

CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, February 26, 2014
2869 N. Pontiac Trail
Commerce Township, Michigan 48390

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Betsy LaFond
Shane Lakner
David Law
Judy Sternberg

Absent: Barry Hiscox

Also Present: Connie Jo Ozinga, Library Director

Students from Lakeland High School were in attendance.

APPROVAL OF AGENDA

MOTION by LaFond, supported by Sternberg, to approve the February 26, 2014 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION by Sternberg, supported by Lakner, to approve the January 22, 2014 Library Advisory Board Meeting Minutes, with a correction to page 3, Motion under Long Range Plan: remove "**as presented**" and replace with "**along with Director Ozinga's recommendation**". **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

None

DIRECTOR'S REPORT

The Township Board of Trustees will tentatively hold a Joint Meeting with the Library Advisory Board on April 22, 2014.

Trustee Workshop

Friends of Michigan Libraries and Trustee Alliance are holding a continuing education day for trustees on Friday April 4, 2014 at the Canton Library. CTCL will pay the \$30 fee for any LAB members who wish to attend. For more information see:
http://fomltrusteealliance.org/trustee_workshop_april2014.php

There will be a Marketing Workshop held in Grand Rapids in April 2014.

Study Room

The Study Room is done and looks good. It was a quick and easy project. It has a table with two chairs in it, temporarily. I have ordered a square four seat table and plan to use four chairs from the other study room.

Roof Leak

A nasty roof leak started on Thursday February 20, 2014. It was dripping through the drywall ceiling just north of the center line of the front public area. Once things refroze, the dripping stopped and we expect to start up again with the next thaw. Chris removed the bulb from the affected light fixture and covered it with plastic. The affected shelving area is also covered with plastic. We are not able to get to the roof because the hatch is covered with ice and snow. We would be unable to identify the leak due to ice and snow as well. Chris is quite sure it must be around the base of the HVAC unit located in that area. There appears to be quite a bit of drywall damage at the ceiling. Mr. Zoner has asked me to get estimates on drywall repair/replacement so we can see if the insurance company will cover those repairs.

DIRECTOR'S REPORT (continued)

2013 Annual Statistics

The annual report statistics for 2013 are being sent to you. I note the following: Check out is down 6.9% from 2012. Downloads of e materials is up 27.3%. Average daily visits is down 2.9%. In 2012 the daily average was 454. For 2013 it is 448.

Signs

Last year the LAB approved the exterior sign proposal for the library that was part of the larger Township redo of exterior signs. I have met with the sign company representatives and reviewed and approved some changes to the proposal. Our cost is now \$15,706. Installation will take place when the ground thaws.

I also asked the company doing the signs, SignGraphix, to give me an estimate on some basic interior signage. I will need to get additional estimates to submit to the Township Board for approval. The need for interior signage is discussed in the Long Range Plan.

The new computers have been installed in the library.

NEW BUSINESS

Pernick – The library does not have a flag pole.

MOTION by Pernick, supported by Law, to investigate the purchase of an American flag and portable interior stand/pole for the Township Library.

MOTION CARRIED UNANIMOUSLY

Director Ozinga will look into the purchase of an interior flag pole and report back to the LAB.

OLD BUSINESS

a. Internet filter settings

Director Ozinga –

Currently our internet filter is set to block sex and nudity on all youth and teen computers. It is the consensus of the staff at every level that is time to expand that filtering to cover the adult computers. I would like your opinion on this before we do it. Federal court decisions require that we remove the filter blocks on request.

OLD BUSINESS (Internet filter settings continued)

I was asked to see an attorney opinion that stated this could be done under the first amendment. I have referred that question to Township Attorney Phil Adkison and have not heard back from him. But here is a different group of attorney's opinion on the question:

In the ruling Chief Justice William Rehnquist, joined by Justice Sandra Day O'Connor, Justice Antonin Scalia, and Justice Clarence Thomas, concluded two points. First, "Because public libraries' use of Internet filtering software does not violate their patrons' First Amendment rights, CIPA does not induce libraries to violate the Constitution, and is a valid exercise of Congress' spending power." *Justice Kennedy*, concurring in the judgment: If, on the request of an adult user, a librarian will unblock filtered material or disable the Internet software filter without significant delay, there is little to this case. You can see all of the opinions on this case at <http://caselaw.lp.findlaw.com/scripts/getcase.pl?court=US&vol=539&invol=194>

Pernick – He would still like to receive an opinion from the Township Attorney.

b. Long Range Plan Final

Director Ozinga -

At their February meeting, the Township Board accepted and approved the Long Range Plan. They did not approve the Marketing Committee Proposal and seemed to just not like the idea of subcommittees.

Mr. Zoner recommends that we continue with the Marketing Committee idea as long as we call it an Advisory to the Director Committee.

Director Ozinga will begin working with staff on the implementation plan.

c. Committees

Chairperson Garbutt – Township Trustees rejected the Marketing Committee for the Library Advisory Board. Hiscox submitted a memo regarding his thoughts on the Township Trustees rejecting the idea of a Marketing Committee and chooses to not go forward with a committee.

It was the consensus of the LAB to ask the volunteers to attend a Library Advisory Board Meeting with their ideas and hold conversation with Board members. Director Ozinga will contact the people that were interested in the committee.

OLD BUSINESS Committees (continued)

The LAB discussed Barry Hiscox's memo. No action taken.

d. Study Room approved

TOWNSHIP BOARD REMARKS

Law – A Joint Meeting between the Township Board of Trustees and the Library Advisory Board will be held on April 22, 2014.

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

None

ADJOURNMENT

MOTION by Lakner, supported by LaFond, to adjourn the meeting at 7:27 p.m.

MOTION CARRIED UNANIMOUSLY

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday March 26, 2014.