CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES QUARTERLY MEETING
JOINT MEETING WITH LIBRARY ADVISORY BOARD
Tuesday, April 26, 2011
2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Supervisor Thomas Zoner called the meeting to order at 7:00 p.m. and introduced the members of the Board.

ROLL CALL: Present:

TOWNSHIP BOARD
Thomas K. Zoner, Supervisor
Daniel Munro, Clerk
Susan Gross, Treasurer
Debra Kirkwood, Trustee
David Law, Trustee
Robert Long, Trustee (arrived at 7:30 pm)
Rick Sovel, Trustee

LIBRARY ADVISORY BOARD
Connie Jo Ozinga, Library Director
Carol Keeler
Barbara Garbutt
Judy Sternberg
Betsy LaFond

Also Present: Phillip Adkison, Township Attorney
Linda Mayer, Township Attorney

ITEM 1: Joint Meeting with Library Advisory Board

Discussion on the following topics:

- Future plans on the Township Library building.
- Direction needed to plan for a new Library or redesign current Library.
- 3-5 year plan for improvements within current Library.
- Working on the Deed and Legal Description for the Library.
- Emails being available under the FOIA Act.
- Educate the Board and Commissions about the FOIA Act and Open Meetings Act.
- The construction on round-a-bout to begin mid-June.
- Library will accessible by the entrance from Wal-Mart during construction.

ITEM 2: Byers Preservation Report (Tabled 4-12-11)

MOTION by Munro, supported by Gross to remove Byers Preservation Report from the table. **MOTION CARRIED UNANIMOUSLY**

MOTION by Munro, supported by Gross to receive and file the Byers Preservation Report. **MOTION CARRIED UNANIMOUSLY**

ITEM 3: Michigan Recreation Passport Grant
Thomas Zoner, Township Supervisor, asked if there were any Public Comments.

No one present had any questions or comments.

MOTION by Sovel, supported by Gross to approve the Michigan Recreation Passport Grant with authorized signatures.
MOTION CARRIED UNANIMOUSLY

ITEM 4: Township Building Inspector
Township received 2 proposals for the Township Building Inspector position. McKenna Associates and Jay James were present to answer any questions from the Township Board.

Discussion on Liability Insurance for contracted employees.

MOTION by Munro, supported by Sovel to direct the Township Supervisor to secure Building Administrative and Inspection services for $50.00 per hour and to apply the insurance guidelines provided to the Township by Ken Hale to any independent contractor.

ROLL CALL VOTE:
AYES: Munro, Gross, Law, Kirkwood, Zoner, Long, Sovel
NAYS: None
MOTION CARRIED UNANIMOUSLY

MOTION by Munro, supported by Sovel to enter into Closed Session to discuss the purchase of property.

ROLL CALL VOTE:
AYES: Munro, Gross, Law, Kirkwood, Zoner, Long, Sovel
NAYS: None
MOTION CARRIED UNANIMOUSLY

Enter in Closed Session at 9:25 p.m.
Adjourned Closed Session at 9:56 p.m.

MOTION by Gross, supported by Kirkwood to approve the Closed Session Minutes. **MOTION CARRIED UNANIMOUSLY**

ITEM 5: OTHER MATTERS

Discussion on a 4 day work week trial period beginning in June 2011 through September 2011.

MOTION by Munro, supported Long to establish a 4 day work week trial period beginning in June 2011 ending in September 2011 consisting of a 37.5 hour work week with office hours to be determined.
MOTION CARRIED UNANIMOUSLY

As there were no other matters to come before the Board.

MOTION by Munro, supported by Zoner to adjourn at 10:11 p.m.
MOTION CARRIED UNANIMOUSLY

Daniel P. Munro, Clerk
Charter Township of Commerce