

**FINAL
CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION COMMITTEE MEETING**

Monday, November 22, 2021
2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Chairperson Petsch called the meeting to order at 6:00pm.

ROLL CALL: Present: William Petsch, Chairperson
Johnny Walker, Vice Chairperson
Bob Berkheiser
Barbara Garbutt
Krystal Schwartz

Absent: Kathryn Duff (excused)
Sarah Henderson, Secretary

Also Present: Emily England, Director of Senior Services/Parks & Recreation
Allison Kennedy, Asst. to Parks & Recreation Director
Mark Schoder, Maintenance Director

COMMUNICATIONS:

None.

APPROVAL OF MINUTES:

MOTION by Garbutt, seconded by Schwartz, to approve the October 25, 2021, Parks and Recreation Committee Regular Meeting Minutes as written.

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENTS

Chairperson Petsch opened to Public Comments.

There were no comments.

Chairperson Petsch closed to Public Comments.

ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT

Lakes Athletics – Jerry Stoddard

Mr. Stoddard shared the following with the Committee:

- Our season had come to a close last time I spoke with you.
- Some of the actual items for the park have been completed.
- The park is completely winterized. The irrigation system and the concessions have been shut down.
- The big ticket item for us is the flagpoles.
 - Navigating the trades right now is a conundrum, but I was able to obtain two reasonable quotations. I will leave the quotes with Emily.
 - One of them is more cost effective by 30-40%, and in fact that was the company I was most impressed with.
 - I have drawings and firm figures.

- We ask that the Township consider subsidizing a portion, if not all, of the cost. Having a ball park without flags to observe just doesn't seem right.

Ms. England – Is one of those the company that put the flagpoles up for Wolverine?

Mr. Stoddard – I'm not sure.

Ms. England – I can reach out to them.

Chairperson Petsch – In your drawings, you have the location and a sketch so we can see exactly what you're planning?

Mr. Stoddard – It's fairly rudimentary, but I think the drawings will suffice. To reiterate, I think the obvious location would be where all of the fields have a vantage point to observe while we play the national anthem.

I will leave this with Emily. I would ask, what is our next step?

Ms. England – Leave it with me. I'll reach out to Wolverine to see who they used. If it's not one of your companies, I'll see if I can get a price from them as well. Then we will put it on the Parks agenda for January for a formal motion. Depending on the dollar amount, we will decide if it has to go to the Township Board or not.

Mr. Stoddard – Okay, so we would be looking into 2022 then?

Ms. England – Yes. How much are you talking?

Mr. Stoddard – The favorable quote is \$4623.

Chairperson Petsch – I'd like to see it, but that fits. You're not going to do anything right now anyway.

Mr. Stoddard – You tell me, you're the boss.

Ms. England – We'll wait until January.

Mr. Stoddard – As long as we have flags for next season's opening day, that's good.

Interlakes Girls Softball – Tim Bailey

Mr. Bailey shared the following with the Committee:

- Not a lot to report this month.
- We opened registration.
- The buildings are all shut down and winterized.
- We're planning for next season.

Motor City Mountain Bike Association – Mike Kearney

Mr. Kearney shared the following with the Committee:

- I don't really have anything new since last month.
- The trail is still a trail.
- We don't have anything to winterize. Everything is still good.

Commerce Little League – Paul Kammer

Mr. Kammer shared the following with the Committee:

- I was voted in as President this past October. I'm just getting my feet wet in the transition.
- As with Lakes, everything at Maple Glen has been shut down. Concessions are shut down. The fields and sprinkler system are winterized.
- We're coming off a pretty good season. Our numbers were back up about 15% versus the COVID year of 2020. We're hoping to get back to where we were pre-COVID this upcoming spring.
- We don't have anything major planned, or anything to ask of the Township at this point. Moving forward, there may be some repairs and fence work, and a few things on the actual fields themselves.

Mr. Berkheiser – When you have time, like in the winter, schedule time with Emily just to get an idea. The way you said the fences, we have certain rules of thumb as to who pays for what.

Mr. Kammer – Absolutely. Paul Theriault and Steve Atwell are still very much involved and guiding me through the first steps, and Emily and I have been emailing back and forth. We plan to sit down to discuss getting things rolling. Our registration should be opening next week, December 1st, for the 2022 season.

