

**CHARTER TOWNSHIP OF COMMERCE
REGULAR BOARD OF TRUSTEES MEETING**

Tuesday, April 12, 2011

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Supervisor Thomas Zoner called the meeting to order at 7:00 p.m. and introduced the members of the Board.

PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL: Present: Thomas K. Zoner, Supervisor
Daniel Munro, Clerk
Susan Gross, Treasurer
Debra Kirkwood, Trustee
David Law, Trustee
Robert Long, Trustee
Rick Sovel, Trustee

Also Present: Phillip Adkison, Township Attorney
Hans Rentrop, Township Attorney
Loren Crandell, Giffels-Webster Engineers
Jason Mayer, Giffels-Webster Engineers

APPROVAL OF MINUTES

MOTION by Gross, supported by Sovel, to approve the Regular Township Board meeting minutes of March 8, 2011, with a correction to page 3, Item 4:2-8 Board Appointments C. change "2015" to "**2014**" and D. change "2014" and 2015" to "**2013**".
MOTION CARRIED UNANIMOUSLY

PRESENTATIONS:

A. Joe Heffernan – Plante Moran

Joe Heffernan was present to explain the five-year projections for the Township Budget, primarily concerning the Downtown Development Authority.

PETITIONS:

None

ITEM 1:4-11 APPROVAL OF AGENDA

MOTION by Gross, supported by Kirkwood, to approve the Agenda with the addition of "D. Oakland County Sheriffs Department Contract" and "E. Oakland County Sheriff's Marine Patrol Contract" under Item 5 Contract Awards and Agreements and the addition of "12F. RCOC Easement" under Item 12 New Business.

MOTION CARRIED UNANIMOUSLY

ITEM 2:4-11 PUBLIC COMMENTS

No one present had any questions or comments.

ITEM 3:4-11 PUBLIC HEARINGS

A. Special Projects No. 32 – Roll Resolution

Supervisor Thomas Zoner opened the Public Hearing.

No one present had any questions or comments.

Supervisor Thomas Zoner closed the Public Hearing.

MOTION by Gross, supported by Kirkwood, to approve the Resolution Confirming Special Assessment Roll for the Special Assessment District Designated Special Projects No. 32. Resolution Attached.

MOTION CARRIED UNANIMOUSLY

ITEM 4:4-11 BOARD APPOINTMENTS

None

ITEM 5:4-11 CONTRACT AWARDS AND AGREEMENTS

A. Dodge Park No. 5 Paving

MOTION by Munro, supported by Gross, to accept the recommendation of Giffels-Webster Engineers to award the Dodge Park No. 5 Parking Lot Paving including Bike Path Option Contract to the low bidder, Cadillac Asphalt for \$167,430.33.

MOTION CARRIED UNANIMOUSLY

CONTRACT AWARDS AND AGREEMENT (continued)

B. Oakland County Tri-Party Agreement

Supervisor Thomas Zoner explained the Tri-Party Agreement.

MOTION by Gross, supported by Munro, to approve the 2011 Tri-Party Program Agreement with the Road Commission for Oakland County and to proceed with a right turn lane on the corner of Oakley Park and South Commerce Roads.

MOTION CARRIED UNANIMOUSLY

C. Giffels-Webster Engineering Contract

Phillip Adkison, Township Attorney stated this is a one-year non-exclusive agreement.

MOTION by Long, supported by Munro, to approve the Charter Township of Commerce Non-Exclusive Engineering Consulting Agreement with Giffels-Webster Engineers, Inc.

MOTION CARRIED UNANIMOUSLY

D. Oakland County Sheriffs Department Contract

MOTION by Gross, supported by Munro, to direct the Township Supervisor to enter in a contract with the Oakland County Sheriffs Department for 2011 Marine Patrol Services for the lakes within Commerce Township.

MOTION CARRIED UNANIMOUSLY

E. Commerce Township Agreement with Lakes

MOTION by Munro, supported by Sovel, to direct the Township Supervisor to enter into a contract with Marine Patrol Services for the lakes within Commerce Township for 2011.

MOTION CARRIED UNANIMOUSLY

ITEM 6:4-11 INTRODUCTIONS

None

ITEM 7:4-11 ADOPTIONS

- A. An Ordinance to Amend The Code of Ordinances, Charter Township of Commerce, Oakland County, Michigan to be known as Code Amendment Ordinance No. 1.012.**

CONSENT AGENDA (continued)

MOTION by Gross, supported by Munro, to approve the Resolution of the Township Board of the Charter Township of Commerce Approving Consent Agenda with the removal of E – Byers Preservation Report and Master Plan Report.

