

**Charter Township of Commerce  
Library Advisory Board Meeting  
Minutes - Wednesday, August 24, 2005**

Meeting called to order at 7:05 pm

**Present:** Rick Sovel, Judy Sternberg, Carol Keeler, Ann Kelley, Jason Pernick, Barbara Garbutt, Betsy LaFond, Eric Suess

**Absent:** None

**Approval of Agenda**

Motion to approve by Mr Sovel, Supported by LaFond. Approved unanimously.

The minutes were approved as corrected

**Public Comments**

No public comments

**Correspondence**

There was no correspondence

**Financial Report**

Ms Kelley provided report. Reviewed and explained.

**Director's Report**

Music CDs still to arrive, waiting for cases. Currently enforcing age policy regarding internet use. Mr Sebrovski will begin on September 12. He has had some training. Mr MacDonald leaves for UP and exit interview was positive. Circulation report provided. Circulation continues to climb – 16,000+ Staff is in the process of putting together newsletter that will be mailed to the community. Some drive/road safety issues are being addressed.

**Old Business:**

Friends: Need a formal request to Township Board. Mr Sovel will put it on agenda for September.

Permanent library: No change in status

Policies:

Internet Use: Discussed proposed policy. Change paragraph 6 to read –“Library director's discretion.” Changed paragraph #10 to read “Library Advisory Board” reconsideration Move to present to township board by Ms Keeler, supported by Ms. LaFond. Approved unanimously.

**Patron Behavior Policy:** Discussion of term “weapon” – can library create policy to prohibit where there is a township ordinance - legal advice from township lawyer requested. Change statement to read “Patrons may not bring a weapon, except those permitted by law, into the library.” Change paragraph #5 to read “If a patron engages in suspect illegal activity on library property, the police will be notified.”  
Moved to present to township board with changes – and legal recommendations by Sternberg, supported by Pernick - approved.

**Unattended:** Moved to present by Ms Sternberg, supported by Ms Keeler – approved

**Materials Selection:** Discussion of policy – Moved to present to township board by Ms Sternberg, supported by Ms Keeler – approved.

**Request for reconsideration:** Move to present to township board by Ms Kelley, supported by LaFond – approved.

**New Business:**

**Budget 2006:** General amounts presented by Mr Sues – no real way to make some estimates. Mr Sovel suggested that he be conservative in revenues and over-estimate expenses.

**Personnel:** Request will be to the township board for two additional professional staff.

**Other:** People from DDA and press came through library today to look at facilities

Mr Sues provided readings for advisory board to consider for next meeting.

Oct 26-28<sup>th</sup> MLA convention

PR is still a critical issue

Mr. Sovel: Byers Home – township board agreed to take bids to demolish building: - perhaps a branch library could be constructed on site – no time frame – just up for discussion

Adjournment: 9:20pm