Friends of Byers – Dean Schantz

Mr. Schantz shared the following with the Committee:

- A couple weeks ago, we participated in the Halloween event at the Library. We donated 200 bags of candy for that. There were probably 450 kids, and I think Allison had to buy more candy.
- We had the exterminator out that same week. They spray and take care of the mouse problem in the farmhouse, the barn, the outhouses and outbuildings. That's \$85 every two months.
- Of course we feed the ducks this time of year. That's 200 pounds of corn every year. Occasionally, the question pops up, why do you do that? Well, we've been doing it for 40 years. We have photographers on the grounds and they like taking photos of the ducks. The kids like feeding them.
- With Mark's permission, I winterized the well hut. One of the problems with the well hut was that we've had carpenter ants. We had the exterminator take care of that, but they damaged the base. I repaired that and waterproofed it.
- We did not have WWAM this year. We did have the Boy Scout Troop 308. They were out on a couple occasions and they helped out a lot. They took some logs out of the Huron River; however, we have an ongoing erosion problem. We have an island that's forming in the river. It's unsightly and we're trying to figure out a way to shore up the bank. It's eating away at the split rail. We have two posts and I think four rails that need to be replaced as they're leaning into the river. They did put some reinforcement at the mouth of the river about a year ago, but there's a lot more to be done.
- We did pledge \$10,000 to \$15,000 for a new roof for the farmhouse when the restoration is done. We're waiting on that.

- Our Santa event is coming up on December 12th. We're about 70% full. We're doing reservations in 5-minute increments for safety. There's still a lot of interest even with the COVID thing going on.

Discussion took place regarding Santa. Discussion followed regarding the erosion issues in the Huron River that need to be addressed. Boulders need to be dropped into the river to move the shore back and eliminate the island.

Windmill Farms (Horse Farm) – Carrie Hancock

- We had our first horse show this season. It went very well and it was well attended. We had a lot of new, young riders.
- Our next horse show is December 12th.
- We still have a lot of new riders signing up.
- We now have instructors available weekdays, daytime, so we're getting homeschoolers and even some adults coming in for that.
- We are working with Alyson Lobert at the Library. We're going to do something December 13th which is the Day of the Horse. It was the National Day of the Horse, and 5 years ago, Governor Snyder made a declaration that it will be the Michigan Day of the Horse. That was promoted through the Michigan Horse Council. We will work with the Library on that and have some information available. That should be interesting to promote it through the Library, and of course, we will offer our services at the Horse Farm.
- The cleanup at the Horse Farm and the repairs are coming along, slowly but surely. We have the trailers out of there. We're working on the fencing. We've got Mark Rousseaux coming in to get the work done with his guys on the fence parallel to Wixom Road. We've done some reinforcement on that, but somebody has to come in with the right equipment to do the whole row of posts. He has that equipment and the guys to do that.

Mr. Berkheiser and Ms. Hancock discussed the Scout badge program, coupons, costs, setting up a series of youth group or troop visits for Scouts, the required skill levels, and potential subsidizing from the American Horse Council or the Michigan Horse Council. A merit badge counselor is not on staff, but they are available and can be arranged if there is interest.

Mr. Berkheiser asked Ms. England if Dodge had been winterized. Ms. England replied yes, it was taken care of November 1st by Maintenance.

Ms. England noted that CW3 was running late.

Chris Haney of CW3 arrived at 6:26pm, following the Township Board report. His report was moved up to be included here with Item I.

CW3 Soccer – Chris Haney

Mr. Haney reported the following to the Committee:

- Our outdoor season is over.
- We had the sprinkler system blown out on the second Friday of November.
- We had a difficult fall season as far as the weather was concerned. The rain was timely since we didn't have a sprinkler system, but the downside was it came

every Thursday and Friday so we had weekends we could not play. We played, knowing we would do some minor damage. We will repair it in the spring.

Mr. Berkheiser – Does the new field not have sprinklers?

Mr. Haney – It does, but they have not been functional since mid-September because there is some sort of electrical issue or ground fault short.

Discussion continued regarding the electrical issues impacting the irrigation system, along with potential troubleshooting and solutions.

No representatives were present at the meeting for the following leagues:

- Lakes Area Hawks

ITEM 2: PARKS AND RECREATION DEPARTMENT REPORT

Ms. England discussed the following:

- Things are going great at the Senior Center. Our participation continues to grow.
- We had a luncheon on Friday for 50 seniors, and we gave away five turkeys that were donated by Affinity Homecare. We're hitting the holiday season well.
- League agreements are on your agenda tonight. We're hoping to get those approved by the Township Board at their December meeting.
- The Dodge pathways are done.
- We're working with CDBG funds to do the Richardson Center pathways.
- We finally got a contract back from the Dailey Company for the Byers House, and our attorneys are working on that. I should have a redline version of that in my office tomorrow. I'm hoping construction will start there by the end of the year.
- Allison contacted fence companies to put in a new split rail fence at Byers. Do you remember what that cost was?

