

## **August 25, 2020 COMMERCE TOWNSHIP BOARD OF TRUSTEES MEETING**

### **VIRTUAL MEETING INFORMATION & INSTRUCTIONS**

Pursuant to Executive Order #2020-129, issued by Governor Gretchen Whitmer on June 18, 2020, the Commerce Township Board of Trustees meeting on Tuesday, **August 25, 2020 at 6:00 p.m.** will take place electronically due to health concerns associated with COVID-19 and Executive Order 129.

Members of the public may access the agenda materials via the Township website – [commercetwp.com](http://commercetwp.com) beginning Thursday, August 20, 2020.

**Members of the public wishing to participate in the electronic meeting may do so by:** Dialing the phone number below and entering the meeting ID and password when prompted.

Telephone Access: 1-312-626-6799 US (Chicago) or  
1-888-788-0099 US Toll-free

Meeting ID: **839 0505 6523**  
Password: **254591**

Please note, when calling in by telephone the caller's phone number will be visible in the public meeting. As an option, most telephone companies have a feature to make phone numbers private by dialing \*67. If you have this feature and wish to block your number, press \*67 before dialing the meeting call-in number.

### **Where to watch the meeting:**

The meeting will be available to view live on our YouTube Channel which can be easily reached from the live meeting link located on the Commerce Township website home page ([commercetwp.com](http://commercetwp.com)) or by visiting <https://www.youtube.com/channel/UCaHnYIOvUUIqLjKk9KjNMrw>.

### **Procedure for public comment by electronic means:**

Under Executive Order 2020-129, there must be full opportunity for both the general public and the members of the Township Board to hear and be heard at appropriate times during the meeting. Public participants will be muted upon entry to the meeting, but will have a chance to speak during public comment.

Once connected to the meeting, members of the public wishing to participate in the virtual public comment must alert us that they wish to speak by pressing \*9 on their telephone keypad. Pressing \*9 will activate the "raise hand" feature signaling to us that you wish to comment. Because of limitations with muting and unmuting members of the public, there will only be one public comment period which will be announced by the Chairperson or meeting moderator at the appropriate time.

Participants will be called one a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (2) minutes to share your comments with the Township Board. At the conclusion of your comments or your (2) minutes, you will be muted and removed from the public comment queue.

Participants may also choose to submit written comments that will be added to the record and included in the meeting packet. Submit any written comments via e-mail to Melissa Creech, Township Clerk at [mcreech@commercetwp.com](mailto:mcreech@commercetwp.com) or by mail at 2009 Township Drive, Commerce Township, MI 48390 Attn: Clerk Melissa Creech by **Noon, Monday, August 24, 2020**, which is the day before the meeting.

### **Procedures for accommodations for persons with disabilities:**

The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk's office at (248) 960-2020 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations

**THE CHARTER TOWNSHIP OF COMMERCE**

**DAVID E. SCOTT**  
SUPERVISOR  
**MELISSA CREECH**  
CLERK  
**MOLLY B. PHILLIPS**  
TREASURER

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**TRUSTEES**  
**BOB BERKHEISER**  
**RICK SOVEL**  
**VANESSA MAGNER**  
**GEORGE WEBER**

**CHARTER TOWNSHIP OF COMMERCE**

**TOWNSHIP BOARD OF TRUSTEES**

**NOTICE OF SPECIAL MEETING**

**MEETING DATE:** Tuesday, August 25, 2020  
**TIME OF MEETING:** 6:00 P.M.  
**PLACE OF MEETING:** Electronic Format – Details available on the preceding page or by calling the Clerk’s Office at 248-960-7020

- PURPOSE OF MEETING:**
1. Public Comment
  2. 2020 DDA Budget Amendment
  3. 2020 DDA Cash Advance
  4. 2021 Proposed DDA Budget
  5. 2021 Proposed Township Budget

**SIGNATURE OF TOWNSHIP CLERK** *Melissa Creech*  
Melissa Creech, MiPMC  
Clerk, Charter Township of Commerce

**DATE AND TIME OF POSTING:** Wednesday, August 19, 2020 at 4:00 p.m.

This notice is posted in compliance with PA 267 of 1976 as amended (open meetings act), MCLA 41.72a(2)(3) and the Americans With Disabilities Act (ADA).

The Charter Township of Commerce Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 10 days notice to the Commerce Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Commerce Township Board by writing or calling the Commerce Township Supervisor at 624-0110.