

**CHARTER TOWNSHIP OF COMMERCE  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday February 24, 2009**

**Commerce Township Hall**

**2840 Fisher**

**Commerce Township, MI 48390**

**12:00 p.m.**

**Call TO ORDER:**

The Meeting was called to order by Chairperson Gotts at 12:30 p.m.

**Downtown Development Authority:**

**Present:** E. Wynn Berry, DDA Director  
James Gotts, Chairperson  
Doug Lanni, Member  
Dan Lublin, Member  
Sandra Motz, Member  
Paul Kirkwood, Member  
Frank Marotta, Member

A quorum was determined.

**Absent:** Randall Thomas, Vice-Chairperson  
Thomas Zoner, Township Supervisor  
Herbert Feinstein, Member

**Also Present:** Deb Kirkwood, Administrative Assistant  
Patricia Paruch, DDA Attorney  
Thomas Rauch, DDA Attorney  
Sandra Abrams, DDA Secretary  
Hans Rentrop, Commerce Township Attorney

**Approval of Minutes:**

Motion Lublin, second by Kirkwood to approve the Minutes of January 20, 2009 as presented.

**MOTION CARRIED UNANIMOUSLY**

**Item 1: Public Comments**

Marc Stacey – Made comment that the Library needed painting, and should be painted on a regular maintenance schedule.

Peter Unick requested a Treasurer's Report

**Item 2: Consent Agenda**

A. Treasurer's Report - January 2009

**MOTION** by Kirkwood, Second by Lublin, to approve the Treasurer's Report as presented.

**MOTION CARRIED UNANIMOUSLY**

**B. Warrants with Add-Ons as presented**

**MOTION** by Lanni, second by Motz, to approve the Warrants with Add-Ons as presented.

**MOTION CARRIED UNANIMOUSLY**

**Item 3: Director's Report**

**A. Update on Township Hall Construction** – Construction is moving along swiftly. Pat O'Donnell is doing a good job. Small problem with an underground lead.

**B. Update on Bridge Foundation Design** –The bearing capacity of the soil is good and they can move ahead with the bridge. RCOC will review all the calculations.

**C. Update on Roundabout at M-5/Pontiac Trail/Martin Parkway** – Not sure if the Roundabout will make the stimulus package.

**D. Update on Discussion with MDOT and RCOC** – Discussions with RCOC and MDOT regarding Haggerty revealed they think that Haggerty Road will not likely get funded.

**E. Update on Commercial Site Sale** – Future meetings scheduled. There have been a few more inquiries.

**F. Update on Meeting with Kingstowne Condominium residents** - Kingstowne Condominium Association wants a left hand turn lane and a traffic signal. There will be discussions regarding the acquisition of property for this property.

**Item 4: Attorneys Update**

Resolutions to approve two matters were circulated in the Board member packets.

**Consulting Agreement:**

**MOTION** by Lanni, second by Lublin, to approve the Consulting Agreement with Wiener Associates as presented for a period of three months (Resolution attached).

**MOTION CARRIED UNANIMOUSLY**

**Replacement Letter of Credit**

**MOTION** by Lanni, second by Lublin, to approve the Resolution of the Commerce Township Downtown Development Authority to obtain Replacement Letter of Credit with Bank of Michigan to be held by the MDEQ as financial assurance for the wetland permits for the DDA's land located in Section 24, Commerce Township, in an amount of \$469,500 (Resolution attached).

**MOTION CARRIED UNANIMOUSLY**

**Item 6: Planning Director's Report**

Beaumont Hospital permits are still open. Further update next month.

**Item 7: Executive Session**  
**None**

**Item 8: Other Matters: None**

**MOTION** by Lanni, second by Motz, to adjourn. Motion carried. Meeting adjourned at 1:00 p.m.

Submitted by:

  
Sandra S. Abrams, MMC

Clerk, Commerce Township

DDA Secretary

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