Ms. Kennedy – Almost \$12,000.

Chairperson Petsch – For a split rail fence?

Ms. England – Some people called us back to say they couldn't even give us a price because they didn't know when they could get it done. Some were 12 weeks out. It's the same thing across the board.

We're working with the Planning Department on a potential pathway connection at Long Park, to go up 14 Mile to M-5 to connect to the Metro Trail, which ultimately leads to connect with the Airline Trail. We're looking at a couple grants to help with that project.

Chairperson Petsch and Mr. Schoder discussed alternatives for the split rail fence. Maintenance has split rail stored in the garage. Ms. Kennedy noted that the quote for Byers included 605 feet of two-rail split rail fencing, along with removal and haul away of the old materials. Discussion continued regarding the fence location at Byers, using the existing post holes, and scheduling the project for the spring. Mr. Schantz could work with Maintenance to establish a plan.

Mr. Berkheiser inquired about details and changes for the pathway connection at 14 Mile Road since it was last presented to the Township Board. Ms. England reported a

price drop with changing from concrete to asphalt. In addition, after further meetings with Oakland County regarding their grant program, and the Legacy Fund, this seems to be a feasible project. Mr. Berkheiser noted that they are redoing the road now. Ms. England stated that she has not heard back from them yet, but there is 175' that will need to be filled. She sent a message to the Great Lakes Water Authority to see if they can assist with that. They were onboard to help initially, they just wanted to have a plan. They are interested in a partnership, and they were asked to grade it properly and bring in the fill.

ITEM 3: TOWNSHIP BOARD REPORT

Mr. Berkheiser provided the following:

- Our last Board meeting was mostly budget oriented.
- We approved the pay scales for the different boards. Your pay did not go up.
- Discussion took place regarding an ordinance for sidewalks and recreational pathways. This topic will be on the agenda for the January Township Board quarterly discussion meeting. It will address instituting an ordinance regarding who is responsible for clearing and repairing sidewalks.
- A public hearing was held regarding CDBG funds.

ITEM 4: PARK LIAISON REPORTS

Berkheiser – Wise Woods & Victory Park

- Nothing new to report.
- The last time I drove by, the parking lot was not open.

Ms. England – It opened today. The reason it was not open is that we had bollards going in to prevent people from driving through. They will be installed at the end of this week.

Schwartz – Byers and Mill Race

- For Byers, we've talked about the two main points.
- Mill Race looks pretty clean.

Ms. Schwartz and Mr. Schoder discussed anti-graffiti paint at the park, which lasts 5 years.

Petsch – Bicentennial Park

- Nothing to report.

Walker – Maple Glen & Windmill Farm

- I was by Maple Glen about a week ago. It's a lot quieter now.
- I was at Windmill for the last horse show. It was great. There was a ton of people there and everybody seemed to be having a good time.

Garbutt – Long Park & Snowy Ridge Park

- Long Park is still busy with people coming in and out.
- The road is still a problem.

England - Dodge Park

- The concrete pad has been poured for the extra pavilion.
- Scarlet's Smile is donating that pavilion and they put a deposit down. It should be installed in the spring.

Duff – Hickory Glen Park

- Nothing to report in Ms. Duff's absence.

ITEM 5: VILLAGE OF WOLVERINE UPDATE

No report in Ms. Duff's absence.

ITEM 6: MAINTENANCE DEPARTMENT REPORT

Mr. Schoder discussed the following with the Committee:

- At Hickory Glen, the fence at Field #1; we finally got a fencing company to come in and they'll be there on the 29th to give us a quote. That's where the two trees fell on the fence.
- The bridges at Mill Race and Byers have been cleaned and sealed.

Discussion took place regarding work on the bridges, along with trash issues behind Leo's. Maintenance picked up three bags of trash along the wood line.

- We continue blowing leaves off the path to keep them clean.
- The ADA ramp and deck at the Horse Farm are both done.
- We're waiting on the well guy to come in so we can finish the building on the inside of the Horse Farm.
- Maple Glen, Scarlet's building and the sprinkler system at Scarlet's have all been winterized.
- We did deliver a recycle can to Byers.

