

**CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, September 18, 2007
Commerce Township Hall
2840 Fisher
Commerce Township, Michigan 48390
12:00 P.M.**

CALL TO ORDER: Chairperson Shimmin called the meeting to order at 12:50 P.M.

Downtown Development Authority

Present: E. Wynn Berry, DDA Director
Robert Shimmin, Chairperson
James Gotts, Vice-Chairperson
Paul Kirkwood, Member
Daniel Lublin, Member
Sandra Motz, Member
Thomas Zoner, Member

Quorum of DDA Members determined

Absent: Herb Feinstein, Member
Doug Lanni, Member
Frank Marotta, Member
Randall Thomas, Member

Also Present:

Deb Kirkwood, DDA Executive Assistant
Patricia Paruch, DDA Attorney
Thomas Rauch, DDA Attorney
Susan Gross, DDA Treasurer
Phillip Adkison, Township Attorney

Approval of the Minutes: August 21, 2007 Minutes as presented.

MOTION by Kirkwood, second by Zoner, to approve the minutes of the August 21, 2007, Regular Meeting as presented.

MOTION CARRIED UNANIMOUSLY

Item 1: DDA Public Comments

Public Comments were taken.

Item 2: Consent Agenda

- A. Treasurer's Report for August 2007
- B. Warrants with Additions and Add-ons

MOTION by Zoner, second by Kirkwood, to approve the Consent Agenda.

ROLL CALL VOTE:

- AYES:** Shimmin, Gotts, Kirkwood, Lublin, Motz, Zoner
- NAYS:** None
- ABSENT:** Feinstein, Lanni, Marotta, Thomas

MOTION CARRIED UNANIMOUSLY

Item 3: Director's Report

- A. Update on Carrus Lake Dredging** – Project is continuing as anticipated.
- B. Development of Concept Plans for Residential Area** – Bids should be ready for the Board's consideration next month.
- C. Suburban Landscaping Topsoil Screening Proposal** –

MOTION by Gotts, second by Shimmin, to approve the topsoil screening proposal submitted by Suburban Landscaping.

MOTION CARRIED UNANIMOUSLY

- D. Pontiac Trail/Haggerty Project Area** –

MOTION by Lublin, second by Shimmin, to approve completion of Project by Rousseaux's Excavating, Inc.

MOTION CARRIED UNANIMOUSLY

Item 4: Engineer's Update – Discussion of M-5 roundabout and wetland permits

Item 5: Attorney's Update – To be discussed in executive session

Item 6: Planning Director's Update – The Beaumont site plan was approved by the Planning Commission

Item 7: Executive Session – None

Item 8: Other Matters – Discussion of Project costs and advertisement interests

MOTION by Zoner, supported by Kirkwood, to adjourn. **Motion Carried.** Meeting adjourned at 1:09 P.M.

Christina E. Michaels
Deputy Clerk
Charter Township of Commerce