

**Charter Township of Commerce
Downtown Development Authority Board Meeting
Tuesday, December 17, 2024
In-Person Meeting in the Township Kitchen**

AGENDA

CALL TO ORDER

- ITEM 1: Approval of Minutes:** Tuesday, November 19, 2024
- ITEM 2: Public Comments**
- ITEM 3: OSCO Update**
- ITEM 4: 5 & Main Update**
- ITEM 5: Insite Commercial Report**
- ITEM 6: Attorney's Report**
A. Insite Commercial Contract
B. Administrative Contracts
- ITEM 7: Director's Report**
- ITEM 8: Engineer's Report**
- ITEM 9: Planning Director's Report**
- ITEM 10: Committee Reports**
A. Finance Committee
 1) 2024 DDA Amended Budget
 2) 2025 DDA Budget Final
B. Public Relations Committee
C. Marketing Committee
- ITEM 11: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure Report**
- ITEM 12: Other Matters – 2025 Meeting Calendar**
- ITEM 13: Adjournment – Happy Holidays**

**Next Regularly Scheduled Meeting is
Tuesday, January 21, 2025 at 12:00 PM**