed the following with the Committee:

- There's nothing to report, other than the corn roast for the first week of September has been cancelled.

ITEM 6: MAINTENANCE DEPARTMENT REPORT

Mark Schoder discussed the following with the Committee:

- Scarlet's Playground is getting to be a 7-day cleanup operation. We have enough cans there, but maybe we should get more and put them in the middle of the parking lot along with some signs asking people to to "Pitch-In" and pick up their trash. There's no reason to have diapers and wipes in the parking lot that we have to pick up all the time when the trash can is 10 feet away.

Mr. Berkheiser – Are all the cans full? Or are people just littering?

Mr. Schoder – They're just littering. I think signs would help, around the pavilion and the parking lot. We have the handicap poles and we can put them on there.

Ms. England – I will order some.

Mr. Schoder – We spent two hours today cleaning up trash at Maple Glen. They need more cans too without a doubt. We took 4 from the Richardson Center and filled those up. We probably could have used 10 more.

At Long Park, there's a roofing company doing a roof and they have some stone. We want to take that to Long Park to fill in the erosion along the water line. I'm hoping to get 20 yards for that. I also want to get started on the handicap platform for wheelchair accessibility.

At the Horse Farm, we removed all the wood to access the foundation. We're going to go there Wednesday and look for the septic tank and repair some lights.

We're keeping busy.

ITEM 7: TROOP 308 SUMMER CAMP UPDATE

Mr. Berkheiser – I gave you the update. The boys are moving the event over to the Richardson Center and that's moving forward. That will be Friday, August 7th through Wednesday, August 12th.

ITEM 8: DODGE PARK - GATE FOR EMERGENCY ENTRANCE (SOCCER FIELD)

Ms. England discussed the following with the Committee:

- I had a hard time getting these quotes as well. I was told that a lot of fence companies are not actually even taking work; they're just strictly working for the utility companies.
- I have included in your packet the Novi Fence quote, which is what CW3 provided to us. They did check back with them in June and it went up to \$1400.

Todd Lamb – That's correct.

Ms. England –

- Then we had Northern Fence Company that came in at \$1950.
- Bland Fence Company came in at \$2440.
- This is for what was the construction entrance onto that third soccer field. They want to leave that open as an emergency access point, if they had a medical emergency on the field.
- I believe last year, the Committee decided that this was something the Township would pay for.

Mr. Berkheiser – Novi is the lowest.

Ms. England – Yes. I also got a verbal quote from Rousseaux, and he was well over this.

Mr. Berkheiser – These are all apples to apples?

Ms. England – Yes.

MOTION by Wichert, supported by Petsch, to approve the Novi Fence bid for the emergency entrance for the soccer field, not to exceed \$1410.

Discussion –

Mr. Berkheiser – Emily, did you ask them to look at the addition of the butterfly garden piece?

Ms. England – No, because we will look at that with the restrooms at Dodge Park.

Chairperson Kast – And the total cost increased up to \$1400?

Ms. England - \$1410.

ROLL CALL VOTE

AYES: Wichert, Petsch, Champagne, Henderson, Kast, Berkheiser, Garbutt

NAYS: None

ABSENT: None

MOTION CARRIED UNANIMOUSLY

ITEM 9: CW3 REQUEST FOR SIGN

Ms. England discussed the following with the Committee:

- Todd is on so I will let him speak to it.
- They made this request, and I have sent them over our current sponsorship policy, so they're aware of that.

Mr. Lamb – We're looking to try to do something similar to what they have at Hickory Glen. We'd like to put a sign at Commerce Road. Obviously it would have to be setback so it would not impede sightlines. We want to advertise the three fields, "Home of CW3 Soccer", something of that nature, similar to what some of the baseball groups have within the Township.

Mr. Wichert – Is that Commerce or South Commerce?

Mr. Lamb – South Commerce.

Mr. Berkheiser – What parks have signs out by the road, by the Park sign, that advertise football or baseball? Where are talking about Todd?

Mr. Lamb – At Hickory Glen when you pull in, it says "Home of Lakes Athletics".

Mr. Berkheiser – Right, so when you pull in, but it's not at the road.

Mr. Lamb – Right. I'm just trying to open a conversation.

Mr. Berkheiser – Either way this would go to the Township Board. If we base this on the request from Hickory Glen for the screens and how they wanted advertising on those, that was not something the Board was in favor of in general. There were also comments that since Scarlet has been built, and it's no longer under construction, that those signs should come down. If we want to modify our park signs for each of these, that's a different conversation.

Mr. Petsch – I think we had that discussion once about hanging placards under the signs. We talked about those originally, and for the signs to include an address.

Mr. Lamb – Our other thinking was to possibly hang something on the fence line by Scarlet's, if this were not taken to the Board.

Mr. Berkheiser – Well the baseball leagues certainly hang signs on their fencing, and it's seasonal. I think there is the ability to discuss things, and we can put it on an agenda for

the Board. Our general discussion meeting tomorrow is packed, so our next quarterly meeting would be October. Were you looking to do something right away?

Mr. Lamb – Not in this permanent fashion. My Plan B would be to put up a temporary banner on the fence just to advertise registration. We are having a hard time targeting our audience right now, our partnership with Walled Lake Schools, thanks to COVID. We could leave a banner out there for a month until we start soccer after Labor Day, it would be more advertising to help bring some registration in.

Mr. Petsch – In my opinion, I think a banner would be fine to put up along the fence line, like the other organizations do.

