

**CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday April 14, 2009
Commerce Township Hall
2840 Fisher
Commerce Township, MI 48390
12:00 p.m.**

Call TO ORDER:

The Meeting was called to order by Vice Chairperson Thomas at 12:30 p.m.

Downtown Development Authority:

Present: E. Wynn Berry, DDA Director
Randall Thomas, Vice Chairperson
Sandra Motz, Member
Paul Kirkwood, Member
Dan Lublin, Member
Thomas Zoner, Member
Pat Dohany, Member

A Quorum was determined

Absent: Herbert Feinstein, Member
Doug Lanni, Member
Frank Marotta, Member
James Gotts, Chairperson

Also Present: Phillip Adkison, Township Attorney
Deb Kirkwood, Administrative Assistant
Patricia Paruch, DDA Attorney
Thomas Rauch, DDA Attorney
Susan Gross, DDA Treasurer
Sandra Abrams, DDA Secretary

Approval of Minutes:

Motion Zoner, second by Lublin to approve the Minutes of March 17, 2009 as presented.

MOTION CARRIED UNANIMOUSLY

Item 1: Public Comments

None

Item 2: Consent Agenda

A. Treasurer's Report March, 2009;
B. Warrants with Add-Ons as presented

MOTION by Zoner, Second by Dohany, to approve the Consent Agenda as presented including Add-Ons to the Warrants.

MOTION CARRIED UNANIMOUSLY

Item 3: Director's Report

A. Update on Martin Parkway – Construction work on Martin Parkway should commence next week weather dependant.

B. Update on Township Hall – Furniture is moving in, countertops being installed, and it is expected that the actual move will take place the week of April 27, 2009, with a re-open date at the new Township Hall of May 4, 2009.

C. ICSC Conference – Registration at the conference with air fare and hotel soul dot exceed \$1500. Director Berry in conjunction with Bruce Aikins and partner Galbraith will be attending the conference and request approval of funds for the Director Berry.

MOTION by Lublin, second by Dohany to approve the attendance by Director Berry, at the ICSC Conference at a not to exceed amount of \$1500.

MOTION CARRIED UNANIMOUSLY

D.Update on Airline Pathway System

MOTION by Lublin, supported by Kirkwood, to approve the proposal for professional services by Kathleen M. Cassidy for the Preparation of Michigan Natural Resources Trust Fund Grant Application for Acquisition of Michigan Air Line Railway in Commerce Township, City of Walled Lake and City of Wixom.

MOTION CARRIED UNANIMOUSLY

Item 4: Attorney's Update

None

Item 5: Engineer's Update – Major Construction of the Bridge should take place late spring and summer; Oakley Park/Martin Roads Round-a-Bout construction should take place during the summer months; Landscape and sidewalks as well as the Pontiac Trail/M-5 Round-a-Bout should commence summer or fall 2009.

Item 6: Planning Director's Update - The Planning Director has been working on the landscaping and Signage for the New Township Hall; Attended the Road Commission Meeting for their Performance Evaluation where Commerce Township asked for a greater amount of communication between the Township and the Road Commission; and, the Planning Director Kathleen Cassidy, planned and held a meting with the Union Lake Road Businesses in conjunction with the Road Commission for Oakland County and the Economic Development Small Business Administration. There was a small turnout but was worthwhile and they will plan another forum of this type in the future.

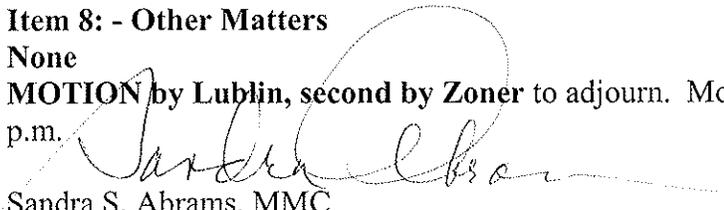
Item 7: - Tentative Executive Session

None

Item 8: - Other Matters

None

MOTION by Lublin, second by Zoner to adjourn. Motion carried, meeting adjourned at 1:05 p.m.


Sandra S. Abrams, MMC

DDA Secretary/Clerk, Commerce Township