

**Commerce Township Community Library
2869 N. Pontiac Trail
Regular Library Advisory Board Meeting
Wednesday, May 27, 2015 7:00PM**

ITEM 1 – Approval of Agenda

ITEM 2 – Approval of May minutes

ITEM 3 – Public Comments

ITEM 4 – Correspondence

ITEM 5 – Financial Report

ITEM 6 – Director’s Report

- a. Community Concerts
- b. Summer Reading Club

ITEM 8 – New Business

ITEM 9 - Old Business

- a. New library

ITEM 11 - Township Board Remarks

ITEM 12 – Recommendations to the Township Board of Trustees

ITEM 13 – Other Matters

ITEM 14 – Adjournment

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday June 24, 2015

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, May 27, 2015
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Barry Hiscox
Betsy LaFond
Shane Lakner
Judy Sternberg
Thomas Zoner

Absent: Jason Pernick, Vice-Chairperson

Also Present: Connie Jo Ozinga, Library Director
David Law

APPROVAL OF AGENDA

MOTION by Sternberg, supported by Lakner, to approve the May 27, 2015 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION by LaFond, supported by Lakner, to approve the Library Advisory Board Meeting Minutes of April 22, 2015, as submitted. **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

Revenue and Expenditure Report ending 12-31-2014

DIRECTOR'S REPORT

Library Director Ozinga -

a. Community Concerts

Community concert dates are June 19, July 10, and July 24, 2015. We will be doing a library booth again, in partnership with the Friends of the Library. We will be giving away children's scholastic book packages.

b. Summer Reading Club

Summer Reading Club kicks off in June. The theme this year is Superheroes. Teen and Youth Program calendars are available.

Program registration opens two weeks prior to the program date. The first week of registration for some popular guest artist programs is reserved and restricted for Commerce Township library card holders. Non-residents may register for these programs during the second week of registration

Ten Year Anniversary - We have a "soft" celebration going on. Friends of the Library President Pat Hillebrand did a really nice display in the lobby case. You can sign a giant birthday card. If you know any children that have the same birthday we do, May 31, 2005, we have a birthday gift for them.

The Rotary Carnival will be held on June 4 through 7, 2015.

The Friends of the Library sale made approximately \$4,700.00. Their budget is now over \$40,000.00.

Michigan Activity Pass – There is a link on the Township's webpage: www.commercelibrary.info to print out free Michigan activities passes.

NEW BUSINESS

None

OLD BUSINESS

a. New Library

Director Ozinga - This is a somewhat quiet time as we wait for the process of turning floor plans and drawings into blueprints and specifications.

Supervisor Zoner - Passed out site plans to Board members for their review.

Discussion took place on the following:

- Entranceway was moved further toward the south which will create more open park space.
- Heating units.
- Space inside of the building.

The architects are contemplating how to move the pavilion which was donated and constructed by an Eagle Scout. Moving the pavilion could cost approximately \$50,000.00.

The bridge will not be expanded at this time.

Chairperson Garbutt – The park will be a fantastic site if it can be developed the way the Parks Committee envisions it.

TOWNSHIP BOARD REMARKS

Supervisor Zoner – The Township Board discussed if additional police officers are needed in the Township. He feels there is no need for additional officers at this time, until a new station is built. The Township currently has 32 police officers, 16 full time firefighters, 1 Fire Marshal and 1 Fire Chief.

The Township offices are in need of 2 additional full time employees.

Kathleen Jackson, Township Planner and Director of the DDA resigned.

The Parks and Recreation Committee is working on the Master Plan.

Supervisor Zoner made a recommendation to the Township Board to reappoint Besty LaFond to the Library Advisory Board. The Township Board tabled the reappointment because she was not in attendance at the meeting and they had a few questions to ask her. He stated this will be on the agenda for the next Township Board meeting and recommends that Ms. LaFond attend the meeting.

TOWNSHIP BOARD REMARKS (continued)

Jason Pernick wrote a nice letter to the Township Board supporting Ms. LaFond's reappointment.

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

Chairperson Garbutt – A Scout Troop will plant foliage for butterflies and bees on the north side of Wise Road at Dodge Park #5. Stakes will be in place outlining a small parking lot for the nature site.

