

**CHARTER TOWNSHIP OF COMMERCE
SPECIAL BOARD OF TRUSTEES MEETING
October 9, 2018
2009 Township Drive
Commerce Township, Michigan 48390**

CALL TO ORDER: David Scott, Supervisor, called the meeting to order at 5.30 p.m.

ROLL CALL: Present: David Scott, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Robert Berkheiser, Trustee
Rick Sovel, Trustee
George Weber, Trustee
Vanessa Magner, Trustee

ITEM 1: PUBLIC COMMENTS

There was no one from the public present to comment.

ITEM 2: 2019 TOWNSHIP BUDGET

The board began with the Maintenance Department budget. Discussion on the pros and cons of possibly having a contracted company for lawn cutting and landscaping needs and what it would do to staffing of the department.

Trustee Sovel stated an RFP should be done for a property maintenance company if that is the route that is chosen for lawn services.

Supervisor Scott stated there needs to be one person in this department who is "on call" evenings and weekends.

The board discussed with Mark Schoder his needs for staffing, what he needs for summer help and the Capital Outlay items presented in the budget.

The board went over the Cemetery Budget next. There is a need for new fencing at most of the cemeteries whether it be all around or just part of it. There are a lot of dead trees that could pose a threat to headstones at three cemeteries. The board recommended setting aside more funds to put toward stone preservation as in the past.

Road Improvement Fund was discussed. Trustee Sovel stated that the fund balance is so large because the township has been saving for years for large projects. We can use money from this to fund Tri-Party projects. Supervisor Scott would like \$100k to come from the General Fund to Road Improvement Fund be used for Tri-Party.

The board briefly discussed Budget Stabilization Fund, Museum Fund and Debt Sinking Fund. While there are still parts of the budget that need to be discussed, such as Water, Sewer and General fund, Supervisor Scott believes we are moving forward to approving the budget.

ADJOURNMENT

As there were no other matters to come before the Board.

MOTION by Scott, supported by Creech, to adjourn the meeting at 6:54 p.m.

MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce