

**CHARTER TOWNSHIP OF COMMERCE
REGULAR BOARD OF TRUSTEES MEETING**

Tuesday, March 14, 2006

2840 Fisher Avenue

Commerce Township, Michigan 48390

CALL TO ORDER: Supervisor Thomas Zoner called the meeting to order at 7:00 p.m. and introduced the members of the Board.

PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL: Present: Thomas K. Zoner, Supervisor
Sandra Abrams, Clerk
Susan Gross, Treasurer
Debra Kirkwood, Trustee
Robert Long, Trustee
Daniel Munro, Trustee

Absent: Rick Sovel, Trustee

Also Present: Phillip Adkison, Township Attorney
Christina Michaels, Township Attorney
Kathleen Bartoluzzi, Planning Director
Jeffery Bowdell, Building-Zoning Director
D.J. Coffey, Parks & Recreation Intern
Emily Dubey, Parks & Recreation Director
Eric Suess, Library Director
Kelly Knight, Deputy Supervisor
Kathleen Pogarch, Assessing Director
Wynn Berry, DDA Director
Jay James, Giffels-Webster

APPROVAL OF MINUTES

MOTION by Abrams, supported by Munro, to approve the Regular Township Board Meeting Minutes of February 14, 2006, with the following corrections: Add the **Opening and Closing to ITEM 3: PUBLIC HEARINGS** and on Page 3, **MOTION CARRIED** to be placed before the **ROLL CALL VOTE**.

MOTION CARRIED UNANIMOUSLY

PRESENTATIONS:

None

PETITIONS

None

DIRECTOR REPORTS:

Township Directors submitted written and oral reports.

ITEM 1: 3/14 APPROVAL OF AGENDA

MOTION by Abrams, supported by Gross, to approve the Agenda for the meeting of February 14, 2006, with the following revisions:

Add ITEM 12: F. 2 - Request for Deputy Treasurer to attend the 2006 Michigan Municipal Treasurer's Advanced Institute and **ITEM 12: G** - Resolution Regarding Compliance with Requirement for Computerized Tax Roll and Request for Oakland County to Apply for Use of a Computerized Tax Roll.

MOTION CARRIED UNANIMOUSLY

ITEM 2: 3/14 PUBLIC COMMENTS

None

ITEM 3: 3/14 COOPERATIVE SERVICE STUDY – OAKLAND COUNTY

Representatives from Oakland County and Plante Moran were present to Explain the Cooperative Service Study.

Christine Andrysiak, Plante Moran Manager commented on the Cooperative Study. They will study the feasibility of the project, concerning public safety with a regionalized police and fire department. Looking at what would be an ideal model for fire and police services, such as locations, operation service levels, staffing, dispatching, information technology services, and an authority structure. They envision a four to six month time frame to complete the study and implement the plans to show the benefits to the communities involved.

MOTION by Munro, supported by Abrams to adopt a Resolution in support of the Cooperative Service Study of Oakland County.

MOTION CARRIED UNANIMOUSLY

ITEM 4: 3/14 PUBLIC HEARINGS

A. Special Projects No. 24 Special Assessment District Roll Resolution

MOTION by Gross, supported by Kirkwood, to approve the Special Project No. 24, Assessment District Roll Resolution and to publish and post according to law.

Item 4: 3/14 PUBLIC HEARINGS (Motion continued)

ROLL CALL VOTE

AYES: Gross, Kirkwood, Abrams, Long, Munro, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

ITEM 5: 3/14 CONTRACT AWARDS AND AGREEMENTS

Wynn Berry explains Items A, B & C and answers questions from the Board.

- A. Resolution of Intent of the Township Board of the Charter Township of Commerce to Expand the Downtown District.

MOTION by Gross, supported by Abrams, to approve the Resolution of Intent of the Township Board of Commerce to expand the Downtown District and Establish the Public Hearing Date of April 25, 2006, 7:00 p.m. at Commerce Township Hall.

ROLL CALL VOTE:

AYES: Gross, Abrams, Kirkwood, Long, Munro, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

- B. Resolution of Intent of the Township Board of the Charter Township of Commerce to Adopt the Fifth Amended Development Plan and Fifth Amended Tax Increment Financing Plan for Development Area No. 1.

MOTION by Abrams, supported by Gross, to approve the Resolution of Intent of the Township Board of Commerce to Adopt the Fifth Amended Development Plan and Fifth Amended Tax Increment Financing Plan for Development Area No. 1. and Establish the Public Hearing Date of April 25, 2006, 7:00 p.m. at Commerce Township Hall.

ROLL CALL VOTE:

AYES: Abrams, Gross, Munro, Long, Kirkwood, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

ITEM 5: 3/14 CONTRACTS AWARDS AND AGREEMENTS (continued)

- C. Public Hearing Date – April 25, 2006
- Downtown District for the Commerce Township Downtown Development Authority Expansion
 - Fifth Amended Development Plan and Fifth amended Tax Increment Financing Plan for Development Area No. 1

Public Hearing Date established in Item A & B above.

- D. Intergovernmental Agreement to Construct Water Line and Emergency Water Line Connection.

Christina Michaels, Township Attorney explains the agreement and answers questions from the Board.

MOTION by Munro, supported by Kirkwood, to approve the Intergovernmental Agreement to Construct a Water Line and an Emergency Water Line Connection and authorize the appropriate signatures.