ROLL CALL VOTE:

AYES: Gross, Munro, Kirkwood, Sovel, Long, Law, Zoner

NAYS:

MOTION CARRIED UNANIMOUSLY

E. Approve the Byers Preservation Report and Master Plan Report
Long – The report is missing. Supervisor Thomas Zoner will provide the list for review and re-visit this during the next Township Board meeting.

MOTION by Long, supported by Munro to Table Byers Preservation Report and Master Plan Report.

MOTION CARRIED UNANIMOUSLY

ITEM 10:4-11 PURCHASES

A. Disc Media Unlocker for Township Library

Connie Jo Ozinga, Library Director stated the Library Advisory Board recommends the purchase of two (2) 3M Disc Media Unlocker.

MOTION by Gross, supported by Kirkwood, to approve the purchase of two (2) 3M Disc Media Unlocker (includes installation and 15 month service agreement in zone 1) for \$12,246.00 plus shipping.

MOTION CARRIED UNANIMOUSLY

ITEM 11:4-11 OLD BUSINESS

None

ITEM 12:4-11 NEW BUSINESS

A. Township Building Inspector

Supervisor Thomas Zoner provided the Board with three suggested options for review to fill the position of Township Building Inspector. He recommends option #3, which is to hire an independent contractor.

NEW BUSINESS - Township Building Inspector (continued)

MOTION by Sovel, supported by Munro, to direct the Township Supervisor to advertise to the public for an Independent Contractor to fill the position of Township Building Inspector and provide a job description and a list of possible candidates to the Board for review.

ROLL CALL VOTE:

AYES: Sovel, Munro, Gross, Long, Law, Zoner

NAYS: Kirkwood

MOTION CARRIED

B. Part Time Ordinance Officer (No Action Taken)

C. Michigan Recreation Passport Grant

Emily England, Parks and Recreation Director said the replacement of the floating bridge at Hickory Glen Park is in the Parks and Recreation Master Plan.

MOTION by Munro, supported by Gross, to authorize the Parks and Recreation Director to engage Wade Trim to submit a Recreation Passport application to the Michigan Department of Natural Resources (MDNR) for replacement of the floating bridge at Hickory Glen Park. The cost to Wade Trim shall not exceed \$2,600.00.

MOTION CARRIED UNANIMOUSLY

D. Dodge Park Brush Cleaning

MOTION by Gross, supported by Munro, to approve the recommendation of the Parks and Recreation Committee to engage Louie's Tree Service, LLC for brush clearing and removal of trees at Dodge Park in the amount of \$4,300.00 to come from Open Space Fund.

MOTION CARRIED UNANIMOUSLY

E. Disposition of Township Vehicles

MOTION by Munro, supported by Gross, to move forward with the sale of the following seven (7) Township vehicles:

1995	GMC	SL 1 1/2 ton	VIN 1GTEK1429S2564954
1998	GMC	SL 1/2 ton	VIN 1GTEK14WXW2535393
1998	GMC	SL 1/2 ton	VIN 1GTEK14WOWZ535533
1995	Chevrolet	Blazer	VIN 1GN1T13W8S2226316
1995	Pontiac	Transport	VIN 1GMDU06D2ST235044
1998	Chevrolet	Malibu	VIN 1G1ND52M4W6206864
2005	Ford	Explorer	VIN 1FMZU62K75ZA75807

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS (continued)

F. RCOC Easement

MOTION by Gross, supported by Munro, to approve and authorize Township Supervisor to sign the construction and maintenance agreement for RCOC Highway Easement for Commerce Fire Station #2.

MOTION CARRIED UNANIMOUSLY

ITEM 13:4-11 ORDERS

MOTION by Gross, supported by Munro, to approve the orders and additions.
MOTION CARRIED UNANIMOUSLY

ITEM 14:4-11 OTHER MATTERS

Sovel - asked for the status of the purchase and financing of Wise Road. Supervisor Thomas Zoner stated the Township plans to move forward with the purchase.

Long – asked for the status of the marina. Supervisor Thomas Zoner stated the State of Michigan purchased the marina and is investigating the purchase of the property next to the marina.

Gross asked and was given an update on the tower by Station #2.

A Township Board Discussion Session will be held on April 26, 2011 at 7:00 p.m.

ITEM 15:4-11 CLOSED SESSION

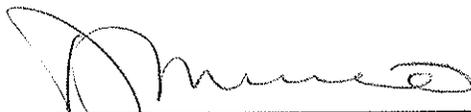
None

ITEM 16:4-11 ADJOURNMENT

As there were no other matters to come before the Board.

MOTION by Zoner, supported by Munro, to adjourn at 09:20 p.m.

MOTION CARRIED UNANIMOUSLY



Daniel P. Munro, Clerk
Charter Township of Commerce