

**CHARTER TOWNSHIP OF COMMERCE  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday March 18, 2008**

**Links of Pinewood**

**8600 PGA Drive**

**Commerce Township, MI 48390**

**12:00 p.m.**

**Call TO ORDER:**

The Meeting was called to order by Chairperson Shimmin at 12:30 p.m.

**Downtown Development Authority:**

**Present:** E. Wynn Berry, DDA Director  
Robert Shimmin, Chairperson  
Sandra Motz, Member  
Paul Kirkwood, Member  
Herbert Feinstein, Member  
Dan Lublin, Member  
Thomas Zoner, Member  
Frank Marotta, Member  
Randall Thomas, DDA Member

A Quorum was determined

**Absent:** James Gotts, Vice-Chairperson  
Doug Lanni, Member

**Also Present:** Phillip Adkison, Township Attorney  
Deb Kirkwood, Administrative Assistant  
Patricia Paruch, DDA Attorney  
Thomas Rauch, DDA Attorney  
Susan Gross, DDA Treasurer  
Sandra Abrams, DDA Secretary

**Approval of Minutes:**

Motion Zoner, second by Lublin to approve the Minutes of February 19, 2008 as presented.

**MOTION CARRIED UNANIMOUSLY**

**Item 1: Public Comments**

Julie Leblanc  
Todd Golding  
David Miller-Kingstowne  
James Burke-Kingstowne  
Judith McKetchey-Kingstowne  
Jack Brown-Kingstowne

**Item 2: Consent Agenda**

A. Treasurer's Report February, 2008;  
B. Warrants with Add-Ons as presented

**MOTION** by Zoner, Second by Thomas to approve the Consent Agenda as presented including Add-Ons to the Warrants.

**ROLL CALL VOTE:**

**AYES:** Thomas, Marotta, Zoner, Lublin, Feinstein, Shimmi Kirkwood, Motz

**NAYS:** None

**ABSENT:** Gotts, Lanni,

**MOTION CARRIED UNANIMOUSLY**

**Presentation - Brian Blaesing – Road Commission for Oakland County –Appreciation and Best Wishes for Retirement**

**Item 3:**

**Director's Report**

**A. Tree Clearing and Grubbing** – Commencing currently. Drawing attention from the community. All clearing currently being done is for the Commercial Property, Martin Parkway, and Storm Water areas. To date 491 trees have been moved.

**B. Tree Moving Update** - Giffels Webster stated that a larger tree spade would be moving another 50 to 75 trees which will be brought back into the project at a later date after construction.

**C. Township Hall Construction** – This is the last DDA meeting to be held at the Links. Demolition of Links to start on March 20, 2008.

**D. NORR Group – PSI Geothermal Analysis** - Report expected shortly relative to the feasibility of using Geothermal in the DDA project area.

**E. Building Demolitions** – Cousts residence being demolished currently, all other buildings scheduled for demolition will begin shortly.

**F. Citizens Questionnaire – See Attached**

**G. Kingstown Manor condo Association** – Discussed under Public Comment.

**Item 4:** Attorneys Update - None

**Item 5:** Engineers Update – None

**Item 6: Planning director's Update** –Planning Commission has reviewed the Township Hall plans as a courtesy; New drive through restaurant site plan being reviewed for Sonics Restaurant

**Item 7: Tentative Executive Session**

**MOTION** by Thomas, second by Kirkwood to enter into Executive Session for the purpose of discussing acquisition of real property.

**ROLL CALL VOTE:**

**AYES:** Thomas, Marotta, Zoner, Lublin, Feinstein, Shimmin, Kirkwood, Motz

**NAYS:** None

**ABSENT:** Gotts, Lanni,

**MOTION CARRIED UNANIMOUSLY**

**Entered into Executive Session at 1:30 p.m.**

**Returned from Executive Session at 2:30 p.m.**

**MOTION** by Marotta, second by Kirkwood to recommend approval of the Township Boards issuances of \$19,000,000 Bond Issue for the purpose of funding the DDA 5<sup>th</sup> Amended Plan.

**MOTION CARRIED UNANIMOUSLY**

**Item 8: Other Matters - None**

**MOTION** by Lublin, second by Zoner, to adjourn. Motion carried unanimously, meeting adjourned at 2:45 p.m.

Sandra S. Abrams, CMC  
DDA Secretary  
Clerk, Charter Township of Commerce