

**CHARTER TOWNSHIP OF COMMERCE
REGULAR BOARD OF TRUSTEES MEETING**

Tuesday, May 10, 2011

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Supervisor Thomas Zoner called the meeting to order at 7:00 p.m. and introduced the members of the Board.

PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL: Present: Thomas K. Zoner, Supervisor
Daniel Munro, Clerk
Susan Gross, Treasurer
Debra Kirkwood, Trustee
Robert Long, Trustee
Rick Sovel, Trustee

Absent: David Law, Trustee (excused)

Also Present: Phillip Adkison, Township Attorney
Hans Rentrop, Township Attorney
Loren Crandell, Giffels-Webster Engineers
Jason Mayer, Giffels-Webster Engineers

APPROVAL OF MINUTES

MOTION by Gross, supported by Kirkwood, to approve the Regular Township Board meeting minutes of April 12, 2011 and the Quarterly Township Board Discussion meeting minutes of April 26, 2011, as written.

MOTION CARRIED UNANIMOUSLY

PRESENTATIONS:

A. National Police Week – Lt. Clay Jansson

Lt. Clay Jansson was present to introduce National Police Week and to acknowledge Sheriff Deputies by presenting awards, citations and certificates for their outstanding accomplishments.

B. Fire Department – Chief Joseph Schornack

Fire Chief Joseph Schornack was present to introduce two new full time Firefighters: Andrew Boring and Curtis Walsh.

PRESENTATIONS (continued)

C. Resolution for Sandra Abrams

Clerk Daniel Munro presented a Resolution to Sandra Abrams and highlighted her accomplishments while working for the Charter Township of Commerce.

MOTION by Munro, supported by Sovel, to approve the Resolution honoring Sandra Abrams for her dedicated services as Clerk for the Charter Township of Commerce and to congratulate her on her January 12, 2011 retirement.

MOTION CARRIED UNANIMOUSLY

D. Newton Road Force Main – Giffels Webster

Jason Mayer, Giffels-Webster Engineers gave an update.

E. Mark Beauchamp – Utility Financial Solutions

Mark Beauchamp was out of town and not present. Mr. Beauchamp gave a presentation, via a conference call, on projections for water and sewer.

PETITIONS:

None

ITEM 1:5-10 APPROVAL OF AGENDA

MOTION by Gross, supported by Sovel, to approve the Agenda with the addition of Item 12C. Library Needs Analysis. **MOTION CARRIED UNANIMOUSLY**

ITEM 2:5-10 PUBLIC COMMENTS

Jose Mirkin representing Treycove Association was present to discuss noise and pollution caused by a nursery across from the wetlands. They are requesting the Township create an Ordinance with specific start and end times for noise control.

ITEM 3:5-10 PUBLIC HEARINGS

None

ITEM 4:5-10 BOARD APPOINTMENTS

A. Parks and Recreation – William Petsch

MOTION by Munro, supported by Sovel, to re-appoint William Petsch to the Parks and Recreations Committee for a term expiring on May 31, 2015.

BOARD APPOINTMENTS (Petsch - Motion continued)

ROLL CALL VOTE:

AYES: Munro, Sovel, Kirkwood, Long, Zoner
NAYS: Gross
ABSENT: Law

MOTION CARRIED

B. Parks and Recreation – Dick Zimmin

MOTION by Munro, supported by Gross, to re-appoint Dick Zimmin to the Parks and Recreations Committee for a term expiring on May 31, 2014.

MOTION CARRIED UNANIMOUSLY

C. Library Advisory Board – Ann Marie Kelley

MOTION by Sovel, supported by Gross, to re-appoint Ann Marie Kelley to the Library Advisory Board for a term expiring on May 31, 2014.

MOTION CARRIED UNANIMOUSLY

D. Library Advisory Board – Judy Sternburg

MOTION by Sovel, supported by Gross, to re-appoint Judy Sternburg to the Library Advisory Board for a term expiring on May 31, 2014.

MOTION CARRIED UNANIMOUSLY

E. Downtown Development Authority – David Smith

MOTION by Zoner, supported by Long, to re-appoint David Smith to the Downtown Development Authority for a term expiring on May 31, 2015.

MOTION CARRIED UNANIMOUSLY

F. Downtown Development Authority – Brian Winkler

MOTION by Sovel, supported by Kirkwood, to accept the resignation of Wendy Anderson from the Downtown Development Authority

MOTION CARRIED UNANIMOUSLY

MOTION by Sovel, supported by Kirkwood, to appoint Brian Winkler to the Downtown Development Authority for a term expiring on May 31, 2015.

MOTION CARRIED UNANIMOUSLY

ITEM 5:5-10 CONTRACT AWARDS AND AGREEMENTS

A. Electrical Bids for Dodge Park

Peter Pace was present and stated electrical outlets are necessary for the Concert in the Park event. Mr. Pace recommends the low bidder Volt Electric.

MOTION by Munro, supported by Kirkwood, to approve the recommendation of the Parks and Recreation Committee to award the contract for lighting improvements at Dodge Park to Volt Electric Services, Inc. at a cost not to exceed \$11,550.00. Funds to come from the Parks and Recreation Open Space Ballot Proposal.

MOTION CARRIED UNANIMOUSLY

MOTION by Sovel, supported by Munro, to approve the Concert in the Park Vendor Agreement with modifications by the Township Attorney and authorize the appropriate signatures with receipt of the required documents.