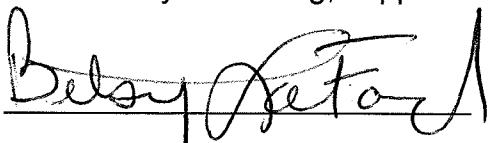
David Law was in attendance to thank the Library Advisory Board for allowing him to serve as a Board member. He had to resign from the Library Advisory Board because of his appointment as a Judge of the 52nd 1st Division District Court. He stated he will always support the Library Advisory Board. The Library Advisory Board members expressed their appreciation to Mr. Law and thanked him for his service and stated he will be missed. Mr. Law invited Board members to his investiture on Wednesday, June 17, 2015 at Catholic Central High School in Novi, Michigan at 6:00 p.m.

Supervisor Zoner asked the Board to review their goals and objectives. Chairperson Garbutt is attentive to promoting the new library building. Hiscox would like to see what type of services the community would like the library to supply. Lakner stated they can focus on marketing the new library now that plans are being finalized. Supervisor Zoner suggested they may want to contact the Friends of the Library to see if they would be interested in supplying flyers to promote the library.

ADJOURNMENT

MOTION by Sternberg, supported by Lakner, to adjourn the meeting at 8:05 p.m.

MOTION CARRIED UNANIMOUSLY



The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday June 27, 2015.

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, April 22, 2015
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Barry Hiscox
Betsy LaFond
Shane Lakner
Judy Sternberg

Absent: Connie Jo Ozinga, Library Director

APPROVAL OF AGENDA

MOTION by Sternberg, supported by Lakner, to approve the April 22, 2015 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION by Lakner, supported by Sternberg, to approve the Library Advisory Board Meeting Minutes of March 25, 2015, as submitted. **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

None

DIRECTOR'S REPORT

None (Library Director Ozinga is on medical leave)

NEW BUSINESS

None

OLD BUSINESS

None

TOWNSHIP BOARD REMARKS

Chairperson Garbutt –

- Advised the Board that Dan Whisler, Penchansky Whisler Architects and Chuck Kummer, Construction Manager were present at the Township Board of Trustees meeting and reviewed the site plan drawings submitted by Giffels Webster Engineers.
- The Township Board will be replacing past Board member, David Law on the Library Advisory Board.

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

Chairperson Garbutt –

- Sent a letter to the Westend monthly newsmagazine to rebut two letters published in their newsmagazine opposing the Dodge Park V for the new library building.
- The Friends of the Library will place displays to promote the 10th anniversary of the library.
- She would like to see the pavilion at Dodge Park V remain where it is and if not, then moved to another area in the park. She does not want to see the pavilion torn down.

*Charter Township of Commerce
Library Advisory Board Meeting
April 22, 2015
Page 3*

ADJOURNMENT

MOTION by Lakner, supported by Sternberg, to adjourn the meeting at 7:27 p.m.

MOTION CARRIED UNANIMOUSLY

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday May 27, 2015.



Commerce Township Community Library

2869 N. Pontiac Trail
Commerce Township, Michigan 48390
Phone: 248-669-8108 / Fax: 248-669-3247
Internet: www.commercelibrary.info

Library Director's Report
May 2015

Community Concerts

Community concert dates are June 19, July 10, July 24. We will be doing a library booth again, in partnership with the Friends. We will be giving away kids books again.

Summer Reading Club

Summer Reading Club kicks off in June. Theme this year is Superheroes. Program calendars are included in your packet.

We will again be restricting registration for the popular guest artist programs. Registration during the first week is restricted to Commerce Township card holders. Any registration remaining the second week is open to all.

Ten Year Anniversary

We have a "soft" celebration going on. Friends President Pat Hillebrand did a really nice display in the lobby case. You can sign a giant birthday card. And if you know any children that have the same birthday we do – May 20, 2005, we have a birthday gift for them.

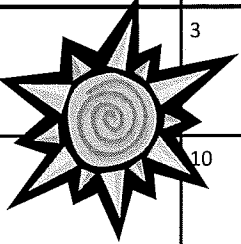
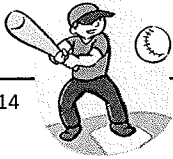















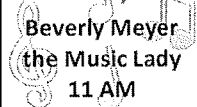





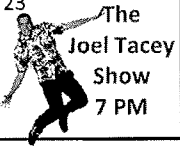




New library

This is a somewhat quiet time in the process as we wait for the process of turning floor plans and drawings into blueprints and specifications.

