

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES MEETING**

May 12, 2020

2009 Township Drive
Commerce Township, Michigan 48390

Due to Governor Whitmer's Executive Order to "Stay Home, Stay Safe", this meeting was held via Zoom, video conferencing technology.

CALL TO ORDER: Supervisor David Scott called the meeting to order at 7.00 p.m. and introduced the members of the Board.

ROLL CALL: Present: David E. Scott, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Robert Berkheiser, Trustee
Vanessa Magner, Trustee
Rick Sovel, Trustee
George Weber, Trustee

Also Present: Phillip Adkison, Township Attorney
Dave Campbell, Planning Director
Jim Dundas, Fire Chief
Emily England, Senior and Parks and Recreation Director
Jay James, P.E. Building Official
Alyson Lobert, Library Director
Jason Mayer, Giffels Webster Engineers
Hans Rentrop, Township Attorney
Ben Sebrowski, Director of Technology
Mark Schoder, Maintenance Director
Mark Stacey, DDA Director
Lieutenant Reyes, Oakland County Sheriff's Office

ITEM 1:5-12 APPROVAL OF MINUTES

MOTION by Magner supported by Berkheiser, to approve the March 17, 2020 Regular Township Board of Trustees Meeting minutes and the April 16, 2020 Special Township Board of Trustees Meeting minutes, as presented.

ROLL CALL VOTE

AYES: Magner, Berkheiser, Creech, Phillips, Weber, Sovel, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF AGENDA

MOTION by Sovel, supported by Weber, to amend the May 13, 2020 Regular Township Board of Trustees Meeting Agenda as follows: Old Business Item 7 B - Fire Station #3 Design, New Business Item 8 E - Police Week, New Business Item 8 F– Temporary Voting Precincts and a correction to New Business Item 8 D, change “rent” to concession”.

ROLL CALL VOTE

AYES: Sovel, Weber, Berkheiser, Magner, Creech, Phillips, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 2:5-12 PUBLIC COMMENTS

Supervisor Scott asked Director of Technology Ben Sebrowski if anyone sent in a message for Public Comments.

Director Sebrowski said he received no messages or “raised hands”.

Supervisor Scott closed Public Comments.

ITEM 3:5-12 BOARD APPOINTMENTS

- A. Tim Hoy – Reappointment to the Downtown Development Authority for a 4-Year Term to Expire May 31, 2024.**

MOTION by Sovel, supported by Creech, to reappoint Tim Hoy to the Downtown Development Authority for a 4-Year Term to Expire May 31, 2024.

ROLL CALL VOTE

AYES: Sovel, Creech, Phillips, Weber, Berkheiser, Magner, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

- B. Shane Lakner - Reappointment to the Library Advisory Board for a 3-Year Term to Expire May 31, 2023.**

Shane Lakner was present.

MOTION by Sovel, supported by Magner, to reappoint Shane Lakner to the Library Advisory Board for a 3-Year Term to Expire May 31, 2023.

ROLL CALL VOTE

AYES: Sovel, Magner, Creech, Phillips, Weber, Berkheiser, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 3:5-12 BOARD APPOINTMENTS (continued)

C. Judy Sternberg - Reappointment to the Library Advisory Board for a 3-Year Term to Expire May 31, 2023.

MOTION by Scott, supported by Weber, to reappoint Judy Sternberg to the Library Advisory Board for a 3-Year Term to Expire May 31, 2023.

ROLL CALL VOTE

AYES: Scott, Weber, Berkheiser, Magner, Sovel, Creech, Phillips

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 4:5-12 CONTRACT AWARDS AND AGREEMENTS

A. Appraisal for Benstein Road Water Main Easement Acquisition – Fuller Appraisal

Jason Mayer, Giffels Webster Engineers, advised the Board that we need to obtain 20' of easements along the west side of Benstein Road to install a water main.

Trustee Sovel would like to see a friendly introduction letter mailed to residents advising them that someone from the Township will contact them to discuss an easement on their property.

Hans Rentrop, Township Attorney, agrees with Trustee Sovel.

