CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY
Tuesday, February 21, 2006
Commerce Township Hall
2840 Fisher
Commerce Township, MI 48390
12:00 p.m.

CALL TO ORDER: Chairperson Shimmin called the meeting to order at 12:35 p.m.

Downtown Development Authority

Present: E. Wynn Berry, DDA Director
Robert Shimmin, Chairperson
Marina Bilopolska, Member
Daniel Lublin, Member
James Gotts, Vice-Chairperson
Thomas Zoner, Member
Paul Kirkwood, Member
Douglas Lanni, Member

Quorum of DDA Members determined

Absent: Randall Thomas, Member
Frank Marotta, Member
Sandra Motz, Member

Also Present: Thomas Rauch, DDA Attorney
Sandra Abrams, DDA Secretary
Phillip Adkison, Township Attorney
Deb Kirkwood, DDA Administrative Assistant
Loren Crandell, Giffels Webster
Chris Michaels, Township Attorney

Approval of the Minutes: January 17, 2006, Regular and February 14, 2006, Special Meeting Minutes

MOTION by Zoner, second by Kirkwood, to approve the minutes of the January 17, 2005, Regular Meeting, and February 14, 2006 Special Meeting as presented.

MOTION CARRIED UNANIMOUSLY

Item 1: Public Comments

Request by the public to add the DDA Minutes and Budget Information to the website; and, comment relative to the new Commerce Township signage that the placement was questionable but that the sign itself was a beautiful addition to the Township.

Item 2: Consent Agenda

A. Treasurer's Report for January 2006
B. Warrants with Add-Ons

MOTION by Zoner, second by Lublin, to approve the Consent Agenda.

ROLL CALL VOTE:

AYES: Zoner, Lublin, Gotts, Lanni, Shimmin, Kirkwood, Bilopolska

NAYS: None

ABSENT: Marotta, Motz, Thomas

MOTION CARRIED UNANIMOUSLY

Item 3: Director's Report

A. New Fence Quotes for Oakley Park & Haggerty Road

MOTION by Lanni, second by Lublin to approve the proposal for the fence contract to Northern Fence Co., Commerce Township, MI, to be installed at the southwest corner of Haggerty and Oakley Park Roads, in an amount not to exceed $4,500.

MOTION CARRIED UNANIMOUSLY

B. Origin & Destination Study Proposal

MOTION by Lanni, second by Zoner to approve the Revised Proposal for professional Traffic Engineering Services, M-5 Origin Destination Study, at a cost not to exceed $21,000.

MOTION CARRIED UNANIMOUSLY

C. Links of Pinewood House Rental

Director Berry described the process taken to rent the house located on the Links of Pinewood property, requested comment from the DDA Board relative to the rental of the home, due to one of the parties being related to a Board member, and receiving no new comment, (comment was sent by member Zoner prior to the meeting) Director Berry stated the house would be rented to the only applicant who applied.

D. Meeting Date Change

t was recommended by Director Berry that the March Meeting Date be changed to Tues, March 14th, 2006 at 12:00 noon.

MOTION by Lanni, second by Kirkwood to move the regular scheduled meeting date of the DDA to March 14, 2006 at 12:00 p.m.

MOTION CARRIED UNANIMOUSLY

Item 4. Engineer's Update

Road improvements on Pontiac Trail from Welch Road to M-5 are expected to begin mid summer 2006. In Section 24 the Engineers are working on Martin Road Extension and Haggerty Road Improvements are to be discussed with the Road Commission for Oakland County at a meeting set tentatively for Friday, February 24, 2006.

Item 5. Pinewood Concession Agreement

The Township does not anticipate construction beginning on The Links of Pinewood facility until 2007.

MOTION by Lublin, second by Lanni to approve the Memorandum of Extension and Amendment to Concession Agreement.

MOTION CARRIED UNANIMOUSLY

Item 6. Planning Director's Update

The Planning Director stated that along the Haggerty Corridor, several privately owned parcels of property have come into the Township for Planning Review.

Item 7. Tentative Executive Session

There were no items which required an Executive Session.

MOTION by Lanni, second by Lublin to adjourn. Motion carried. Meeting adjourned at 1:10 p.m.

MOTION CARRIED UNANIMOUSLY

Sandra S. Abrams, CMC
Clerk, Charter Township of Commerce
Secretary to the DDA