In other news... Rotary Carnival will occur again, same place, different time. This year June 4 through 7.

Friends sale is going on as I write this. We have the best Friends group in the world. Just saying.

YOUTH SUMMER 2015 CALENDAR

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Summer Reading Begins June 1st	June 1 Sunshine Storytime 11 AM	2 	3	4	5	6
7 	8 Sunshine Storytime 11 AM	9	10 	11	12  Build It 10:30 — 2:30	13
14	15 Sunshine Storytime 11 AM	16 So You Want to be a Superhero? 11 AM 	17 Superhero Camp 2 PM	18 Animal Encounters 7 PM 	19 Family Games 10:30 — 2:30	20 
21 	22 Sunshine Storytime 11 AM	23 Organization for the Conservation of Bats 2 PM 	24 Superhero Science 3 PM 	25 So You Want To Be A Famous Artist? 7 PM 	26 Heroes in the Park 2 PM *HELD AT PROUD LAKE STATE PARK*	27 
28	29 Sunshine Storytime 11 AM	30 Baby & Toddler Sensory Play 11 AM	July 1	2	3 Library Closed	4 Library Closed
5 Library Closed	6 Sunshine Storytime 11 AM	7 Nursery Rhyme Obstacle Course 11 AM 	8 Ninjago: Ninja Training 2 PM 	9 Zeemo the YoYo Guy 7 PM 	10  Build It 10:30 — 2:30	11
12 	13 Sunshine Storytime 11 AM	14 Beverly Meyer the Music Lady 11 AM 	15 Superhero Training Squad 3 PM 	16 Superhero Camp 7 PM	17 Family Games 10:30 — 2:30	18 
19 	20 Sunshine Storytime 11 AM	21 Neighborhood Heroes 11 AM 	22 So You Want To Be A Famous Artist? 2 PM 	23 The Joel Tacey Show 7 PM 	24 Movie @ 12 PM 	25
26	27 Sunshine Storytime 11 AM	28 Bubble Man 2 PM 	29 Playground Paradise 3 PM 	30 Minecraft Papercrafts 7 PM 	31 Big Fun 10:30 — 2:30 Last Day of Reading	August 1 Cirque Amongus 2 PM Last Day for Prizes

Program registration opens two weeks prior to the program date.

Your library card is needed for program registration.

The first week of registration for *some* programs is reserved for Commerce residents.

Non-residents may register for these programs during the second week of registration.

Please call Youth Services at 248-669-8108 ext. 104 for more information or help registering.

Register online at www.commercelibrary.info/registration



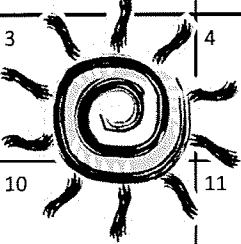







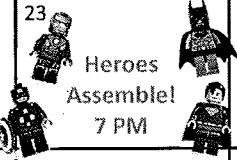



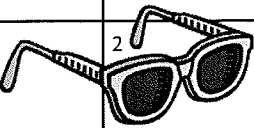




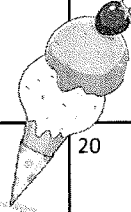


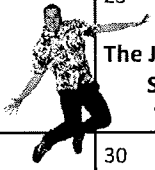

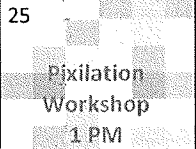

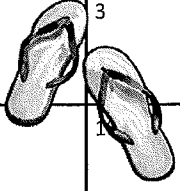


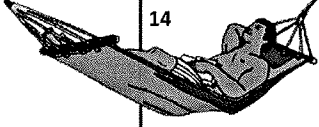
DROP-IN PROGRAMS - NO REGISTRATION REQUIRED