Jay James, P.E. Building Official, said, in the past, we utilized The Road Commission for Oakland County's (RCOC) easement formula. This is where you take the current assessed value of the property (building not included) on a per foot basis and the property owner would receive 15% of that cost for a permanent easement or 10% for a temporary easement. Because of the scope of this project and the limited number of easements needed, we felt it would be easier to obtain a true assessed value from Fuller Appraisal.

Phillip Adkison, Township Attorney, said one additional factor that is different than other projects is that not every property owner will benefit from the water and sewer system. He said the Township has an obligation to make sure the property owner is protected and gets a fair market value for property they are giving up.

Treasurer Phillips asked what "access to the property" means.

Jason Mayer, Giffels Webster Engineers, said the easement is to allow access in the event we need to dig it up.

Phillip Adkison, Township Attorney, said an easement also gives the primary use of the described area to the Township for utility purposes.

Jay James, P.E. Building Official, said these easements are not in buildable areas.

ITEM 4:5-12 CONTRACT AWARDS AND AGREEMENTS (Appraisal for Benstein Road Water Main Easement Acquisition – Fuller Appraisal continued)

Treasurer Phillips, Trustees Magner and Berkheiser said \$2,500 to appraise an easement appears to be a high amount of money.

Supervisor Scott said the cost is not uncommon because of the number of sites that need to be appraised. Additionally, if we had a dispute from a property owner then we would have to fall back on an appraisal service, such as Fuller Appraisal.

Hans Rentrop, Township Attorney, reminded everyone that we can use the appraisal done by Fuller Appraisal if we need to go to court in the event of a dispute. If the “good faith” offer is rejected by the property owner, then the matter may proceed with a formal condemnation action. It is important to have an accurate “good faith” offer because if the matter goes to court and the court determines that the owner is to be compensated more than the “good faith” offer, the court must order the municipality to reimburse the owner, in whole or in part, for the owner’s reasonable attorney’s fees.

Trustee Sovel said Fuller Appraisal is offering \$3,000 in discounts if we appraise all of the properties at one time.

Discussion ensued on the cost of appraisals by a private company versus using RCOC’s formula and we do not have any numbers from other companies to compare to Fuller Appraisal’s price.

Hans Rentrop, Township Attorney, said Fuller Appraisal was selected since the Township DDA used Fuller Appraisal services when it acquired the necessary easements for Martin Parkway. He feels Fuller Appraisal is the best fit for this project because of their experience and knowledge.

Jay James, P.E. Building Official, will compare Fuller Appraisal’s numbers to RCOC’s formula as requested by Treasurer Phillips.

MOTION by Sovel, supported by Berkheiser, to award the Contract for the appraisal of the Benstein Road Water Main Easement Acquisition to Fuller Appraisal, L.L.C. in an amount not to exceed \$20,000 and authorize the appropriate signatures. Funds to come from the Water Fund. Supervisor Scott will draft a letter to each resident explaining the process and what the easement is for.

Discussion: Trustee Weber would like to include in the Motion that Supervisor Scott will draft a letter to each resident explaining the process and what the easement is for.

Trustee Magner asked what the process is if a resident had to replace a driveway.

Jay James, P.E. Building Official, answered if the driveway was disturbed by construction then the contractor would have to repair it.

ITEM 4:5-12 CONTRACT AWARDS AND AGREEMENTS (Appraisal for Benstein Road Water Main Easement Acquisition – Fuller Appraisal Motion continued)

ROLL CALL VOTE

AYES: Sovel, Berkheiser, Magner, Creech, Phillips, Weber, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

B. Resolution to Enter into an Agreement for a Traffic Control Device on Welch Road with the Oakland County Board of County Road Commissioners

Supervisor Scott explained the process to request a traffic control device. Installation and maintenance at Welch and Commerce Roads is a 100% expenditure to Commerce Township paid to The Road Commission for Oakland County.

Trustee Weber – This should be included in the Fire Station Build package.

Supervisor Scott said it is in the build spec but in order for us to enter into an agreement we have to have a Resolution approved by the Township Board of Trustees.

Trustee Weber – The funding of this is through the fire station S.A.D. Budget. Also, he did not see in the Resolution the \$75,000.00 cost. Does this include the Road Commission's maintenance over perpetuity?

Supervisor Scott said \$75,000.00 goes toward installation and first year maintenance. The Township will be responsible for all future costs.

Trustee Berkheiser asked if the traffic light is a requirement.

Supervisor Scott answered it is not a requirement but necessary because of the high amount of traffic on Welch Road. The light will be a fire station activated light. It is the Township's decision to have the traffic light.

Treasurer Phillips recommends the Resolution state that Commerce Township requests the traffic signal and it is not required by anyone. She said this is a lot of money to spend when no other fire stations have a traffic signal and they have no problem getting out of the fire station with their lights on.

Trustee Weber said the speed limit is 50 mph along Welch Road and there are limited berms on either side of the road making it a narrow road. After discussion within the Fire Station Sub-Committee this seems to make a lot of sense to have a traffic light for the safety of the firefighters and people that are using Welch Road.

Chief Dundas said traffic is worse on Welch Road. There is a lot of backed up traffic both northbound and southbound. It is a narrow fast traffic road. He said a traffic light is needed at

ITEM 4:5-12 CONTRACT AWARDS AND AGREEMENTS (Resolution to Enter into an Agreement for a Traffic Control Device on Welch Road with the Oakland County Board of County Road Commissioners continued)

this location. It will make it safer and help their response time. There are funds in the budget for rebuilding the fire station.

MOTION by Scott, supported by Weber, to approve the Resolution of the Township Board of the Charter Township of Commerce to Enter into an Agreement for a Traffic Control Device on Welch Road with The Oakland County Board of County Road Commissioners. The language shall be changed from "required" to "request". The amount shall not exceed \$75,000.00. Funds to come from the Fire SAD Fund.

ROLL CALL VOTE

AYES: Scott, Weber, Berkheiser, Magner, Sovel, Creech, Phillips

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 5:5-12 INTRODUCTIONS

A. An Ordinance to Amend the Code of Ordinances to be Known as Code Amendment Ordinance No. 1.048 – Emergency Procedures

The purpose of this proposed ordinance is to delegate certain emergency powers to members of the Township Board and staff necessary to deal with an emergency situation. It has been drafted to only delegate those minimal powers necessary to address the situation and only until such time that the Township Board may approve the proposed measures. This is a draft ordinance which has been prepared quickly in response to the current COVID19 pandemic.

Hans Rentrop, Township Attorney, said the idea of the Amendment is the Board does not meet on a daily basis but the Supervisor is there on a daily basis so this will allow him to make short term recommendations and decisions. This is intended to be designed for any emergency, not just for COVID19. The existing Ordinance was designed for emergencies such as a tornado/fire type of emergency, not a long-term pandemic or epidemic. He said given the current state of affairs with what the Governor is exercising, he wanted to make sure it was very clear in the Township Ordinance as it is in the State Act as to where the authority lies.

Supervisor Scott said the Township's emergency operations plan does not specify the COVID19 pandemic. For example, can we restrict access to Township buildings if someone show signs of sickness or a high temperature? This amendment is more specific to the library and the senior citizen center then it is with the Township's general operation.

Phillip Adkison, Township Attorney, said The Charter Township Act requires that any action of the Township Board that affects the general public be taken by Ordinance.

Discussion continued on the need to add the Richardson Center Code of Conduct and COVID19 precautions to the Ordinance versus adding it to their policy, Township Board's

ITEM 5:5-12 INTRODUCTIONS (An Ordinance to Amend the Code of Ordinances to be Known as Code Amendment Ordinance No. 1.048 – Emergency Procedures continued)
notification of the Supervisor’s emergency decision and the timeline of the Board ratifying or terminating the Supervisor’s decision.

The Code of Conduct for the Richardson Center and the COVID19 precautions will be discussed separately under New Business Item 7 G Richardson Center Policy.

MOTION by Berkheiser, supported by Magner, to Introduce an Ordinance to Amend the Code of Ordinances, Charter Township of Commerce, Oakland County, Michigan to be Known as Code Amendment Ordinance No. 1.048, post and publish according to law.

ROLL CALL VOTE

AYES: Berkheiser, Magner, Sovel, Creech, Phillips, Weber, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 6:5-12 PURCHASES

A. Plexiglas Barriers for Township Buildings

Supervisor Scott advised the Board that temporary Plexiglas barriers will be affixed to countertops in Township Buildings to cut down on transfer of a virus between people.

Trustee Berkheiser asked if any of the expenses for items purchased because of COVID19 are reimbursed by Federal or County funds.

Supervisor Scott said FEMA guidelines allow for a 75% reimbursement, subject to review by FEMA.

Fire Chief Dundas said he already submitted \$25,000 of expenditures for reimbursement.

MOTION by Sovel, supported by Berkheiser, to ratify the \$5,000 expenditures incurred by Commerce Township because of COVID19.

ROLL CALL VOTE

AYES: Sovel, Berkheiser, Magner, Creech, Phillips, Weber, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

B. Temperature Check Stations for Township Buildings

Supervisor Scott said one way of keeping people safe is by having a temperature screening kiosk located at the entryway of the building. The kiosk is a no contact screen that will flash green or red letting staff know if there was a temperature detected or not. He recommends the pedestal mount at the entryway of the Richardson center.

Trustee Berkheiser does not think the Richardson Center will open up anytime soon.

ITEM 6:5-12 PURCHASES (Temperature Check Stations for Township Buildings continued)

Trustee Weber supports the concept but does not feel we need to purchase it now since the center most likely will not open up soon. He would like to see a demo on how it works before we consider purchasing one.

Supervisor Scott will see if he can obtain a demo for the Township to test.

Alyson Lobert, Library Director, feels this would give an extra form of protection for staff and patrons of the library.

No action taken.

C. Ristech STERI-BOOK SB-601 UV Disinfecting System – Library

Alyson Lobert, Library Director, is asking for approval to purchase a Steri-Book SB-601 disinfecting system at \$162.00 per month for a 3-year lease. This will safely remove germs and viruses from materials and the exterior and interior of books, up to 6 books per cycle.

Trustee Berkheiser does not think the system will disinfect the inside pages of a book.

Treasurer Phillips questioned if we could place the books in an area for a few days and then put them back on the shelves since the CDC said the COVID19 will not survive on anything after a certain amount of time.

MOTION by Weber, supported by Magner, to authorize the purchase of one Steri-Book SB-601 Disinfecting System for a three-year lease not to exceed \$165.00 per month. Funds are contained in the library budget.

ROLL CALL VOTE

AYES: Weber, Magner, Creech, Sovel, Scott

NAYS: Phillips, Berkheiser

MOTION CARRIED

D. Chemical Fogger – Library and Richardson Center

Emily England, Senior Director, said this device will sanitize rooms at the Richardson Center after groups of people have used them.

Alyson Lobert, Library Director, is in support of the purchase to sanitize rooms in the library.

MOTION by Scott supported by Magner, to approve the purchase of two cordless electrostatic handheld sprayers (one for the library and one for the Richardson Senior Center) and the appropriate amount of disinfectant at a cost not to exceed \$2,400.00.

Trustee Weber is requesting Alyson Lobert or Emily England look into companies that have been in business for more than a couple of years and who have strong customer reviews.

ITEM 6:5-12 PURCHASES (Chemical Fogger – Library and Richardson Center motion continued)

ROLL CALL VOTE

AYES: Scott, Magner, Sovel, Creech, Phillips, Weber, Berkheiser

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 7:5-12 OLD BUSINESS

A. Additional Quotes for Truck Purchase – Maintenance Department

Mark Shoder, Maintenance Director, said after numerous attempts, he has not received a quote for a Ford truck.

MOTION by Berkheiser, supported by Scott, to approve the purchase of a 2020 GMC Sierra 3500HD truck from Todd Wenzel Buick GMC in an amount not to exceed \$62,000.00.

ROLL CALL VOTE

AYES: Berkheiser, Scott, Creech, Phillips, Weber, Magner, Sovel

NAYS:

MOTION CARRIED UNANIMOUSLY

B. Fire Station #3 Design

The design of Fire Station #3 by Plante Moran Cresa is 90% complete and is moving into the construction phase. The next step is to go out for bids on the construction.

MOTION by Scott, supported by Berkheiser, to move forward with the request of Plante Moran Cresa to go out for bids on the construction of Fire Station #3.

ROLL CALL VOTE

AYES: Scott, Berkheiser, Magner, Sovel, Creech, Phillips, Weber

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 8:5-12 NEW BUSINESS

A. Library Drive Through Window

Alyson Lobert, Library Director, said a window with a service drawer installed at the library will be a convenience for patrons to pick up books even after the COVID19 pandemic is over.

Jay James, P.E. Building Official, anticipates the cost to be less than \$10,000.00.

Dave Campbell, Planning Director, said this will need special land use approval.

ITEM 8:5-12 NEW BUSINESS (Library Drive Through Window continued)

MOTION Sovel, supported by Creech, to approve construction of a drive through window with drawer for the Township Library at a cost not to exceed \$10,000.00. Funds to come from the Library Fund.

ROLL CALL VOTE

AYES: Sovel, Creech, Phillips, Weber, Berkheiser, Magner, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 8:5-12 NEW BUSINESS

B. Sale of Property on Whippoorwill

Supervisor Scott said the Township acquired parcels from the DNR who received them from Oakland County for nonpayment of taxes. This parcel is not connected to any Township property, park, easement or drain and is not a buildable site in itself. He received a written offer to purchase the site for \$1,500.00 from Mike Piagentini who lives adjacent to the lot.

Trustee Weber asked if Mr. Piagentini could later subdivide the lot and sell it as a separate buildable lot.

Supervisor Scott said the lot is approximately 50' wide by 50' deep and a good portion is wetland.

Trustee Berkheiser asked if we can add to the Motion that the property cannot be split.

MOTION by Scott, supported by Phillips, to approve the sale of Sidwell no. E-17-15-230-006 on Whippoorwill Street to Mike Piagentini for \$1,500 with the restriction that this parcel and his adjacent parcel are combined as one parcel and cannot be subdivided. This is subject to the Township's ability to put a restriction on the site. There will be no charge to the purchaser to combine both parcels into one parcel.

ROLL CALL VOTE

AYES: Scott, Phillips, Weber, Berkheiser, Magner, Sovel, Creech

NAYS:

MOTION CARRIED UNANIMOUSLY

C. Approval of Fireworks Permits for Edgewood Country Club, North Commerce Lake, Long Lake, Long Lake Cake Show and Lake Sherwood

MOTION by Sovel, supported by Magner, to approve the Fireworks Permits for Edgewood Country Club, North Commerce Lake, Long Lake, Long Lake Cake Show and Lake Sherwood.

ITEM 8:5-12 NEW BUSINESS (Approval of Fireworks Permits for Edgewood Country Club, North Commerce Lake, Long Lake, Long Lake Cake Show and Lake Sherwood motion continued)

Trustee Weber asked if this is contingent upon the ability to hold public gatherings. Clerk Creech answered yes.

ROLL CALL VOTE

AYES: Sovel, Magner, Creech, Phillips, Weber, Berkheiser, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

D. Windmill Farms Concession Payments

MOTION by Magner, supported by Berkheiser, to ratify the action of the Supervisor not to charge concession payments to Windmill Farms during the COVID19 pandemic.

Discussion - Treasurer Phillips said Ms. Hancock told her that she has established and trained on all of the necessary protocols when they are allowed to open. The schools are going to have their equestrian events but they will be done via video. There will be participants but they will not be able to start until Windmill Farms opens. She appreciates the fact the Township is allowing her to waive her concession payments until she is allowed to open up again because of COVID19.

ROLL CALL VOTE

AYES: Magner, Berkheiser, Sovel, Creech, Phillips, Weber, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

E. Police Week

Trustee Sovel is asking the Township to approve the Resolution declaring May 10-16, 2020 as Police Week. He read the Resolution into the record.

MOTION by Sovel, supported by Scott, to approve the Charter Township of Commerce Resolution to Declare May 10-16, 2020 as Police Week in Commerce Township, Michigan

ROLL CALL VOTE

AYES: Sovel, Scott, Creech, Phillips, Weber, Berkheiser, Magner

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 8:5-12 NEW BUSINESS (continued)

F. Establishing Temporary Precinct Locations for the August 4, 2020 State Primary Election

Clerk Creech is asking for approval to temporarily move the location of 3 voting precincts because of on-going construction at the school buildings making them unavailable to use.