Mr. Lamb – It would be temporary.

MOTION by Petsch, seconded by Garbutt, to allow CW3 to put up temporary signs in Dodge Park for registration for the Fall 2020 Soccer Season.

Discussion –

Mr. Berkheiser needed clarification on the location of the banner. It would not be seen from the road. Ms. England stated that banners have been permitted by the road, as long as it's not in the right-of-way. Mr. Berkheiser encouraged Mr. Lamb to inquire with Multi-Lakes to put a banner up there also, for better visibility. Mr. Lamb is avoiding using road signs as Mr. Berkheiser discussed enforcement.

Chairperson Kast – Is the motion to put it toward the park entrance or the fence line?

Mr. Petsch – My motion was to allow them to put it up on the fence line inside the park.

Chairperson Kast – Is the fence line going to be visible with the construction? If the double entrance is closed, it might not be a good spot.

Mr. Lamb – Chris, do they have any equipment on the north side of the fence?

Mr. Haney – From Scarlet's Playground, you'll be able to see Field #2.

Mr. Petsch – That's what I was thinking.

Mr. Haney – Then if you put one on the Field #1 fence, you'll see it from the parking lot, so maybe one on each.

Chairperson Kast – Could one go by the entrance to Field #3 also?

Mr. Haney – Yes, once we have a gate.

Chairperson Kast – Or in the grass next to where the emergency exit will be.

Mr. Haney – Sure we can put a temporary sign there.

Chairperson Kast – Because then everybody driving in will see it for sure.

Mr. Petsch – I agree.

Chairperson Kast – Should we modify so it's not just the fence line, but put it in the park?

Mr. Wichert – In more than one place in the park?

Mr. Petsch – As long as it's not out on the road. If they want to put one on Field #2 at the beginning of it, and Field #1 on the other end. I don't have a problem with that. As long as they're temporary signs for the 2020 Season, then we can address the issue down the road.

Mr. Lamb – That's all I can ask.

ROLL CALL VOTE

AYES: Petsch, Garbutt, Berkheiser, Wichert, Kast, Champagne, Henderson

NAYS: None

ABSENT: None

MOTION CARRIED UNANIMOUSLY

ITEM 10: EAGLE SCOUT PROJECT (PROPOSED/IDEAS)

Mr. Berkheiser introduced William Long, Life Scout, Troop 308. William discussed the proposed Eagle Scout Project with the Committee, and gave a review of the report submitted in the packet:

- To install a hand railing up the east side (maybe also the west side) of the fence line on Snowy Ridge, to help provide stability when climbing to the top of the hill.
- Also to install safety information signs at the top of the hill and at the entrance to the hill, reminding sledders that when done with their run, to get up and quickly move to the side.
- The railing will help provide stability when climbing to the top of the hill.
- I observed multiple times people slipping on the ice trail created when climbing to the top of the hill.
- The Signage will remind riders that they need to quickly move to the side and out of the way of the “sledders” behind them.
- I observed multiple times people congregating at the bottom and getting run into by others sliding down the hill.
- Troop 308 scouts, my friends and family will raise money, purchase supplies and install the handrails and signs.

[Despite some audio issues during this segment, William’s report had been submitted to, and reviewed by, the Committee.]

Mr. Berkheiser – He needs initial approval to begin fundraising and move forward.

MOTION by Garbutt, supported by Petsch, to allow the Eagle Scout Project to put in the Hand Railing(s) and Signage at Snowy Ridge, as proposed by William Long.

ROLL CALL VOTE

AYES: Garbutt, Petsch, Henderson, Wichert, Champagne, Berkheiser, Kast

NAYS: None

ABSENT: None

MOTION CARRIED UNANIMOUSLY

ITEM 11: CONCERT IN THE PARK 2020

Ms. England – The Board did decide to cancel the remaining concerts, due to the new order of having to wear masks in public, and a lot of uncertainty. We hope to come back strong in 2021.

ITEM 12: PUBLIC SAFETY TOWER PLANS-BICENTENNIAL PARK

Ms. England – The material was overwhelming, but it’s actually very simple. They just want to do enhancements. In looking into this, their original lease was for a 30x30 space and they’re going to stay within that space. It’s here for your knowledge, that they will be doing some improvements. They will be extending the fence. We will lose some park space, but it’s not any park space that wasn’t already included in the lease they held.

ITEM 13: AGENDA REQUESTS

- Bicentennial
- Budget Work Session – Richardson Center BBQ
- M-5K

Ms. England would see what is allowable for the August Budget meeting.

Discussions took place regarding the M-5K and Outrun Hunger, and holding off on any potential cancellations until it is closer to the date.

ITEM 14: OTHER MATTERS

Mr. Lamb discussed the amendment to the agreement for Dodge Park with Ms. England. Mr. Berkheiser added that the intent is to have a general agreement for everybody that uses Commerce Township property, and then attachments specific to each organization.

The next Parks and Recreation Meeting will be Monday, August 24, 2020, at 6:00PM.

ITEM 16: ADJOURNMENT

MOTION by Champagne, supported by Berkheiser, to adjourn the meeting at 7:08pm.

ROLL CALL VOTE

AYES: Champagne, Berkheiser, Kast, Garbutt, Petsch, Wichert, Henderson

NAYS: None

ABSENT: None

MOTION CARRIED UNANIMOUSLY

Sara Henderson, Secretary