

**Commerce Township Community Library
2869 N. Pontiac Trail
Library Advisory Board Meeting
Wednesday, Wednesday April 22, 2015 7:00PM**

ITEM 1 – Approval of Agenda

ITEM 2 – Approval of March minutes

ITEM 3 – Public Comments

ITEM 4 – Correspondence

ITEM 5 – Financial Report

ITEM 6 – Director’s Report

ITEM 8 – New Business

ITEM 9 - Old Business

ITEM 11 - Township Board Remarks

ITEM 12 – Recommendations to the Township Board of Trustees

ITEM 13 – Other Matters

ITEM 14 – Adjournment

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for
Wednesday May 27, 2015

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, April 22, 2015
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Barry Hiscox
Betsy LaFond
Shane Lakner
Judy Sternberg

Absent: Connie Jo Ozinga, Library Director

APPROVAL OF AGENDA

MOTION by Sternberg, supported by Lakner, to approve the April 22, 2015 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION by Lakner, supported by Sternberg, to approve the Library Advisory Board Meeting Minutes of March 25, 2015, as submitted. **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

None

DIRECTOR'S REPORT

None (Library Director Ozinga is on medical leave)

NEW BUSINESS

None

OLD BUSINESS

None

TOWNSHIP BOARD REMARKS

Chairperson Garbutt –

- Advised the Board that Dan Whisler, Penchansky Whisler Architects and Chuck Kummer, Construction Manager were present at the Township Board of Trustees meeting and reviewed the site plan drawings submitted by Giffels Webster Engineers.
- The Township Board will be replacing past Board member, David Law on the Library Advisory Board.

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

Chairperson Garbutt –

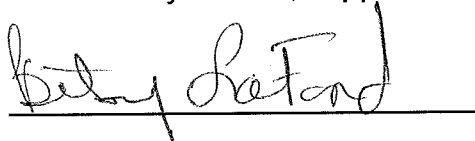
- Sent a letter to the Westend monthly newsmagazine to rebut two letters published in their newsmagazine opposing the Dodge Park V for the new library building.
- The Friends of the Library will place displays to promote the 10th anniversary of the library.
- She would like to see the pavilion at Dodge Park V remain where it is and if not, then moved to another area in the park. She does not want to see the pavilion torn down.

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Library Advisory Board Meeting
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ADJOURNMENT

MOTION by Lakner, supported by Sternberg, to adjourn the meeting at 7:27 p.m.

MOTION CARRIED UNANIMOUSLY



The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday May 27, 2015.

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, March 25, 2015
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Betsy LaFond
Shane Lakner
Judy Sternberg

Absent: Barry Hiscox
Connie Jo Ozinga, Library Director

APPROVAL OF AGENDA

MOTION by Sternberg, supported by LaFond, to approve the March 25, 2015 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

MOTION by Lakner, supported by Pernick, to approve the Library Advisory Board Meeting Minutes of December 10, 2014, with a correction to page 3 c. 3rd sentence change "purchases" to "**purchased**" and page 4 Library Board Remarks change "2015" to "**2014**", the Library Advisory Board Meeting Minutes of January 28, 2015 and February 25, 2015, as submitted. **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

None

Lakner – asked if the Library Advisory Board members could receive financial reports for their review. Chairperson Garbutt will look into his request.

DIRECTOR'S REPORT

Barbara Garbutt –

- Connie Jo Ozinga, Library Director continues to be on sick leave.
- Discussed the library building layout and location.

NEW BUSINESS

None

OLD BUSINESS

None

TOWNSHIP BOARD REMARKS

None

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

The Township is planning to commemorate the 10 year anniversary of the Township Library in May 2015.

Discussed some of the items that will be moved to the new library building from the existing library building, e.g. tables, chairs, decorations, signs.

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ADJOURNMENT

MOTION by Sternberg, supported by LaFond, to adjourn the meeting at 7:14 p.m.
MOTION CARRIED UNANIMOUSLY

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday April 22, 2015.