MOTION CARRIED UNANIMOUSLY

ITEM 6: 3/14 INTRODUCTIONS

None

ITEM 7: 3/14 ADOPTIONS

None

ITEM 8: 3/14 SITE CONDOMINIUMS AND PLATS

A. Master Plan Amendment Distribution
Kathleen Bartoluzzi, Planning Director explained the Amendment.

MOTION by Munro, supported by Gross, to approve distribution of the purposed Master Plan Amendment.

MOTION CARRIED UNANIMOUSLY

ITEM 9: 3/14 CONSENT AGENDA

None

ITEM 10: 3/14 PURCHASES

A. Rental Agreement with John's Sanitation for Township Parks

MOTION by Kirkwood, supported by Munro, to approve the Rental Agreement with John's Sanitation Inc. as the provider for all the Township Parks.

MOTION CARRIED UNANIMOUSLY

ITEM 11: 3/14 OLD BUSINESS

A. Purchasing Policy – Tabled February 14, 2006
No action taken

ITEM 12: 3/14 NEW BUSINESS

A. Fifth Amended Development Plan and Fifth Amended Tax Increment Financing Plan for Development Area No. 1.

MOTION by Gross, supported by Kirkwood to approve the Fifth Amended Tax Increment Financing Plan for Development Area No. 1, as presented.

ROLL CALL VOTE:

AYES: Gross, Kirkwood, Long, Abrams, Munro, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

B. Bond Contract Language

MOTION by Munro, supported by Abrams, to approve the Bond Contract Language, as stated by the Township Attorneys, and said be incorporated on all Township contracts let for bid.

MOTION CARRIED UNANIMOUSLY

C. Resolution Extending Time to Address Establishment of Historic District

MOTION by Munro, supported by Abrams, to approve the Resolution Extending Time to Address Establishment of Historic District to one year from April 24, 2006 (that being April 24, 2007) to take all actions under Section 3 of the Act and publish according to law.

MOTION CARRIED UNANIMOUSLY

ITEM 12: 3/14 NEW BUSINESS (continued)

D. Banner Policy

E. Confidentiality of Library Records

Eric Suess, Library Director explains the Confidentiality Policy Guidelines and requests the Boards approval.

MOTION by Abrams, supported by Munro, to table discussion of the Library Confidentiality Policy.

ROLL CALL VOTE

AYES: Zoner, Gross, Munro, Abrams, Kirkwood

NAYS: Long

ABSENT: Sovel

MOTION CARRIED

Discussion:

Phillip Adkison, Township Attorney comments the language of the Confidentiality Policy may not be appropriate and acceptable to all, especially parents and children.

MOTION by Munro, supported by Abrams, directing the Township Attorney to review and research the Confidentiality Policy and return to the Township Board a recommendation for same.

MOTION CARRIED UNANIMOUSLY

F. Request to Attend Educational Meetings

1. Request from Eric Suess, Library Director, to attend the American Library Association Annual Conference.

MOTION by Munro, supported by Kirkwood, to approve the funding for the Director of the Library, Eric Suess, to attend the American Library Association Annual Conference, at a cost not to exceed \$920.00, plus meals.

ROLL CALL VOTE

AYES: Munro, Kirkwood, Abrams, Gross, Zoner

NAYS: Long

ABSENT: Sovel

MOTION CARRIED

2. Request for Deputy Treasurer to attend the 2006 Michigan Municipal Treasurer's Advanced Institute

Request to Attend Educational Meetings (continued)

MOTION by Abrams, supported by Gross to approve The Treasurer's recommendations for funding of Deputy Treasurer's attendance at the 2006 Michigan Municipal Treasurers' Advanced Institute.

MOTION CARRIED UNANIMOUSLY

G. Resolution regarding Compliance with Requirements of computerized tax roll and request from Oakland County to apply for use of a computerized tax roll

MOTION by Abrams, supported by Gross, to approve the Resolution regarding the request from Oakland County to apply for use of a computerized tax roll.

MOTION CARRIED UNANIMOUSLY

ITEM 13: 3/14 ORDERS – See Hard Copy

MOTION by Abrams, supported by Gross, to approve the Orders with add ons.

ROLL CALL VOTE:

AYES: Abrams, Gross, Munro, Kirkwood, Long, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

ITEM 14: 3/14 OTHER MATTERS TO COME BEFORE THE BOARD

MOTION by Munro, supported by Abrams, directing the Township Attorney to research rezoning possibilities.

MOTION CARRIED UNANIMOUSLY

MOTION by Abrams, supported by Kirkwood, to allow Joseph Schornack, Fire Chief, to solicit bids for the sale of two fire-fighting vehicles and one Township truck.

Supervisor Zoner suggests that Trustees Munro and Sovel, together with Jeff Bowdell, put together a proposal for the purchase of new laptop computers.

ITEM 15: 3/14 EXECUTIVE SESSION

MOTION by Abrams, supported by Munro, to enter into Executive Session for the purpose of discussing Union Negotiations.

ROLL CALL VOTE:

AYES: Abrams, Munro, Long, Kirkwood, Gross, Zoner

NAYS: None

ABSENT: Sovel

MOTION CARRIED UNANIMOUSLY

Entered Executive Session at 9:04 p.m.

Returned to Regular Session at 9:50 p.m.

ITEM 16: 3/14 ADJOURNMENT

MOTION by Abrams, supported by Long, to adjourn. Motion Carried. Meeting adjourned at 9:55 p.m.

MOTION CARRIED UNANIMOUSLY

Sandra Abrams, CMC
Clerk, Charter Township of Commerce