Mr. Berkheiser and Mr. Schoder discussed redoing the concrete pad at Long Park in the spring. The entire pad will need to be replaced.

ITEM 7: SMOKING IN PARKS

Ms. England – We started this conversation last month. Allison researched local communities and included the information in your packet. It seems most communities don't allow smoking at all.

Ms. Kennedy – I don't know how far you want to take it. West Bloomfield allows zero smoking in any of their parks, period. It's the same for Oakland County Parks. There's a how-to-guide for tobacco free; that is from the Michigan Parks and Recreation Association. In their guidelines, they're also pushing for smoke-free parks. These are the only ones in our surrounding communities that I could find. It's up to you how far you want to take it. Our last discussion was not to have it be no-smoking in parks, but to have it restricted within a certain distance of the playground.

Ms. England – Tim, what did you say you put in your guidelines?

Ms. Kennedy – I believe you told me 50' or 100'.

Mr. Bailey – I think it's 50'.

Ms. England – Chris, do you have anything like that with your soccer leagues?

Mr. Haney – NSYSA has a no tobacco policy. If they want to smoke, they need to get away from the field.

Discussions took place regarding some smokers that move well away from the fields, 50 to 100 yards, or to the parking lot. Ms. Kennedy noted that all of the complaints come from Scarlet's Smile, and it sounds like the same individual when people call. Mr. Schoder discussed similar issues at Long Park with someone leaving cigarette butts on the ground. Enforcement issues were discussed, along with the need for a policy and signage. Ms. Schwartz indicated that some of the policies have very specific language, including references to e-cigarettes and vaping, whereas others are generalized and say, "no-smoking".

Mr. Berkheiser – In the Oakland County Parks, it says, *Smoking or use of any vapor products, such as e-cigarettes, is prohibited in all buildings, facilities, beaches, water parks and playgrounds located on (Township) property.*

Chairperson Petsch – It doesn't say anything about picnic grounds or anything of that nature.

Mr. Berkheiser – *This prohibition shall extend a reasonable distance from structures.* So you could do that, as a structure, and you can also put a distance in there, such as 200' from the playgrounds.

Ms. England – That puts them in the parking lot. And add sport fields as well.

Discussion continued regarding a large number of people who are courteous enough to go to the parking lot, and not smoke on the fence lines or in the bleachers.

Mr. Berkheiser – If we're doing something, I think we should use Section 13, parts 3 and 4, of Oakland County's regulations. One has to do with marijuana. That would be the same issues. Whether smoking extends to that, I think we should specifically state it if that is the direction we want to go, and then substitute the Township piece. And reasonable distance is not specific enough.

Ms. England – Right, everybody has a different definition of reasonable.

Chairperson Petsch – You could say within 100'.

Ms. England – Should I do 200' though, because Scarlet's is pretty big?

Chairperson Petsch – It's a 100' radius. That's how I would interpret it, or 200'. If you say structure, that means from any play piece, any gazebo, athletic fields, et cetera.

Ms. England – Okay, we will do 100'.

Mr. Berkheiser – Then you've got to do your signs and get them up.

MOTION by Berkheiser, supported by Walker, that we modify the Oakland County Parks and Recreation guidelines, Section 13, Items 3 and 4, to incorporate into our rules, having to do with marijuana, smoking and vaping on Park property.

MOTION CARRIED UNANIMOUSLY

ITEM 8: VICTORY PARK

Ms. England discussed the following with the Committee:

- During budget discussions we talked about doing a Phase II at Victory Park. This included opening the park up, putting in a parking lot, putting in a dog park, a restroom and an educational building.
- I had a meeting since then with our DNR grant coordinator. She thought this would be a good candidate for the Land and Water Conservation Fund grant.
- I would like to apply for that. The maximum amount we can request is \$500,000, and it is a 50% match.

Discussion took place that this grant project could be up to \$1 million, with matching funds, but Ms. England does not see this being a million dollar project. If it is a \$500,000 project, the Township could match \$250,000.

Ms. England – We have applied for the grant before, in 2014 and 2015, but we did not receive it. In front of you is the concept plan from 2014. It's time to revisit the concept plan to make sure it still meets the community's needs, so you have that proposal. In addition, the original grant application did not include a dog park. We need to include that and get cost estimates. We need to look at the parking lot size. We will have public discussion and put together a group to review the concept plan for this area alone, and then assist in writing a new Land and Water grant application for 2022.

The grant application would be due on April 1st. We would find out the results by the end of 2022, so this would be a 2023 or 2024 project.