Sunshine Storytimes	Mondays at 11 AM from June 1 through July 27. All Ages. No registration. Storytime in the Meeting Room followed by fun, outdoor activities (weather permitting)!
Build It!	Fridays, 10:30 AM - 2:30 PM, June 12 and July 10. All Ages. No registration. LEGOs! K'NEX! TINKERTOYS! LINCOLN LOGS! DUPLOS! BLOCKS! Come and build!
Family Games	Fridays, 10:30 AM - 2:30 PM, June 19 and July 17. All Ages. No registration. Candy Land, Monopoly, Parcheesi, cards and more!
Heroes in the Park	Friday, June 26th at 2 PM. All Ages. No registration.- Presented by the MI Dept. of Natural Resources Come to Proud Lake State Park to learn about how bats are HEROES! <i>**A Recreation Passport will be needed to enter the park**</i>
Baby & Toddler Sensory Play	Tuesday, June 30 at 11 AM. Birth—Age 3. Registration Required. <i>Dress for a mess!</i> Bring your baby or toddler and explore a giant sensory-play area in the Meeting Room.
Movie Matinee	Friday, 12 - 2 PM, July 24. All Ages. No registration. Bring a lunch & a blanket to sit on to watch <i>The Incredibles!</i>
Big Fun	Friday, July 31 from 10:30 AM - 2:30 PM. All Ages. No Registration. Come play with our Giant Legos, Giant Connect-4, Giant Chess, Giant Jenga, and more!
Cirque Amongus	Saturday, August 1 at 2 PM. All Ages. No Registration. Celebrate the end of Summer Reading with Cirque Amongus!

PROGRAMS - REGISTRATION WITH LIBRARY CARD REQUIRED

So You Want to be a Superhero?	Tuesday, June 16th at 11 AM. Ages 3 - 7 years old. Registration Required. Make your own superhero costume, practice your super-strength, and take out the bad guys!
Superhero Camp: Bat Signals, Shields, & More	Wednesday, June 17 at 2 PM. Grades 2 - 5. Registration Required. Become a superhero with awesome activities and games!!
Animal Encounters	Thursday, June 18 at 7 PM. All Ages. Registration Required. Come and find out how creepy critters can be cool! Arachnids, insects, amphibians & reptiles!
Organization for the Conservation of Bats	Tuesday, June 23 at 2 PM. All Ages. Registration Required. Meet four bats from across the world and learn why they are so important to ecosystems and you!
Superhero Science	Wednesday, June 24 at 3 PM. Ages 3 - 7 years old. Registration Required. Learn about your favorite superheroes and the science behind their super powers.
So You Want To Be A Famous Artist?	Thursday, June 25 at 7 PM. Grades 2 - 5. Registration Required. <i>Dress for a mess!</i> Create art like Van Gogh, Rodin, Kahlo, and Dalí!
Nursery Rhyme Obstacle Course	Tuesday, July 7 at 11 AM. Ages 3 - 7 years old. Registration Required. Can you do the Mother Goose Waddle? Are you nimble enough to jump over a candlestick, like Jack?
Ninjago: Ninja Training	Wednesday, July 8 at 2 PM. Grades 2 - 5. Registration Required. Do you have what it takes to be a ninja? Try our ninja training course, as well as Ninjago crafts and activities.
Zeemo, the YoYo Guy!	Thursday, July 9 at 7 PM. All Ages. Registration Required. Learn all about the yoyo! Yoyos will be available for purchase.
Beverly Meyer, the Music Lady!	Tuesday, July 14 at 11 AM. All Ages. Registration Required. Join Music Lady Beverly Meyer for music, stories and fun!
Superhero Training Squad	Wednesday, July 15 at 3 PM. Ages 3 - 7 years old. Registration Required. Calling all superheroes! Learn to walk across lava, save fellow superheroes, and take down villains!
Superhero Camp: Galaxy Slime and more	Thursday, July 16 at 7 PM. Grades 2 - 5. Registration Required. <i>Dress for a mess!</i> Create your own superhero! Make Galaxy Slime! Web Silly String! Create Hero Sticks! Design Hero Cuffs!
Neighborhood Heroes	Tuesday, July 21 at 11 AM. Ages 3 - 7 years old. Registration Required. Learn about police officers, firemen, and paramedics, and make your own first aid kit!
So You Want To Be A Famous Artist?	Wednesday, July 22 at 2 PM. Grades 2 - 5. Registration Required. <i>Dress for a mess!</i> Munch! Picasso! Pollack! Klee! Lichtenstein! Learn about these artists and practice their style!
The Joel Tacey Show!	Thursday, July 23 at 7 PM. All Ages. Registration Required. Dazzling juggling, amazing magic, goofy stunts, wacky music, and LOTS of audience participation!
The Bubble Man!	Tuesday, July 28 at 2 PM. All Ages. Registration Required. Join Ron Lloyd for fun with bubbles!
Playground Paradise	Wednesday, July 29 at 3 PM. Ages 3 - 7 years old. Registration Required. Come in from the hot weather and enjoy our meeting room turned into an indoor play area
Minecraft Papercrafts	Thursday, July 30 at 7 PM. Grades 2 - 5. Registration Required. Create 3-D Creepers and a 3-D Steve, and make a Minecraft Selfie!

