

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, July 23, 2014
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Barry Hiscox
Betsy LaFond
Shane Lakner
David Law
Judy Sternberg

Also Present: Connie Jo Ozinga, Library Director

APPROVAL OF AGENDA

MOTION by Sternberg, supported by Lakner, to approve the July 23, 2014 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION LaFond, supported by Sternberg, to approve the June 25, 2014 Library Advisory Board Meeting Minutes, with a change to the Roll Call – change Betsy LaFond from Present to Absent. **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

NEW BUSINESS (Building Program RFP Responses continued)

It was the consensus of the Board to recommend to the Township Board the following architects:

Merrit-Cieslak Design
TMP Associates
Quinn-Evans Architects
Penchansky-Whisler Architects – Ann Arbor.

OLD BUSINESS

a. Internet Policy

Director Ozinga – This will remain on the Table.

b. Library Building – Location

Library Building Location – The public meeting about library locations will be held on Tuesday July 29, 2014. Mr. Zoner, Chuck Kummer and I have had several meetings to plan for this session.

Mr. Zoner asked that you rank or prioritize different locations under consideration.

It was the consensus of the Board to recommend Dodge Park V as the location for the library building. 4 dodge 2 campus 1 not sure

c. Library Building – Schedules

List of dates:

June 25: LAB meeting, discuss location. Zoner to make presentation. Recommendation to Township Board.

Jul 1: Architect RFQ sent out

July 8: Township Board, library location recommendation on agenda

July 9: George Lawson here to work on building program

July 12 to 20: Ozinga vacation

July 16: Architect response to RFQ due to township clerk. Will be distributed in pdf format to LAB.

July 22: Township Board discussion session. Review architect process?

July 23: LAB meeting. Review architect submissions and rank to short list. (4?)

July 29: Public meeting at township hall for input on location

August 1: RFP (fees) sent to architect short list.

August 12: Township Board meeting

August 26: Township Board special meeting for architect interviews.

OTHER MATTERS (continued)

community they serve. Makerspaces represent the democratization of design, engineering, fabrication and education.

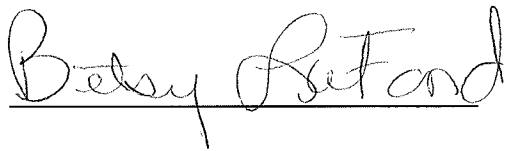
Lakner – would like to see the library become a community center also.

Director Ozinga – will be asking the Township Board to approve changing the part time children’s librarian position to a full time position.

ADJOURNMENT

MOTION by Lakner, supported by Sternberg, to adjourn the meeting at 8:17 p.m.

MOTION CARRIED UNANIMOUSLY


Betsy Petford

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday August 27, 2014.
