

**CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY**

Tuesday, August 15, 2006

Commerce Township Hall

2840 Fisher

Commerce Township, MI 48390

12:00 p.m.

CALL TO ORDER: Chairperson Shimmin called the meeting to order at 12:35 p.m.

Downtown Development Authority

Present: E. Wynn Berry, DDA Director
Robert Shimmin, Chairperson
Daniel Lublin, Member
James Gotts, Vice-Chairperson
Thomas Zoner, Member
Randall Thomas, Member
Sandra Motz, Member
Marina Bilopolska, Member

Quorum of DDA Members determined

Absent: Frank Marotta, Member
Paul Kirkwood, Member
Douglas Lanni, Member

Also Present: Thomas Rauch, DDA Attorney
Sandra Abrams, DDA Secretary
Susan Gross, DDA Treasurer
Phillip Adkison, Township Attorney
Deb Kirkwood, DDA Administrative Assistant
Chris Michaels, Township Attorney

Approval of the Minutes: July 18, 2006, Minutes

MOTION by Thomas, second by Lublin, to approve the minutes of the July 18, 2006, Regular Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

Item 1: Public Comments

Concetta Green requested information on the expansion of the Waste Water Treatment Plant and the proximity of the expansion of the plant to the neighboring residential.

Item 2: Consent Agenda

- A. Treasurer's Report for June 2006
- B. Warrants

MOTION by Gotts, second by Thomas, to approve the Consent Agenda, which includes the Treasurer's Report for July 2006 and the Warrants with Add-ons, as presented

MOTION CARRIED UNANIMOUSLY

Item 3: Director's Report

- A. **Update Painting Fire Hydrants** – It was reported by DDA Director Berry that the fire hydrants are painted only upon request of the Township Board, that when

painted you can use color coding to indicate the size of the water main below each individual hydrant, the cost is covered by the sewer and water fund, and that there are approximately 300 fire hydrants in the DDA area and approximately 1000 to 1200 outside of the DDA area. An assessment will be made and additional information brought back to the next DDA meeting.

- B. Environmental Assessment Update** – Asti Environmental is working on the environmental assessment and it is estimated that it will be ready for submittal to MDOT and RCOC within the next two weeks.

Item 4: Engineers Update

The engineers are still working on the environmental assessment and are coordinating with Asti on this project. The main focus at this time is the floristic study portion of the assessment which is nearing completion. The floristic report is a separate study from the environmental assessment, but related, and will indicate what plants in the wet lands and uplands in Section 24 need to be protected.

Additionally, the Pontiac Trail project plans have been submitted to the RCOC. It is anticipated that the project will be completed next year and possibly the RCOC will donate the engineering for this project.

The Welch Road Project is complete.

Item 5: Attorney's Update

Attorneys for the DDA gave a brief explanation of the First Amended Agreement between the County of Oakland, The Charter Township of Commerce and the Commerce Township Downtown Development Authority.

MOTION by Lublin, second by Gotts, to approve the First Amended Agreement between the county of Oakland, The Charter Township of Commerce and the Commerce Township Downtown Development Authority, and to authorize the appropriate signatures.

MOTION CARRIED UNANIMOUSLY

Item 6: Planning Director's Update

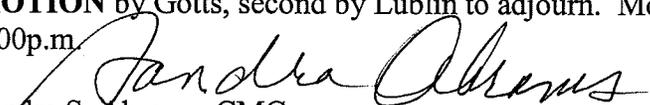
The Planning Director gave an update of the Planning Commission activities as it relates to projects in the DDA area and stated the Planning Commission will receive an update from the DDA Director at their August 21, 2006, meeting.

Item 7: Executive Session

None

As there was no other business,

MOTION by Gotts, second by Lublin to adjourn. Motion carried. Meeting adjourned at 1:00p.m.


Sandra S. Abrams, CMC
Clerk, Charter Township of Commerce
Secretary to the DDA