

**CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, July 17, 2007
Commerce Township Hall
2840 Fisher
Commerce Township, MI 48390
12:00 p.m.**

CALL TO ORDER: Chairperson Shimmin called the meeting to order at 12:20 p.m

Downtown Development Authority

Present: E. Wynn Berry, DDA Director
Robert Shimmin, Chairperson
Doug Lanni, Member
Thomas Zoner, Member
Randall Thomas, Member
Herb Feinstein, Member
James Gotts, Vice-Chairperson
Sandra Motz, Member
Paul Kirkwood, Member

Quorum of DDA Members determined

Absent:

Daniel Lublin, Member
Frank Marotta, Member

Also Present:

Susan Gross, DDA Treasurer
Phillip Adkison, Township Attorney
Deb Kirkwood, DDA Administrative Assistant
Patricia Paruch, DDA Attorney
Thomas Rauch, DDA Attorney
Sandra Abrams, DDA Secretary

Approval of the Minutes: June 19, 2007 Minutes as presented.

MOTION by Zoner, second by Thomas, to approve the minutes of the June 19, 2007, Regular Meeting as presented.

MOTION CARRIED UNANIMOUSLY

Item 1: DDA Public Comments

Public Comments were taken.

Item 2: Consent Agenda

- A. Treasurer's Report for June 2007
- B. Warrants with Additions and Add-ons

MOTION by Gotts, second by Zoner, to approve the Consent Agenda, which includes the Treasurer's Report for June, 2007 and the Warrants with additions and add-ons, as presented

MOTION CARRIED UNANIMOUSLY

Item 3: Director's Report

- A. **Report on Bat Mist Netting** – Bat Mist Netting has been completed. There was no indication of the endangered Indiana Bat present in the project area.

- B. Update on Township Hall Architectural Plans** – An architectural rendering was submitted by Hobbs and Black, Architects. Floor plans should be submitted within the next week. A copy of the rendering was given to the Board.
- C. Update on Biological Assessment of Carrus Lake** – Asti has completed their Biological Assessment of Carrus Lake. A report will be submitted to the Board at the next meeting.
- D. Update on Environmental Assessment** – August 8, 2007, is the date set for the public hearing on the results of the Environmental Assessment. Public Hearing to be held at the Links of Pinewood, August 8, 2007, 4:00 p.m. to 7:00 p.m.
- E. Update on Public Hearing for Wetland Permit** – July 24, 2007, is the date set for the public hearing for the Wetlands Permit. Public Hearing to be held at the Links of Pinewood, July 24, 2007, at 6:30 p.m.

Additional Information – The Lorang property purchase has been completed. The property will be rented on a lease occupancy agreement. No time element for the lease agreement has been agreed upon to date.

Item 4: Engineer's Update – Martin Parkway base plans for the road has engineering approval by the Road Commission for Oakland County. The next phase of the road project engineering plans are 80% completed. Base plans for the dirt work are in process.

Item 5: Attorney's Update – To be discussed in Executive Session

Item 6: Planning director's Update – The Planning Commission received the Town Center Overlay District for review. The Haggerty Road Corridor Overlay District is expected to be sent to the Planning Commission in August or September.

Item 7: Tentative Executive Session

MOTION by Gotts, second by Lanni, to enter into Executive Session for the purpose of discussing purchase of property.

ROLL CALL VOTE:

AYES: Zoner, Motz, Gotts, Feinstein, Thomas, Lanni, Shimmin

NAYS:

ABSENT: Marotta, Kirkwood, Lublin

MOTION CARRIED UNANIMOUSLY

Entered into Executive Session at 12:40 p.m.

Returned from Executive Session at 1:00 p.m.

MOTION by Gotts, second by Zoner to approve the purchase of property Resolution of the Commerce Township Downtown Development Authority regarding the Purchase of Land as discussed in Executive Session.

MOTION CARRIED UNANIMOUSLY

MOTION by Zoner, second by Gotts, to authorize Director Berry to pursue all options and proceed with the fire hydrants painting project.

MOTION CARRIED UNANIMOUSLY

Item 8: Other Matters

None

MOTION by Zoner, supported by Gotts to adjourn. **Motion carried.** Meeting adjourned at 1:05 p.m.

Sandra S. Abrams, CMC
DDA Secretary
Clerk, Charter Township of Commerce