

**CHARTER TOWNSHIP OF COMMERCE
QUARTERLY DISCUSSION MEETING OF THE TOWNSHIP
BOARD OF TRUSTEES
2009 Township Drive
Commerce Township, MI 48390
Tuesday, January 28, 2020, 7:00 p.m.**

CALL TO ORDER: Supervisor Scott called the Township Board of Trustees quarterly meeting to order at 7:00 p.m.

ROLL CALL: Present: David E. Scott, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
George Weber, Trustee
Vanessa Magner, Trustee
Rick Sovel, Trustee

Absent: Bob Berkheiser, Trustee

Also Present: Fire Chief Jim Dundas
Dan Jacobs, A3C
Scott Barnes, A3C
Kevin Donnelly, Plante Moran CRESA

ITEM 1: PUBLIC COMMENTS

None.

ITEM 2: FIRE STATION #3 FLOOR PLAN AND BUDGET APPROVAL

Dan Jacobs, A3C, gave a presentation of the floor plan chosen by the sub-committee for fire station #3 and discussed the anticipated project costs.

MOTION by Weber, supported by Magner, to provide the sub-committee the authority to spend up to \$5.5 million for the building of fire station 3, liquidating the Fire Department's rainy day fund for the initial funding with the balance of the funding coming from the SAD and, if required, through the General Fund to complete the project, to be reimbursed. **MOTION CARRIED UNANIMOUSLY**

Dan Jacobs said he will have elevations next.

Trustee Weber said Dan Jacobs will have the elevations for the board at the April 14, 2020 meeting.

ITEM 3: OTHER MATTERS

Treasurer Phillips says there's a new Governmental Accounting Standards Board pronouncement 84 (GASB84) which requires a more transparent recording of fiduciary funds. Treasurer Phillips would like Plante Moran's Government Accounting Professionals (GAP) team to assist in identifying the Township's fiduciary funds.

MOTION by Sovel, supported by Creech, to authorize the Treasurer to spend an amount not to exceed \$3000.00 to hire Plante Moran GAP for assistance and consulting.
MOTION CARRIED UNANIMOUSLY

Trustee Weber asked for an Ecto HR update.

Supervisor Scott said that HR Director Janet Bushey has contacted Steve Williams.

Trustee Weber would like a deadline.

Supervisor Scott said the People's Express expenditure for the month of December was \$500.00 which is far under budget.

Clerk Creech said the board receives monthly reports from every department director except the Maintenance and IT Directors. Trustee Weber would like the reports to be standardized.

MOTION by Magner, supported by Sovel, to direct and expand reporting from the IT and Maintenance Directors beginning with the February board packet.
MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

MOTION by Scott, supported by Creech, to adjourn the meeting at 8:17 p.m.
MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce