

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEE MEETING
REGULAR BOARD MEETING TUESDAY, MARCH 13, 2018 and
SPECIAL BOARD MEETING TUESDAY, MARCH 20, 2018**

MARCH 13, 2018 – Regular – 7:00 p.m.

- APPROVED:** The February 13, 2018 Regular Township Board of Trustees Meeting minutes, as submitted.
- APPROVED:** The March 13, 2018 Agenda.
- REAPPOINTED:** Susan Spelker to the Downtown Development Authority for a 4 year term expiring 3-31-2022.
- APPROVED:** To Introduce the Resolution of the Township Board of the Charter Township of Commerce, Tentatively Declaring its Intention to Establish a Special Assessment District to be known as Special Projects No. 42, authorize the appropriate signatures, post and publish according to law.
- APPROVED:** The charge per hour for business use of the meeting rooms at the library.
- APPROVED:** The two hour limit use of the Study Rooms at the library.
- APPROVED:** The Teen Librarian Job Description for the library.
- APPROVED:** The 5 year Parks and Recreation Master Plan (2019-2023) proposal by livingLAB for a fee.
- APPROVED:** The request by Hotworks Orchard Lake Fine Art Show to hang one, size 4'x50' netted banner across Union Lake Road, south of Cooley Lake Road, from Wednesday, July 11, 2018 to Monday, July 30, 2018.
- APPROVED:** The Water Service Agreement between The City of Novi, Charter Township of Commerce and Production Tool Supply Company, LLC, d/b/a Berkshire Supply.
- APPROVED:** The Orders and Add-Ons.
- APPROVED:** Adjournment.

Respectfully Submitted,
Melissa Creech, CMMC
Clerk, Charter Township of Commerce

MARCH 20, 2018 – Special – 7:00 p.m.

- AWARDED:** The roof bid for Fire Station 1 went to Roof One, Station 2 to Renovations Roofing & Remodeling and Station 4 to Roof One.
- APPROVED:** PSP #17-0012 Windwheel Estates Single-Family Site Condominium as recommended by the Planning Commission.
- AUTHORIZED:** The fire equipment lease agreement subject to Township Attorney approval with Community Leasing Partners for a 5 year term at 3.78 percent.
- APPROVED:** Cash advance to Downtown Development Authority.
- APPROVED:** The Revised and Restated Resolution of Local Unit of Government with Donated Funds for Match.
- APPROVED:** The Land and Water Conservation Fund Application Resolution of Authorization for Universally Designed Restroom Facility at Dodge Park V with a grant application, a Township Match with a total project cost of funds come from the Open Space Fund.
- APPROVED:** The request for Sanitary System Hydrogen Sulfide & Ventilation Study.
- DIRECTED:** The Township Attorney to draft a licensing agreement for the creation and use of a parking lot using Commerce Memorial Cemetery land adjacent to the Benstein Grille.
- DIRECTED:** The Township Attorney to create an easement granting access to the property and for purposes of construction of a road sufficient to meet the needs of fire truck and garbage truck access
- APPROVED:** To enter closed session for consideration of materials exempt from public disclosure under MCL 15.243 (1)(f) and MCL 15.268(8)(h), for discussion of attorney client privileged communications, and to discuss pending litigation in the matter of Charter Township of Commerce v. Charter Township of White Lake, Oakland County Case No. 2016-155404-CK.
- APPROVED:** To adjourn from closed session, approve the closed session minutes, and direct the Township Attorney to proceed as discussed in closed session.

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APPROVED: To amend the zoning ordinance as discussed in closed session.

APPROVED: To file an amicus brief in support of Charter Township of York.

APPROVED: Adjournment.

Respectfully Submitted,
Melissa Creech, CMMC
Clerk, Charter Township of Commerce