

**CHARTER TOWNSHIP OF COMMERCE  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday, July 18, 2006**

**Commerce Township Hall**

**2840 Fisher**

**Commerce Township, MI 48390**

**12:00 p.m.**

**CALL TO ORDER:** Chairperson Shimmin called the meeting to order at 12:35 p.m.

**Downtown Development Authority**

**Present:** E. Wynn Berry, DDA Director  
Robert Shimmin, Chairperson  
Daniel Lublin, Member  
James Gotts, Vice-Chairperson  
Thomas Zoner, Member  
Randall Thomas, Member  
Sandra Motz, Member  
Paul Kirkwood, Member  
Douglas Lanni, Member

**Quorum of DDA Members determined**

**Absent:** Frank Marotta, Member  
Marina Bilopolska, Member

**Also Present:** Thomas Rauch, DDA Attorney  
Patricia Paruch, DDA Attorney  
Sandra Abrams, DDA Secretary  
Susan Gross, DDA Treasurer  
Phillip Adkison, Township Attorney  
Deb Kirkwood, DDA Administrative Assistant  
Chris Michaels, Township Attorney

**Approval of the Minutes:** June 20, 2006, Minutes

**MOTION** by Thomas, second by Kirkwood, to approve the minutes of the June 20, 2006, Regular Meeting as presented.

**MOTION CARRIED UNANIMOUSLY**

**Item 1: Public Comments**  
None Received

**Item 2: Consent Agenda**  
A. Treasurer's Report for June 2006  
B. Warrants

**MOTION** by Zoner, second by Gotts, to approve the Consent Agenda as presented

**MOTION CARRIED UNANIMOUSLY**

**Item 3: Director's Report**

**A. Painting Fire Hydrants** – DDA Director Berry requested discussion on the painting of fire hydrants within the DDA district with non-oxidizing paint and night reflection paint at the DDA's expense.

**MOTION** by Lublin, second by Thomas to paint the Fire Hydrants in the DDA area with non-oxidizing reflective paint.

Discussion: Participation by the Township for the remaining fire hydrants; Project cost.

Motion and support withdrawn.

Director Berry will bring additional information regarding this project back to the next DDA meeting.

**B. M-5 Roadway Maintenance**

This issue will be discussed with the Road Commission for Oakland County. Financial assistance from the DDA could be possible. All agreed that discussion with the bordering cities and the State as to the cost, maintenance procedures, and funding along M-5 is necessary.

**C. Improvement to Township Entry Signs**

The new Commerce Township entry signage needs to stand out more, possibly larger signage and lighting for increased visibility. There was discussion of the height off the ground and visibility from both sides of the sign.

**D. Environmental Assessment**

The engineers are still working on the Environmental Assessment, in particular the traffic and floristic study portions of the Assessment. The storm water management portion of the study is almost complete.

**Item 4: Engineers Update**

The Haggerty Road traffic report still must be completed, including the round-about issues.

Martin Road/Section 24 is GWE's major area of concentration at the present time, especially design and storm water management issues. There has been a meeting with the Road Commission staff concerning the private road issues in Pinewood Industrial Subdivision.

Pontiac Trail – Design is done and into the Road Commission for review and comment. Still to be obtained are the Rights of Way for the project.

Fourteen/Fifteen Mile Road at Haggerty Road – GWE has been told by the Road Commission that round-abouts are still being planned at those intersections.

**Item 5: Attorney's Update**

Attorneys for the DDA noted that the ordinances for approval of the expanded downtown district and the 5<sup>th</sup> Amended Plan are scheduled for consideration and final approval at the July 25<sup>th</sup>, 2006, Township Board Meeting. The Ordinances will become effective August 2, 2006, if adopted by the Board. It was noted there will be no tax revenue capture from the areas added to the downtown district in 2006.

**Item 6: Planning Director's Update**

No new projects in the DDA Area have been submitted to the Planning Department. The DDA Director gave an update to the Planning Commission on July 10, 2006, and will continue to update on a regular basis.

**Item 7: Executive Session**

**MOTION** by Lanni, second by Gotts, to enter into Executive Session for the purpose of discussing the purchase of real property.

**MOTION CARRIED UNANIMOUSLY**

Entered Executive Session at 1:05 p.m.  
Returned to Regular Session at 1:15 p.m.

As there was no other business,

**MOTION** by Zoner second by Gotts to adjourn. Motion carried. Meeting adjourned at 1:16 p.m.



Sandra S. Abrams, CMC  
Clerk, Charter Township of Commerce  
Secretary to the DDA

KKUEM: 521988