TEEN SUMMER 2015 CALENDAR

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	June 1 Summer Reading Begins!	2	3 	4	5	6 Teen Study 10 AM—5 PM
7 Teen Study 1—5 PM	8 Teen Study 1-9 PM 	9 Teen Study 1-9 PM	10	11	12  Build It! 10:30 — 2:30	13  CTCL Bookworms 3 PM
14	15	16 geek club 7 PM	17 	18 Animal Encounters 7 PM	19  Family Games 10:30 - 2:30	20 Stop-Motion Animation 1 PM 
21 	22	23  Heroes Assemble! 7 PM	24	25	26 Heroes in the Park 2 PM *HELD AT PROUD LAKE STATE PARK*	27 
28 	29	30 Day of the Doctor 7 PM 	July 1 	2	3 Library Closed	4 Library Closed
5 Library Closed	6 	7 Minute-to-Win-It Teen Challenge 7 PM	8	9 Zeemo the YoYo Guy 7 PM 	10  Build It! 10:30 - 2:30	11  CTCL Bookworms 3 PM
12 	13	14 geek club 7 PM	15	16 	17 Family Games 10:30 - 2:30	18
19	20	21  Once Upon a Fairy Tale 7 PM	22 	23 The Joel Tacey Show! 7 PM	24 Movie @ 12 PM:  THE INCREDIBLES	25  Pixelation Workshop 1 PM
26	27	28  Rogues Gallery 7 PM	29	30	31 Last day to count for reading!	August 1 Cirque Amongus 2 PM Last Day for Prizes
2 	3	4 	5	6	7	8 CTCL Bookworms 3 PM 
9	10	11 geek club 7 PM	12	13 	14	15