MOTION by Magner, supported by Berkheiser, to approve the request of Clerk Creech to temporarily move voting precincts for the August 4, 2020 State Primary Election as follows due to on-going construction making the locations unavailable:

- Precinct 1 at Commerce Elementary to Commerce Township Community Library
- Precinct 10 at Glengary Elementary to Walled Lake Central High School
- Precinct 11 at Walled Lake Elementary to Walled Lake Western High School

ROLL CALL VOTE

AYES: Magner, Berkheiser, Sovel, Creech, Phillips, Weber, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

G. Richardson Center Policy – Code of Conduct

Treasurer Phillips would like to reword the Code of Conduct in the policy so it is not specific to COVID19 but to health and safety in general.

MOTION by Berkheiser, supported by Weber, to include the newly revised Code of Conduct and safety precautions in the Richardson Center policy. This is subject to approval of the Senior Director and Township Attorney to finalize the language

ROLL CALL VOTE

AYES: Berkheiser, Weber, Magner, Sovel, Creech, Phillips, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 9:5-12 ORDERS

MOTION by Sovel, supported by Magner, to approve the Orders and Add Ons.

ROLL CALL VOTE

AYES: Sovel, Magner, Creech, Phillips, Weber, Berkheiser, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

ITEM 10:5-12 OTHER MATTERS

Trustee Berkheiser

- Asked for an update on the Five and Main project.

Supervisor Scott said he is hoping to have some information for a future meeting. No requests have been made. There are deadlines coming up for Phase 2. He will report any findings to the Board as he receives them.

Dave Campbell, Planning Director, has not had any communication with Mr. Aikens.

Mark Stacey, DDA Director, said COVID19 will certainly have an impact on what the developer will be able to do. One positive aspect is we will have a development that is COVID19 compliant. He doesn't feel Mr. Aikens can tell you what can be done with the project until restrictions are lifted and COVID19 is under more control.

Trustee Weber

- Benstein Grill has started clearing for expansion of their parking lot and building. Mike Richardson, owner of Benstein Grill will put a posting on Facebook explaining what it will look like and post the renderings of the landscape. I asked him to put some kind of a rendering of that on the property line facing the cemetery so people can see ultimately what it will look like.
- Asked Jay James, P. E. Building Official, how his team is reacting to the onslaught of inspections and permits from all of the trades since the Township Hall has been up and running for several days. Is there anything we can do to support the trades in getting their businesses up and running as quickly as possible?

Trustee Weber –

- Jay James, P. E. building Official, said throughout the COVID19 pandemic they have continued to do exterior inspections, if requested. There are a lot of contractors that are backlogged so they have not seen any onslaught of inspection requests since the opening of some businesses. Staff is coming in each day to check the mail and emails. He, along with Judy from his department, have access to the computer system for anyone that requests an inspection. Those requests are emailed to the inspectors.
- He thanked Emily England, Senior Director, and her fantastic team for all of the work they have been doing in supporting the seniors with transportation, meals, etc.

Treasurer Phillips

- Advised the Board that we have earmarked \$2,000.00 in our budget for years toward the maintenance of the Montante Drain. Oakland County Water Resources Commission discovered they have not billed us for a long time and now want to bill us \$15,000.00 at the end of the year.

Supervisor Scott

- The Board may want to look at the Michigan Township Association (MTA) site.

ITEM 10:5-12 OTHER MATTERS (Supervisor Scott continued)

- Revenue and costs sharing from the State of Michigan - we should anticipate seeing a 25 – 50% decrease in revenue sharing from the State on January 31, 2021.
- There are projects with the Water Resources Commission – Woodbridge Lake Homeowners Association has a maintenance agreement for septic sewage disposal as well as the Island Club Condo Association. Both are seeing a rate increase for the 2020-2021 year.
- The Township Hall has not been open to the public.
- The Sheriff's Office has been doing a great job even with the restrictions they have because of COVID19.
- He commended Township staff for the hard work they are doing in light of the current situation.
- He asked Board members to help promote the 2020 Census.

ITEM 11:5-12 ADJOURNMENT

As there were no other matters to come before the Board.

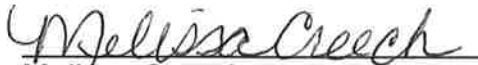
MOTION by Berkheiser, supported by Creech, to adjourn the meeting at 10:26 p.m.

ROLL CALL VOTE

AYES: Berkheiser, Creech, Phillips, Weber, Magner, Sovel, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce