

**CHARTER TOWNSHIP OF COMMERCE  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday, October 27, 2009**

**Commerce Township Hall**

**2009 Township Drive**

**Commerce, MI 48390, 12:00 p.m.**

**CALL TO ORDER:** Vice-Chairperson Thomas called the meeting to order at 12:30 p.m.

**Downtown Development Authority**

**Present:** E. Wynn Berry, DDA Director  
Thomas Zoner, Member  
Randall Thomas, Vice-Chairperson  
Paul Kirkwood, Member  
Sandra Motz, Member  
David Smith, Member  
Cristen Skikun, Member  
Frank Marotta, Member  
Wendy Anderson, Member  
Pat Dohany, Member  
Daniel Lublin, Member

**Quorum of DDA Members determined**

**Absent:** Jim Gotts, Chairperson  
Doug Lanni, Member  
Jose Mirkin, Member

**Also Present:** Susan Gross, DDA Treasurer  
Phillip Adkison, Township Attorney  
Thomas Rauch, DDA Attorney  
Patricia Paruch, DDA Attorney  
Sandra Abrams, DDA Secretary

**Approval of the Minutes:** September 15, 2009, Minutes

**MOTION** by Lublin, second by Marotta, to approve the September 15, 2009, Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**Item 1: Public Comments**

None

**Item 2: Consent Agenda**

- A. Treasurer's Report for September 2009;**
- B. Approval of Warrants with additions**

**MOTION** by Lublin, second by Smith to approve the Consent Agenda containing the Treasurer's Report for September 2009 and the Warrants including additions as presented.

**MOTION CARRIED UNANIMOUSLY**

### **Item 3: Director's Report**

- A. Bridge Stonework – Stonework is moving forward as scheduled.
- B. Lighting – Lighting for Roundabouts has been ordered.
- C. Pathway Construction – There will be maps for the public for the pathways in the project area. The maps will be approximately 11 x 17, color coded, with trail names, and lengths of each trail. There is a total of 5 ½ miles of pathways in the project area. The maps should be available in two days.
- D. Kingstowne Berm – Construction of the berm at Kingstowne is moving forward. For detailed information contact the Giffels Webster Engineers.
- E. Winterizing the Project Area – The project will be shutting down for the winter in approximately 3 to 4 weeks (mid-November)
- F. Grant process – The grant for the M-5/Pontiac Trail intersection is not certain yet. Still some paperwork to file. The MEDC was on site and proposed several new avenues for exposure for the project.

### **Item 4: Attorney's Update**

Liquor License Transfer – The liquor license formerly held by Pinewood Golf Course was approved for transfer to the DDA at the last Township Board Meeting. There is an additional resolution needed by the Michigan Liquor Control Commission; Linda Mayer prepared the forms.

**MOTION** by Lublin, second by Dohany, to approve the Authorizing Resolution and the Assignment of Interest in License for the Michigan Liquor Control Commission.

**MOTION CARRIED UNANIMOUSLY**

### **Item 5: Engineer's Update**

Power point presentation of the project area given by Giffels Webster – “Commerce Commons, Your Hometown Oasis”.

### **Item 6: Planning Director's Update**

The Planning Director is working on the Williams International MEGA tax credit process through the MEDC; the Trailways project looks favorable; the Planning Commission is working on the Zoning Ordinance in the areas of Mixed Use and Neighborhood Business; nothing new on the Beaumont Hospital project.

### **Item 7: Executive Session**

**MOTION** by Smith, second by Kirkwood to enter into Executive Session for the purpose of discussing a written opinion of counsel.

### **ROLL CALL VOTE:**

AYES: Dohany, Anderson, Marotta, Zoner, Smith, Skikun, Motz, Lublin, Kirkwood, Thomas

NAYS: None

ABSENT: Mirkin, Lanni, Gotts

Entered into Executive Session at 1:40 p.m.  
Returned from Executive Session at 2:40 p.m.

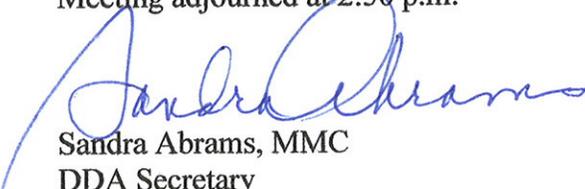
**MOTION** by Zoner, second by Lublin to approve the minutes of the Executive Session as written.

**MOTION CARRIED UNANIMOUSLY**

Discussion of various aspects of the DDA project including but not limited to budget issues, bonds, project ideas including one presented by Garrett Steele which included the project becoming a Soupy Sales Center.

As there were no other issues,

**MOTION** by Lublin, second by Zoner to adjourn. **MOTION CARRIED UNANIMOUSLY**  
Meeting adjourned at 2:50 p.m.



Sandra Abrams, MMC  
DDA Secretary  
Clerk, Charter Township of Commerce