

Commerce Township Community Library
2869 N. Pontiac Trail
Library Advisory Board Meeting
Wednesday, February 25, 2015, 7:00 PM

ITEM 1 – Approval of Agenda

ITEM 2 – Approval of January minutes

ITEM 3 – Public Comments

ITEM 4 – Correspondence

ITEM 5 – Financial Report

ITEM 6 – Director’s Report

ITEM 7 – New Business

ITEM 8 – Old Business

a. Library Building

ITEM 9 – Township Board Remarks

ITEM 10 – Recommendations to the Township Board of Trustees

ITEM 11 – Other Matters

ITEM 12 – Adjournment

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday, March 25, 2015.

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, February 25, 2015
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 p.m. at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice-Chairperson
Barry Hiscox
Betsy LaFond
Shane Lakner
Judy Sternberg

Absent: David Law

Also Present: Thomas Zoner, Township Supervisor

APPROVAL OF AGENDA

MOTION by Lakner, supported by Sternberg, to approve the February 25, 2015 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MINUTES

None

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT:

None

DIRECTOR'S REPORT

Barbara Garbutt –

- Connie Jo Ozinga, Library Director should return from medical leave in approximately one month.
- Review of circulation statistics.

NEW BUSINESS

None

OLD BUSINESS

a. Library Building

Supervisor Zoner discussed the concept floor plan and site layout submitted by Penchansky Whisler Architects for the new Commerce Township Community Library.

Lakner – The furniture in the present library will not be sufficient for the new library.

Supervisor Zoner – The furniture layout on the floor plan is to show the full potential of the building.

Hiscox – It would be helpful to show the public an artist drawing of the building layout.

Garbutt - Believes most residents will be pleased with the building. She is concerned with comments from the Parks and Recreation Committee on how this will impact the park.

TOWNSHIP BOARD REMARKS

None

RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

OTHER MATTERS

Supervisor Zoner – The architects should have a suitable plan of the new township library building to present to the Township Board for review by March 30, 2015.

Garbutt – Asked Supervisor Zoner for an update on the old barber shop on Commerce Rd. near the Clark Gas Station. Supervisor Zoner answered nothing has been done since the remodel of the building.

ADJOURNMENT

MOTION by Sternberg, supported by LaFond, to adjourn the meeting at 7:30 p.m.

MOTION CARRIED UNANIMOUSLY



A handwritten signature in cursive script, appearing to read "Betty Oatley", is written over a horizontal line.

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Library Director Report

February 2015

1. Director update. I am still at home on disability. I am very restricted and not able to use my right foot at all. I will not be attending the meeting.
2. You are receiving only an agenda at this time. I will try and get a financial report for you. You are not receiving minutes because I never received any January minutes or final December minutes.
3. Library building. Several staff groups met with the architect to review the proposed building plan. I took part via speaker phone. While it was a nice plan, it was 2,500 square feet bigger than our budget. We will be reviewing a revised version the day of your meeting and I will try to arrange for there to be copies of the current working version of the plan for you