Chairperson Petsch – We need Leah at Living Labs in on this?

Ms. England – Yes.

Mr. Berkheiser – Are you suggesting they do the grant application also?

Ms. England – Yes, they would be assisting us. When you apply for a DNR grant, you need sealed documents by a landscape architecture or an engineer. She can provide that for us, as well as providing the cost estimates.

Mr. Berkheiser discussed budgeting for consultant fees for 2021 and 2022 with Ms. England.

MOTION by Petsch, supported by Schwartz, to work with Living Labs to revisit the concept plan for Victory Park, to include a parking lot, gazebo, restroom/educational room, and a dog park, at a cost of \$8000, plus mileage expense, not to exceed \$8200 total.

Discussion –

Chairperson Petsch – Do we have to have a visioning session?

Ms. England – We will do it during a Parks meeting.

MOTION CARRIED UNANIMOUSLY

MOTION by Petsch, seconded by Walker, to work with Living Labs to apply for the DNR Land and Water Conservation Fund matching grant, for an amount as deemed necessary, up to a maximum of \$500,000 that is available, with costs not to exceed \$3300.

MOTION CARRIED UNANIMOUSLY

ITEM 9: LEAGUE CONTRACTS

Ms. England discussed the following with the Committee:

- Two years ago, the attorneys were directed to put together a one-page standard form agreement. He did that, but it did not accomplish what was intended, so I worked with Hans.
- The leagues received that standard form agreement and they sent back their comments. I did review everybody's comments and tried to come to a neutral ground.
- What you have in front of you is what Hans recommended back to us. I did send it out to the leagues on Friday. They haven't had a lot of time, but they have seen it. They don't have their exhibits yet, but their exhibits will stay the same and it's just the areas they're responsible for. Obviously, they will approve that before any signatures go on there.
- I've heard back from a few. The leagues are supposed to have all comments back to me by November 30th. That will give me time to sit down with Hans for final discussion, so the Board can approve these 5-year contracts at their December 14th meeting.

Chairperson Petsch – Get us Hans' redline on it, and if there's anything else that we need to add after we hear back from the leagues.

Ms. England – If it's something that we can work out, I'll take it to the Board in December. I did hear back from Commerce Little League and they were happy with it.

Chairperson Petsch – Do we have anything about abandonment of anything that is on the property, which then becomes Township property? I didn't see that.

Ms. England – Changes to the facility?

Chairperson Petsch – No, that's not what I'm talking about.

Ms. England – That it becomes the property of the Township. It should be in here.

Chairperson Petsch – Just double check and make sure. I didn't see the verbiage I was looking for.

Mr. Bailey – With all due respect, the Township and the lawyers have been bantering this thing back and forth for almost as long as I have been coming to these meetings. We've only had 6 days to look at this. I can't even give this to my board in that time. I

don't have a meeting between now and then for them to have a discussion on it. I know you're trying to get this done. I get it, but there are some things in here that I don't agree with.

Ms. England – Let's have that discussion. It needs to be had here. If you know of items that you do not agree with, the Committee needs to have discussion with the leagues.

Mr. Berkheiser – I think you need to make sure they have enough time to look at it. It can wait until the January meeting. It has already waited. The Committee doesn't have a December meeting.

Chairperson Petsch – I would really like to get this right so we don't have to keep doing it over and over. It has been a long time that we've been trying to get this right.

Mr. Berkheiser – Put this on our January Parks meeting.

Ms. Schwartz – You did ask that they get back to you by November 30th?

Ms. England – Yes.

Mr. Berkheiser – They need to get feedback to you before the January meeting. We can put it on the January discussion session if you need it that quick.

Ms. England – It's the Board pushing it.

Mr. Berkheiser – It can wait until February.

Mr. Haney – Tim, none of the leagues are playing until April?

Mr. Bailey – March.

Chairperson Petsch – We're just trying to make it user-friendly for everybody.

Mr. Berkheiser – The Board's intent was to have one contract so that there was consistency throughout everything that we do. Now there is going to be some variation, and I think that was intended to go under Exhibit 1.

Chairperson Petsch – The leagues need to understand that anything they do on the property belongs to the Township. If the league is dissolved, they don't come in and take down fences, et cetera. Everything that is there stays. It is Township property.

Mr. Bailey – The way it reads right now, we would take it all if we were leaving.

Ms. England – You're under an agreement already that has that language in it.

Mr. Bailey – Okay, but I'm just telling you how this one reads.