MOTION CARRIED UNANIMOUSLY

ITEM 6:5-10 INTRODUCTIONS

A. An Ordinance to Amend Ordinance No. 2.004 to be known as the Charter Township of Commerce Fee Ordinance No. 2.005.

MOTION by Munro, supported by Sovel, to Introduce an Ordinance to Amend Ordinance No. 2.004 to be known as the Charter Township of Commerce Fee Ordinance, Ordinance No. 2.005, post and publish according to law.

Mark Beauchamp – Utility Financial Solutions will attend the June 2011 Township Board Meeting to discuss this further. Changes could be made to the Ordinance at that time.

MOTION CARRIED UNANIMOUSLY

ITEM 7:5-10 ADOPTIONS

None

ITEM 8:5-10 SITE CONDOMINIUMS AND PLATS

None

ITEM 9:5-10 CONSENT AGENDA

- A. Approve the Resolution for Mental Health Month – May 2011**
- B. Approve the Resolution recognizing Thomas Craycraft's Retirement**
- C. Approve the Permit for the Lake Sherwood Fireworks Display**
- D. Approve the Permit for the North Commerce Lake Fireworks Display**
- E. Approve the Permit for the Long Lake Fireworks Display**

CONSENT AGENDA (continued)

MOTION by Gross, supported by Kirkwood, to approve the Resolution of the Township Board of the Charter Township of Commerce Approving Consent Agenda.

ROLL CALL VOTE:

AYES: Gross, Kirkwood, Long, Sovel, Munro Zoner

NAYS:

ABSENT: Law

MOTION CARRIED UNANIMOUSLY

ITEM 10:5-10 PURCHASES

A. Two Stair Chairs – Fire Department

Fire Chief Joseph Schornack was present to request the purchase of two Pro Stair Chairs.

MOTION by Munro, supported by Kirkwood, to approve the purchase of two (2) Pro Stair Chairs for the Fire Department at a cost not to exceed \$4,000.00 from Stryker Sales Corporation. Funds to come from the Capital Outlay in Fire Department Account.

MOTION CARRIED UNANIMOUSLY

B. Consideration for Purchase of a new Ariel Apparatus (Ladder Truck) – Fire Department

Chief Joseph Schornack and firefighters gave a presentation. They applied for a grant in 2010 for a new Ariel Apparatus and was approved for \$681,048.00.

MOTION by Gross, supported by Kirkwood, to approve the purchase of a 2011 Ariel Platform for the Fire Department, funds to come from the Firefighter Building Improvement Fund in the amount of \$282,408.28 and Grant Funds applied to cost of \$681,048.00.

ROLL CALL VOTE:

AYES: Gross, Kirkwood, Munro, Sovel, Zoner

NAYS: Long

ABSENT: Law

MOTION CARRIED

C. Public Area Reconfiguration – Library

Connie Jo Ozinga, Library Director was present to ask for approval to purchase shelving and services for the Township Library.

MOTION by Sovel, supported by Gross, to approve the purchase of assorted shelving and services from Library Design Associates Inc. to reconfigure the

PURCHASES (Library – Motion continued)

check out area and service desks in the Township Library at a cost not to exceed \$11,500.00. Funds to come from the Library Building Fund.

MOTION CARRIED UNANIMOUSLY

ITEM 11:5-10 OLD BUSINESS

None

ITEM 12:5-10 NEW BUSINESS

A. Appointment of Township Officials

MOTION by Zoner, supported by Munro, to Table Appointment of Township Officials.

MOTION CARRIED UNANIMOUSLY

B. Approval of Library Legal Description

MOTION by Munro, supported by Sovel, to approve acquisition of the library site with the proposed legal description provided by the Township Supervisor. Direct the Township Attorney to negotiate an agreement with the DDA to convey the property upon compliance with the requirements of the Land Division Act and other applicable laws and regulations.

MOTION CARRIED UNANIMOUSLY

C. Library Needs Analysis

Sovel - The Library Advisory Board would like the Township Board to perform a library needs analysis.

No action taken. Further review needed.

ITEM 13:5-10 ORDERS

MOTION by Gross, supported by Munro, to approve the orders and additions.

MOTION CARRIED UNANIMOUSLY

ITEM 14:5-10 OTHER MATTERS

Long – Consider performing a review of the Downtown Development Authority Budget.

Sovel – There is 2.3 million dollars in the Library Building Fund and 5 million dollars in the Library Operating Fund. He recommends 2 million dollars transferred from the Library Fund to the Library Building Fund.

OTHER MATTERS (continued)

Munro – Trial period office hours: 7:15 am to 5:30 p.m. four days a week.

MOTION by Kirkwood, supported by Munro, to establish the office hours beginning June 2011 Monday through Thursday with a starting time of 7:15 a.m. and an ending time of 5:30 p.m. until the end of September 2011.

ROLL CALL VOTE:

AYES: Kirkwood, Munro, Long, Gross, Zoner

NAYS: Sovel

ABSENT: Law

MOTION CARRIED

ITEM 15:5-10 CLOSED SESSION

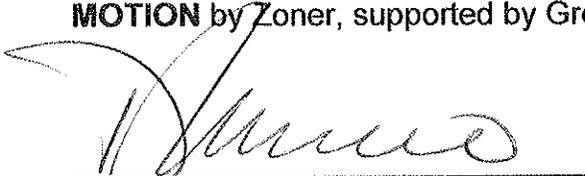
None

ITEM 16:5-10 ADJOURNMENT

As there were no other matters to come before the Board.

MOTION by Zoner, supported by Gross, to adjourn at 10:26 p.m.

MOTION CARRIED UNANIMOUSLY



Daniel P. Munro, Clerk
Charter Township of Commerce