

SEPTEMBER 15, 2020 COMMERCE TOWNSHIP BOARD OF TRUSTEES MEETING

VIRTUAL MEETING INFORMATION & INSTRUCTIONS

Pursuant to Executive Order #2020-129, issued by Governor Gretchen Whitmer on June 18, 2020, the Commerce Township Board of Trustees meeting on Tuesday, **September 15, 2020 at 6:00 p.m.** will take place electronically due to health concerns associated with COVID-19 and Executive Order 129.

Members of the public may access the agenda materials via the Township website – commercetwp.com beginning Thursday, September 10, 2020.

Members of the public wishing to participate in the electronic meeting may do so by: Dialing the phone number below and entering the meeting ID and password when prompted.

Telephone Access: 1-312-626-6799 US (Chicago) or
1-888-788-0099 US Toll-free

Meeting ID: **844 5468 6395**
Password: **254591**

Please note, when calling in by telephone the caller's phone number will be visible in the public meeting. As an option, most telephone companies have a feature to make phone numbers private by dialing *67. If you have this feature and wish to block your number, press *67 before dialing the meeting call-in number.

Where to watch the meeting:

The meeting will be available to view live on our YouTube Channel which can be easily reached from the live meeting link located on the Commerce Township website home page (commercetwp.com) or by visiting <https://www.youtube.com/channel/UCaHnYIOvUUIqLjKk9KjNMrw>.

Procedure for public comment by electronic means:

Under Executive Order 2020-129, there must be full opportunity for both the general public and the members of the Township Board to hear and be heard at appropriate times during the meeting. Public participants will be muted upon entry to the meeting, but will have a chance to speak during public comment.

Once connected to the meeting, members of the public wishing to participate in the virtual public comment must alert us that they wish to speak by pressing *9 on their telephone keypad. Pressing *9 will activate the "raise hand" feature signaling to us that you wish to comment. Because of limitations with muting and unmuting members of the public, there will only be one public comment period which will be announced by the Chairperson or meeting moderator at the appropriate time.

Participants will be called one a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (2) minutes to share your comments with the Township Board. At the conclusion of your comments or your (2) minutes, you will be muted and removed from the public comment queue.

Participants may also choose to submit written comments that will be added to the record and included in the meeting packet. Submit any written comments via e-mail to Melissa Creech, Township Clerk at mcreech@commercetwp.com or by mail at 2009 Township Drive, Commerce Township, MI 48390 Attn: Clerk Melissa Creech by **Noon, Monday, September 14, 2020** which is the day before the meeting.

Procedures for accommodations for persons with disabilities:

The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 960-2020 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations

THE CHARTER TOWNSHIP OF COMMERCE

DAVID E. SCOTT
SUPERVISOR
MELISSA CREECH
CLERK
MOLLY B. PHILLIPS
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TRUSTEES
BOB BERKHEISER
RICK SOVEL
VANESSA MAGNER
GEORGE WEBER

CHARTER TOWNSHIP OF COMMERCE

TOWNSHIP BOARD OF TRUSTEES

NOTICE OF SPECIAL MEETING

MEETING DATE: Tuesday, September 15, 2020
TIME OF MEETING: 6:00 P.M.
PLACE OF MEETING: Electronic Format – Details available on the preceding page or by calling the Clerk’s Office at 248-960-7020

PURPOSE OF MEETING: 1. Public Comment
2. 2021 Township Budget

SIGNATURE OF TOWNSHIP CLERK *Melissa Creech*
Melissa Creech, MiPMC
Clerk, Charter Township of Commerce

DATE AND TIME OF POSTING: Thursday, September 10, 2020 at 5:00 p.m.

This notice is posted in compliance with PA 267 of 1976 as amended (open meetings act), MCLA 41.72a(2)(3) and the Americans With Disabilities Act (ADA).

The Charter Township of Commerce Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 10 days notice to the Commerce Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Commerce Township Board by writing or calling the Commerce Township Supervisor at 624-0110.