DROP-IN PROGRAMS	
Teen Exam Study	June 6th: 10 AM – 5 PM June 8th: 1 – 9 PM For grades 6 and up June 7th: 1 – 5 PM June 9th: 1 – 9 PM No registration required. Need to study for exams? Quiet study space with light snacks will be provided.
Build It!	Fridays, 10:30 AM - 2:30 PM, June 12 and July 10. All Ages. No registration. LEGOS! K'NEX! TINKERTOYS! LINCOLN LOGS! DUPLOS! BLOCKS! Come and build!
Family Games	Fridays, 10:30 AM - 2:30 PM, June 19 and July 17. All Ages. No registration. Monopoly, Life, Parcheesi, cards and more!
Heroes in the Park @ Proud Lake State Park	Friday, June 26th at 2 PM All Ages. No registration. - Presented by the MI Dept. of Natural Resources Come to Proud Lake State Park to learn about how bats are HEROES! <i>A Recreation Passport will be needed to enter the park.</i>
Movie Matinee	Friday, July 24th at 12 PM. All Ages. No registration Bring a lunch and something comfy to sit on to watch <i>The Incredibles</i> on our big screen!
Cirque Amongus	Saturday, August 1 at 2 PM. All Ages. No Registration. Celebrate the completion of this year's Summer Reading Program with the Cirque Amongus!
PROGRAMS - REGISTRATION REQUIRED	
CTCL Bookworms	Saturday, June 13 at 3 PM. Grades 6 and up. Registration Required. Join the Teen Advisory Board and help plan programs for YOU! Talk about books, music and movies -- and enjoy some pizza and pop!
geek club	Tuesday, June 16 at 7 PM. Grades 6 and up. Registration Required. What do you geek ? Comics? TV/Movies? Music? Games? Come hang out with other geeks . This month, we'll make tile art!!
Animal Encounters	Thursday, June 18 at 7 PM. All Ages. Registration Required. Come and find out how creepy critters can be cool. Arachnids, insects, amphibians & reptiles!
Stop-Motion Animation	Saturday, June 20 at 1 PM. Grades 6 and up. Registration Required. Learn about stop-motion animation! Create and animate your own stop-motion puppet!
Heroes Assemble!	Tuesday, June 23rd at 7 PM. Grades 6 and up. Registration Required. Do you have what it takes to be a superhero? Bring a plain, colored T-shirt to decorate! Come in costume!
Day of the Doctor	Tuesday, June 30th at 7 PM. Grades 6 and up. Registration Required. Whovians unite! The TARDIS is coming to the Library! Trivia, crafts, activities, & more! Come in costume!
Minute-to-Win-It Teen Challenge	Tuesday, July 7 at 7 PM. Grades 6 and up. Registration Required. Join us for wacky fun inspired by the popular game show!
Zeemo the YoYo Guy	Thursday, July 9 at 7 PM. All Ages. Registration Required. Come learn all about the yo-yo. Yo-yos will be available for purchase after the program.
CTCL Bookworms	Saturday, July 11 at 3 PM. Grades 6 and up. Registration Required. Join the Teen Advisory Board and help plan programs for YOU! Talk about books, music and movies -- and enjoy some pizza and pop.
geek club	Tuesday, July 14 at 7 PM. Grades 6 and up. Registration Required. What do you geek ? Comics? TV or Movies? Music? Games? Come hang out with other geeks . This month, we'll make character cookies!
Once Upon a Fairy Tale	Tuesday, July 21 at 7 PM. Grades 6 and up. Registration Required. Knights, ladies, elves, and fairies—come in costume for fairy tale fun! Balloon jousting! Snacks! Crafts!
The Joel Tacey Show!	Thursday, July 23 at 7 PM. All Ages. Registration Required. Dazzling juggling, amazing magic, goofy stunts, wacky music, and LOTS of audience participation!
Pixilation Workshop	Saturday, July 25 at 1 PM. Grades 6 and up. Registration Required. Learn about pixilation, a style of computer-generated animation, and create a group animation project!
Rogues Gallery	Tuesday, July 28 at 7 PM. Grades 6 and up. Registration Required. Tired of heroes? Come in costume to celebrate villainy: exploding potions, jailbreak obstacle course, & more!
CTCL Bookworms	Saturday, August 8 at 3 PM. Grades 6 and up. Registration Required. Join the Teen Advisory Board and help plan programs for YOU! Talk about books, music and movies -- and enjoy some pizza and pop!
geek club	Tuesday, August 11 at 7 PM. Grades 6 and up. Registration Required. What do you geek ? Comics? TV or Movies? Music? Games? Come dressed as your favorite character and hang out with other geeks !
<p>Program registration opens two weeks prior to the program date.</p> <p>Your library card is needed for program registration.</p> <p>The first week of registration for <i>some</i> programs is reserved for Commerce residents.</p> <p><i>Non-residents may register the second week of registration.</i></p> <p>Please call Youth Services at 248-669-8108 ext. 104 for more information or help registering.</p> <p>Register online at www.commercelibrary.info/registration</p>	

