

DIRECTOR'S REPORT

Eric Suess, Library Director gave his report.

- Circulation for February was over 21,000 again, as expected. This is over 32% higher than February 2006. I've attached our circulation figures as well as comparative circulation.
- Elizabeth Norton has started working as our Reference Librarian for Youth Services. She has brought a great deal of energy and enthusiasm. Already, she has had some excellent ideas. We are lucky to have her. In early to mid April, Marika Zemke will start as our Reference Librarian for Adult Services. Jenny Bradley will be staying on as our Head of Circulation.
- Our MichiCard application was approved, and we have received the library card stickers. Before sending patrons off to local participating libraries, Township officials will make a visit to ensure that the program is properly honored.
- The Wixom Library Board will take up the issue of reciprocity with Commerce at their March 26th meeting. There is a good chance that positive action will take place at that time. While at a Detroit Suburban Library round Table meeting on March 16th, I talked with Milford Library Director Tina Hatch regarding reciprocity. While their Board is not currently open to restored reciprocity, Tina and I have discussed some strategies to move in a positive direction.
- We are now fully reciprocal with the Wixom Library.
- The furniture for our new office (youth and technology) was approved by the Township Board and may be in place prior to this meeting.
- The Processing Page position was approved by the Township Board and Pat has started working as an employee.
- Application for restored full membership in TLN was approved by the Township Board and subsequently approved by the TLN Board on Thursday, March 15, 2007.

OLD BUSINESS

a. Friends of the Library

Rick Sovel reports the reason that Linda Mayer asked the Township officials to be the directors of the Friends of the Library is because the beginning process of forming the group entails several legalities. They only plan to serve on the Friends until all legal issues are in place and they will step down and incorporate other members. The group has to have its own insurance; they will not be covered by the Township's insurance policy.

OLD BUSINESS (Continued)

Friends of the Library (Continued)

Barbara Garbutt comments that it doesn't seem right that any Township official serve on the Friends of the Library. It seems that the Township Board does not trust the community to do the service. I don't think that we are trying to have any control but from my past experience, a Friend is someone totally independent from the Township.

Jason Pernick comments that the Friends of the Library should function separately from any Township entity. As the Advisory Board, we could make a recommendation to the Township. We could draft a resolution to submit to the Township officials.

Carol Keeler questions at what point will the Friends be public? I have never seen a Friends committee ever be formed with a government body.

b. Permanent Library

Rick Sovel reports that after the meeting with the DDA this building may become the permanent library. Once again, the driving factor in knowing where the library will be located will be determined on where the Township Hall will be located. We may know within a couple months where the Township Hall may be located.

Barbara Garbutt comments that she doesn't believe this building is the best use for a library. The layout is awkward for use of the meeting or activities room; you have to walk through the offices to get to this open space.

Judy Sternberg questions if there is more information regarding one building to house the library and Township Hall together?

c. Library Policy Legal Review

Eric Suess reports the changes to the policy had been reviewed by Linda Mayer and her revisions were sent back.

MOTION by Keeler, supported by Kelley to send the revision dated 1/15/2007 of the Unattended Child Policy to the Township Board for approval.

MOTION CARRIED UNANIMOUSLY

MOTION by Pernick, supported by Keeler, to send the revision dated 3/28/07 of the Policy the Patron Behavior Policy to the Township Board for approval with the following change: "Improper behavior may interfere..." to "Improper behavior interferes with ..."

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS (Continued)

Library Policy Legal Review (Continued)

MOTION by Sternberg, supported Kelley, to send the revision dated 1/15/07 of the Confidentiality of Library Records to the Township Board for approval.

MOTION CARRIED UNANIMOUSLY

MOTION by Kelley, supported by Sternberg, to send the revision dated 1/15/07 of the Internet Use Policy to the Township Board for Approval.

MOTION CARRIED UNANIMOUSLY

d. Library Needs and Goals – Demographics

Eric Suess collected and presents statistics on the library users. The Committee reviews the statistics and discusses the needs and goals of the Library.

Currently we have over 9,100 patrons holding library cards. By this summer, we will reach 10,000 patrons. I'd like to plan some kind of celebration for the 10,000th patron. We could plan for some type of contest and advertise that we have grown to 10,000 patrons in little over two years.

NEW BUSINESS

Carol Keeler comments that she observed a group of young adults working in the young adult section gluing, cutting and pasting on the back of chairs because they had no work table. Carol also questions Eric Suess regarding the collection development policy. In the new books, there are many duplicate copies of non-hits.

Eric Suess responds about his book ordering. I will sometimes order multiple copies of fiction. For non-fiction, I will look at the print run and usually order one copy. The most I will order for non-fiction is two copies.

TOWNSHIP BOARD REMARKS

Rick Sovel reports that the Township Board has approved the printing and mailing of one newsletter and may possibly print a 12-month calendar showing the Township's event and meeting schedules. The newsletter may go out in July and August.

Rick also presents a letter from Linda Mayer regarding the theft of the DVDs. Both parties have been convicted and sentenced. Restitution will be made and one of the individuals will be on probation.

OTHER MATTERS

None

ADJOURNMENT

MOTION by Sternberg, supported by Pernick, to adjourn the meeting at 8:58 p.m.

MOTION CARRIED UNANIMOUSLY

Carol Keeler, Secretary