Chairperson Petsch – Yes, I don't agree with the way it's written. That's not the way it is.

Ms. England – It was in there, and I will double check.

ITEM 10: PARK SIGNS

Ms. England discussed the following with the Committee:

- We have new parks and we need new park signs.
- I reached out to Sign Graphix. In 2013, they did our original signs. We paid \$11,500 for 9 signs. In front of you is an estimate for 4 signs for \$11,428.
- So, that requires a bid. We reached out to Signarama. They came back to us with a quote of \$2600.

Mr. Berkheiser – Are the signs going to look the same as these pictures? They didn't include pictures.

Ms. England – Allison met him onsite to look at the signs and make sure we were talking about the same thing. Right now, we have vinyl on aluminum. He will actually print on the aluminum and laminate it. We checked the life expectancies and they're roughly the same.

Ms. Kennedy – This came over today. The design work is an extra \$160, which brings us to \$2760.

Ms. England – The reason we have to have the design work is because when you read the fine print on Sign Graphix, they own it.

Chairperson Petsch – Yes, we've got to watch for that. It belongs to us.

Ms. England – It does belong to us, it's our logo.

Chairperson Petsch – You've got to tell them; when we contract, we paid you, you make sure that's in there in the future.

Ms. England – He has already said it's ours, once he designs it. I didn't want to put him to work designing anything, but they're going to look similar. We're not going to take down old signs to replace them, but moving forward we will have a different company of our choice that we can use our graphics with.

Discussion continued regarding the significant differences in pricing, the timeline for completion of the signs, and the different companies that have been used for various sizes of signs.

MOTION by Garbutt, seconded by Schwartz, to move forward with 4 park signs, by Signarama, not to exceed \$3,000, which includes installation.

Discussion –

Mr. Walker inquired about the height of the buried posts as the figures presented did not seem to compute. These figures will be verified.

MOTION CARRIED UNANIMOUSLY

ITEM 11: PARK MAPS – Z CARDS

Ms. England – Allison has samples. We've talked numerous times about having a trail ways map or a park location map that residents can pick up. This company emailed me, so we reached out to them.

Mr. Berkheiser – They're going to design and print them?

Ms. Kennedy – Correct. They have a program that they use. That's what we would have to use with the map for them to print it, or they do have designers that can assist in putting the map together. The price differences are related to how many folds there are, is it glossy or regular paper inside, et cetera. We got a quote on 8-fold with glossy paper; for 1,000 of those, it's about \$2,000. That does not include any design work.

Mr. Berkheiser – What are you putting on it?

Ms. England – You can do a map of the Township to show where each of the parks are located, or you can do the trail ways. I think you should do one for each eventually.

Ms. Kennedy – Right now, this is what is handed out at the Township office for those that come in looking for a map with trail ways.

Mr. Berkheiser – So, this one has advertising, with restaurants and things like that.

Ms. England – We don't have to do that, but you can.

Mr. Berkheiser – Are you looking at having the Chamber of Commerce partner on this?

Ms. England – I could ask.

Mr. Berkheiser – Or on one side you can put the trail ways and the other side could be the parks.

Mr. Walker – Could we do an app? I think more people would use an app than a piece of paper.

Mr. Haney – QR codes.

Mr. Walker – Yes, then when you get to the park, scan the QR code and it pulls up all the trails you can walk.

Mr. Berkheiser – Is there someone that does that?

Ms. England – I can put out a Request for Proposals.

ITEM 12: ELECTION OF OFFICERS

MOTION by Walker, seconded by Schwartz, to nominate William Petsch as Chairperson to the Parks and Recreation Committee for the next term.

MOTION CARRIED UNANIMOUSLY

MOTION by Petsch, seconded by Schwartz, to nominate Johnny Walker as Vice Chairperson to the Parks and Recreation Committee for the next term.

MOTION CARRIED UNANIMOUSLY

MOTION by Petsch, seconded by Schwartz, to nominate Barbara Garbutt as Secretary to the Parks and Recreation Committee for the next term.

MOTION CARRIED UNANIMOUSLY

ITEM 13: HORSE FARM UPDATE

This was covered under Item 1.

ITEM 14: OTHER MATTERS

Chairperson Petsch – I wish everybody a Happy Thanksgiving!

ITEM 15: ADJOURNMENT

MOTION by Berkheiser, supported by Walker, to adjourn the meeting at 7:12pm.

MOTION CARRIED UNANIMOUSLY

Sarah Henderson, Secretary