

Final
**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
Wednesday, June 25, 2008
2869 N. Pontiac Trail
Commerce Township, Michigan 48390**

CALL TO ORDER:

Carol Keeler, Acting Chairperson, called the meeting to order at 7:00 p.m.

ROLL CALL:

Jason Pernick, Vice Chairperson
Carol Keeler, Secretary (Acting Chairperson)
Judy Sternberg
Betsy LaFond
Ann Marie Kelley
Rick Sovel

Absent: Barbara Garbutt, Chairperson

Also present: Marie Marika, Librarian

APPROVAL OF AGENDA

MOTION by LaFond, supported by Sternberg, to approve the Library Board Agenda with the no additions:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

MOTION by Keeler, supported by Sternberg, to approve the minutes for the Library Advisory Board Meeting of May 28, 2008, with the following corrections:

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENTS

None

CORRESPONDENCE

None

FINANCIAL REPORT

The Committee reviewed the current Financial Report.

Attorney fees (Linda Mayer) will come out of professional fees.

DIRECTOR'S REPORT

Directors Report was given by Librarian Marie Marika as Mr. Suess was absent due to a scheduled vacation.

Patron counter has been installed

Emergency Procedures

Attorney Linda Mayer will be present at the July meeting

OLD BUSINESS

Friends of the Library

There has been no correspondence as to what they have done.

Reconfiguration

Website

The Board members briefly discussed video games in libraries. Ms. LaFond noted that other libraries have had double-digit increases in patrons due to having a video game system.

Acting Chairperson Keeler discussed the Townships website. Now that the website has been in existence for a few years, is it time to take a look (with a survey or something) to find out if the site is meeting the needs of the Libraries clientele?

Design and icons are ever changing.

What is working and what needs to change?

1 person should not be responsible for the entire site.

Other libraries keep community informed by video updates/informational videos through youtube.

Some libraries have webmasters.

Website should be looked at periodically for improvements.

Make sure all links are live.

Creation of a web committee?

Easier navigation.

Librarians and library staff have to think like patrons.

Should never take more than 3 clicks to get where you want within the website

The Board discussed creating an independent citizen committee to evaluate the Library website.

New committee members do not need to have technical knowledge. Can include:

Senior citizens

Adults

High school students

Tudor's

Parents of young children

Teachers/educators

Residents of Commerce Township

A "flyer" will be created to get residents to apply for committee. There will be a link posted on the website.

MOTION by Sovel, supported by Keeler, to form an independent citizen committee of Commerce Township resident volunteers, to evaluate the library website for content, design, navigational links and make recommendations to the Library Advisory Board. Committee will be selected by Library Advisory Board.

MOTION CARRIED UNANIMOUSLY

Emergency Procedures

Drafts of emergency procedures were passed out and reviewed. Detailed comments will be discussed when Mr. Suess is back from vacation and attorney Linda Mayer can review. This subject will be on next month's agenda.

Ms. Keeler noted that the emergency procedures handed out is a really good beginning. Very nice job.

Mr. Pernick added that diagrams and maps should be posted throughout the library.

NEW BUSINESS

Database Demo

Ms. Marika gave a detailed presentation on Book Pages. The Board received a full, descriptive outline on how the program works from a patrons point of view as well as the librarians.

Issues for Linda Mayer in July

TOWNSHIP BOARD REMARKS

Mr. Sovel discussed the possible changes to the Master Plan of the Library.

The Township is moving forward on the agenda. Engineers and architects were present at the last Township meeting.

When the Motion was made the audience was taken by surprise. The Board was aware of last minute information, however due to the timing, the audience was not. Right before the meeting, an email was received stating that the DDA was meeting in 2 weeks with potential purchasers for the property involving the library. The potential purchasers for the property may want the library to be moved to utilize the land for development.

The property involving the library is the most valuable piece of property on the north side coming off of M-5.

There would be no reason to go forward with current plans for the library if the building is not going to be there.

The Township made a Motion to table as there was a meeting scheduled with the developers for the following week.

There are 2 developers interested in the property. One developer showed plans leaving the library but it would be made more into a community area. A community area would include businesses such as a post office, amphitheater, etc. Current planning would be 18 months in the planning stages and 18 months for construction. The other developer has not yet said how much of the property they are interested in.

The first purchaser will set the tone on how the rest of the property will be developed.

August or September will probably be the soonest the Board will know the status of the library building. Mr. Sovel's guess is that the item will remain tabled. Perhaps some temporary remodeling can be done. The Board will be willing to look at when more information is available.

Mr. Sovel continued by explaining that usually a piece of property would just be sold. However, because this property is owned by the Township, any potential developer would have to submit plans, materials, etc., before they would be allowed to purchase the property.

Ms. Sternberg inquired if the Board was comfortable with making some decisions now. Mr. Sovel stated he was all for utilizing the space temporarily. Mr. Pernick thought it to be wise to utilize the current space. Whatever happens as a library is an integral part of it. If the library stays, it may need to be upgraded to fit with the new construction.

Further discussion followed.

OTHER MATTERS

Ms. Keeler noted that nameplates have been ordered.

ADJOURNMENT

MOTION by Sternberg, supported by Kelley, to adjourn the meeting at 8:56 p.m.

MOTION CARRIED UNANIMOUSLY

Carol Keeler, Secretary

The next regular meeting of the Commerce Township Library Advisory Board will be Wednesday July 23, 2008 at 7:00 PM at the Commerce Township Community Library.