



# Construct or Fill in a Flood Plain

Owner Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Parcel ID No.: \_\_\_\_\_ Location: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Mobile/Beeper: ( \_\_\_\_\_ ) \_\_\_\_\_

**Attach all items outlined below:**

- Two set of plans drawn to scale showing the following information:
  - Nature, location, dimensions and elevations of the area or site
  - Location of floodway
  - Existing and/or proposed structures
  - Cuts and/or fills
  - Storage of materials
  - Drainage facilities
  - Bench marks
  - Location of all of the above
  - Location of "Special Flood Hazard" as defined in Ordinance 44
  - Elevation in relation to mean sea level of the lowest floor, including the basement
  - All structures
  - Elevation to which any structure has been flood proofed
  - Certification by a registered Professional Engineer or Architect that the flood proofing methods for any non-residential structure meet the flood proofing criteria (section 5.2-2)
  - Description of the extent to which any watercourse will be altered or relocated as a result of the proposed development
  - All information under this section shall be prepared and certified under the seal of a Registered Professional Engineer or Surveyor.
  
- Certification with back-up report by a registered Professional Engineer that the proposed fill or construction will not significantly change the flood plain elevation or the flood plain area.
  
- Certification by a Registered Professional Engineer or Surveyor that the plans are in conformance with Ordinance

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**For Commerce Township Use Only**

- Permit Approved      Permit #: \_\_\_\_\_
- Permit Approved as noted:
- Permit Not Approved

Date: \_\_\_\_\_ Signature: \_\_\_\_\_