GL NUMBER	DESCRIPTION	2014		ACTIVITY FOR	AVAILABLE	% BODT
		AMENDED	YTD BALANCE			
		BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000-GENERAL						
271-000-403.000	VOTED MILLAGE	1,530,100.00	1,533,567.42	0.00	(3,467.42)	100.23
271-000-403.001	MTT CHANGES	0.00	(3,495.71)	0.00	3,495.71	100.00
271-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
271-000-450.000	PENAL FINES	60,384.00	60,383.60	0.00	0.40	100.00
271-000-452.000	STATE AID	26,977.00	26,976.88	0.00	0.12	100.00
271-000-626.000	PHOTOCOPY FEES	1,750.00	1,761.19	92.30	(11.19)	100.64
271-000-656.000	FINES, FEES AND LOST BOOKS	26,000.00	27,410.85	1,483.53	(1,410.85)	105.43
271-000-664.000	INTEREST AND DIVIDENDS	50,000.00	57,744.36	5,208.96	(7,744.36)	115.49
271-000-664.001	INTEREST - LIBRARY BUILDING FUND	0.00	0.00	0.00	0.00	0.00
271-000-674.000	SALE OF MERCHANDISE	0.00	0.00	0.00	0.00	0.00
271-000-675.000	LIBRARY DONATIONS	550.00	2,308.20	1,806.00	(1,758.20)	419.67
271-000-676.000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
271-000-677.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
271-000-678.000	REIMBURSEMENTS	1,250.00	5,196.56	3,948.57	(3,946.56)	415.72
271-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000-GENERAL		1,697,011.00	1,711,853.35	12,539.36	(14,842.35)	100.87
TOTAL Revenues		1,697,011.00	1,711,853.35	12,539.36	(14,842.35)	100.87
Expenditures						
Dept 000-GENERAL						
271-000-702.000	SALARIES/WAGES	525,000.00	527,869.06	55,910.36	(2,869.06)	100.55
271-000-703.000	BOARD FEES	6,200.00	4,638.00	0.00	1,562.00	74.81
271-000-708.000	PAYED TIME OFF PAYOUT	2,500.00	1,069.92	0.00	1,430.08	42.80
271-000-710.000	MEDICAL INSURANCE	70,000.00	65,793.63	1,634.69	4,206.37	93.99
271-000-711.000	DENTAL INSURANCE	4,520.00	4,518.62	374.07	1.38	99.97
271-000-712.000	PENSION CONTRIBUTION	51,100.00	48,793.70	8,171.96	2,306.30	95.49
271-000-713.000	LIFE INSURANCE	530.00	480.00	0.00	50.00	90.57
271-000-714.000	DISABILITY INSURANCE	3,060.00	2,805.33	0.00	254.67	91.68
271-000-715.000	SOCIAL SECURITY BENEFITS (FICA)	40,000.00	39,572.51	4,368.27	427.49	98.93
271-000-716.000	DEFERRED COMPENSATION CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
271-000-717.000	MEDICAL OPT OUT PAYMENTS	0.00	0.00	0.00	0.00	0.00
271-000-718.000	VISION INSURANCE	438.00	3,750.00	3,750.00	(3,750.00)	100.00
271-000-719.000	UNEMPLOYMENT COMPENSATION	2,802.00	404.58	28.96	33.42	92.37
271-000-726.000	SUPPLIES	13,000.00	2,802.00	0.00	0.00	100.00
271-000-727.000	POSTAGE	450.00	14,683.92	385.45	(1,683.92)	112.95
271-000-728.000	PRINTING	0.00	397.15	0.00	52.85	88.26
271-000-730.000	ADVERTISING	0.00	0.00	0.00	0.00	0.00
271-000-740.000	OPERATING SUPPLIES	19,000.00	12,916.72	2,114.23	6,083.28	67.98
271-000-741.000	GAS & OIL	450.00	484.64	104.39	(34.64)	107.70
271-000-800.000	NEWSLETTER EXPENSE	900.00	0.00	0.00	900.00	0.00
271-000-801.000	PROFESSIONAL SERVICES	5,500.00	4,473.58	150.00	1,026.42	81.34
271-000-802.000	CONSULTANT FEES	20,000.00	16,570.00	0.00	9,430.00	52.85
271-000-805.000	ADMINISTRATIVE TO GENERAL FUND	26,541.00	25,541.00	26,541.00	0.00	100.00
271-000-808.000	COLLECTION SERVICES	2,500.00	2,353.85	519.10	146.15	94.15
271-000-809.000	REIMBURSEMENT OF MTT JUDGEMENT	0.00	0.00	0.00	0.00	0.00
271-000-818.000	CONTRACTUAL SERVICES	22,000.00	20,325.00	1,875.00	1,675.00	92.39
271-000-820.000	DUES, SUBSCRIPTIONS, MEETINGS	3,000.00	2,384.47	255.00	615.53	79.48
271-000-850.000	TELEPHONE SERVICE	749.00	8,265.14	725.87	(7,516.14)	1,103.49
271-000-860.000	MILEAGE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
271-000-910.000	INSURANCE	27,550.00	16,299.88	(11,250.00)	11,250.12	59.16
271-000-920.000	ELECTRIC SERVICE	40,000.00	34,769.23	3,001.83	5,230.77	86.92

PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014		YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE (DECREASE)				
Fund 271 - LIBRARY FUND							
Expenditures							
271-000-921.000	HEATING SERVICE	12,000.00		11,297.65	1,431.25	702.35	94.15
271-000-922.000	WATER/SEWER FEES	8,000.00		9,617.08	0.00	(1,617.08)	120.21
271-000-923.000	ALARM EXPENSE	3,000.00		2,382.24	198.52	617.76	79.41
271-000-930.000	EQUIPMENT MAINTENANCE	13,000.00		11,459.14	134.99	1,540.86	88.15
271-000-932.000	BUILDING & GROUNDS MAINT	15,000.00		15,747.13	2,403.61	(747.13)	104.98
271-000-933.000	COMPUTER SERVICES	35,000.00		33,090.77	7,350.91	1,309.23	94.55
271-000-934.000	VEHICLE MAINTENANCE	500.00		287.23	0.00	212.77	57.45
271-000-957.000	PROGRAM EXPENSES	11,000.00		10,540.44	110.80	459.56	95.82
271-000-963.000	EDUCATION	5,000.00		2,711.00	50.00	2,289.00	54.22
271-000-964.000	REFUNDS	400.00		345.90	45.15	54.10	86.48
271-000-969.000	LIBRARY SERVICES OTHER COMMUNITIES	0.00		0.00	0.00	0.00	0.00
271-000-970.000	CAPITAL PURCHASES	15,106.00		15,106.00	0.00	0.00	100.00
271-000-971.000	CONSTRUCTION COSTS	0.00		0.00	0.00	0.00	0.00
271-000-972.000	FURNITURE	0.00		0.00	0.00	0.00	0.00
271-000-973.000	BOOKS AND MATERIALS	145,000.00		124,405.23	7,124.28	20,594.77	85.80
271-000-974.000	ELECTRONIC LIBRARY SYSTEM	50,000.00		41,837.21	1,448.91	8,162.79	83.67
271-000-975.000	ELECTRONIC DATABASES	90,000.00		66,955.67	0.00	23,044.33	74.40
271-000-999.000	TRANSFERS OUT	0.00		0.00	0.00	0.00	0.00
Total Dept 000-GENERAL		1,230,796.00		1,202,744.82	118,958.60	88,051.18	93.18
TOTAL Expenditures		1,230,796.00		1,202,744.82	118,958.60	88,051.18	93.18
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		1,697,011.00		1,711,853.35	12,539.36	(14,842.35)	100.87
TOTAL EXPENDITURES		1,230,796.00		1,202,744.82	118,958.60	88,051.18	93.18
NET OF REVENUES & EXPENDITURES		406,215.00		509,108.53	(106,419.24)	(102,893.53)	125.33
BEG. FUND BALANCE		7,652,750.31		7,652,750.31			125.33
END FUND BALANCE		8,058,965.31		8,161,858.84			125.33

Commerce Township Community Library

YTD 2014 Statistics

Circulation

(Includes all items owned by Commerce that circulated)

	Adult	Children	Total	2014
Books	70889	88116	159005	
Audio	21896	3615	25511	
Video	50218	20658	70876	
Melcat Interloans	420		420	
State Park Pass	3		3	
Total	143423	112389	255815	275521

ALL ITEMS CHECKED OUT BY COMMERCE	247383	267828
Total COMM Items Checked out at TLN libraries (SYSTEM WIDE)	255815	275521
TOTAL ITEMS SENT TO OTHER LIBRARIES	42092	44377
GRAND TOTAL (all items handled by COMM)	289475	312205

Downloadables

FreeGal music	5892	7284
Recorded Books e-audio	334	573
Zinio Magazines	3080	2140
OverDrive e-books and e-audio	24541	20109
Indeflix Streaming video	226	
TumbleBooks Library	1928	1198
Axis 360	197	
	36198	31304
	325673	343509

Items Checked out at Self Check	110133	133181
---------------------------------	--------	--------

Visitors to the library

Visitors	143141
Days Open	346
Daily Average	414

	Adult	Teen	Children	Total	2014
Public Computer Sessions	16595	1939	2763	21297	26338
WiFi Sessions	8203				

DATABASES COUNTS

(sessions/downloads)

Consumer Reports	455
Reference USA	200
Ancestry Library Edition	80
Grolier Online	197

Tutor.Com	305
Novelist	67
Gale Virtual Reference Library	71
Mango Lanugages	215
MorningStar Online *	48
Gale Biography in Context	37
National Geographic Archives	9

SERVICE DESK COUNTS

	Computer	Directional Lib-Usage	Reference		
Adult	9923	3289	6587	22737	42536
Youth	3697	994	4256	20377	29324
Circ	35	57	4918	0	5010
	13655	4340	15761	43114	76870

* Discontinued mid year

** Added mid year

PROGRAMS

Adult

Book Clubs	32	140
Computer Classes	41	103
Special Programs	22	673
ESL	49	296
Outreach	38	480
	182	1692

Youth

Storytimes	131	3488
Programs	114	5201
Outreach	18	1933
	263	10622

YOUTH TOTALS	215	8976
TEEN TOTALS	48	1646
		10622

2014
37845
28659
8493
74997